



Rocklin Unified School District

Parental Bonding Tracking Form

Congratulations on the new addition to your family. The purpose of this form is to provide you the necessary information regarding your Parental bonding benefit. You have qualified for bonding leave either through FMLA/CFRA or through California Education Code.

You are eligible, from the birth of the child or adoption or placement of foster child, to take 12 weeks of job protected, benefit protected leave to bond with a newborn or a child placed with you for adoption or foster care. Your sick leave and extended sick leave may be applied to time of bonding leave.

You may elect to take your parental leave to bond with your newborn in a single block of time up to twelve (12) weeks, which is job protected and benefit protected. Alternatively, you may elect to take an initial block of leave and then begin to use your remaining child bonding leave intermittently. If you elect to use some or all of your bonding leaves intermittently, you must do so in minimum two week increments. Pursuant to the CFRA, The District will permit you to use bonding leave intermittently in less than two week increments on a maximum of two separate occasions. If you wish to use your bonding leave on an intermittent basis, please notify the District. Unless we hear from you otherwise, we will allocate your CFRA bonding leave on a weekly basis, up to 12 weeks.

Name: _____

District Position: _____

Dates of Bonding Leave: _____

I understand that is my responsibility to provide the Rocklin Unified School District with the necessary work status reports from a medical professional or foster/adoption agency to determine when bonding leave would be available.

I understand that is my responsibility to communicate any changes in my bonding dates to the Human Resources Department in a timely fashion.

Signature: _____

Date: _____