

# COVID-19 Victory High School Safety Plan



**This document was prepared using the current public health guidance and California Department of Education guidance on school safety in a hybrid model. As public health orders, state/local government orders, and public health guidance are revised or issued, this plan will be adjusted.**

As we reopen Victory High School (VHS), we are committed to providing a safe and healthy learning space for our students; and a healthy workplace for all of our staff. To ensure we maintain a high level of safety, VHS has developed the following COVID-19 Safety Plan in response to the COVID-19 pandemic. All employees are responsible for implementing this plan. Our goal is to mitigate the potential transmission of COVID-19 at school and in our communities. This requires the full cooperation of staff, students and administrators. Only through this cooperative effort can we establish and maintain the safety and health of our students, staff, and school.

# CONTENTS

---

<b>Health &amp; Safety</b> .....	<b>page 3</b>
Staff & Students Exhibiting Symptoms of COVID-19	
Personal Protection Equipment (PPE)	
Cleaning	
Hygiene	
Campus Access	
Physical Distancing Protocols and Procedures	
<b>Instructional Programs</b> .....	<b>page 9</b>
Instructional Model	
Social Emotional Learning	
Special Education	
English Language Learners	
Classroom Technology	
<b>Nutrition Services</b> .....	<b>page 10</b>
Meal Service	
Preparation of Food	

## Health & Safety

Our staff and students are our most important assets. We are committed to allowing a safe return to school, and committed to keeping VHS safe. The VHS COVID-19 Preparedness Plan follows

guidelines set forth by the Centers for Disease Control and Prevention (CDC), the California Department of Public Health (CDPH), and federal OSHA standards related to COVID-19.

### ***Daily Wellness Checks***

Families and staff will be required to do a daily screening for symptoms of COVID-19 using screening protocols listed on the following pages before arriving at school. This includes the taking of temperatures.

### ***Stay Home When Sick***

Staff and students should stay home when sick, not feeling well, or have come in close contact (CDC defines close contact as anyone who has been within 6-feet of an infected individual for at least 15-minutes, 2-days before illness onset) tested positive for COVID-19. Individuals who have a temperature of 100.4 and above must stay home.

### ***COVID-19 Symptoms Include***

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body pain
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Health officials will continue to update this list as we learn more about COVID-19.

Students and Staff should not be physically present on any Rocklin Unified School District campus or facility if any of the following symptoms are present. Additionally, students should not be physically present if they have been exposed to anyone with a confirmed positive COVID-19 test within the past 14 days.

### ***Visitor Policy***

Campus access will be limited to staff, students, and parents/guardians on official business ONLY.

Visitors will be permitted on campus by appointment only, and will be required to wear a face covering. Visitors will also need to complete the screening process. Visitors must avoid campus if they exhibit any COVID-19 symptoms.

## ***Students or staff who present with symptoms while at school***

- Students will go to a designated triage room until they can be picked up by a parent or guardian
- Staff members must leave RUSD campuses or facilities and inform their supervisor prior to leaving
- Per State guidelines, Districts should recommend the individual experiencing symptoms take a COVID-19 test. Staff members will be directed to the Placer County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- If a student or staff member tests negative, they may return to school 10 days after symptoms first appeared, are 24 hours fever-free without fever-reducing medication, and symptoms have improved
- If a student or staff member no longer has symptoms, they may return to school 10 days after symptoms first appeared, and are 24 hours fever-free without fever-reducing medication
- School/classroom may remain open in consultation with public health officials
- Staff should contact their supervisor immediately

## ***Students or staff who have had close contact with a confirmed COVID-19 case***

- Students and Staff should not come to campus if they knowingly had close contact with a confirmed COVID-19 case. Centers for Disease Control defines close contact as anyone who has been within 6 feet of an infected individual for at least 15 minutes, 2 days before illness onset with a confirmed COVID-19 case. If they come to campus, staff will be asked to go home and students will be kept in isolation, in a designated triage room until they can be picked up by a parent or guardian
- Per State guidelines, it is recommended that the individual experiencing symptoms take a COVID-19 test. Staff will be directed to the Placer County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- Quarantine for 14 days from last exposure. School work will be provided to students to complete during this time
- School/classroom may remain open in consultation with public health officials
- Staff should contact their supervisor immediately

## ***Students or staff who have a confirmed COVID-19 case***

- Individuals cannot come onto campus for 10 days from symptom onset or test date, are at least 24 hours with no fever without fever-reducing medication, and symptoms have improved
- If an individual tests positive, but has had no symptoms, they may return to campus after 10 days of the test
- The site administrator will identify school site contacts, quarantine and exclude exposed contacts (likely the entire cohort) for 14 days after the last date the case was present at school while infectious. School work will be provided to students during this time
- State guidelines recommend testing of contacts, especially those who are asymptomatic. However, testing will not shorten the 14-day quarantine

- Disinfection and deep cleaning of classroom and primary spaces where the case spent significant time will be conducted
- School may remain open in consultation with public health officials
- Staff should contact their supervisor immediately
- The individual may return to campus 10 days after symptoms first appeared, are 24 hours fever-free without fever-reducing medication and symptoms have improved
- If an individual tests positive, but has had no symptoms, they may return to campus after 10 days have passed since the test
- The site administrator will identify school site contacts, quarantine, and exclude exposed contacts (likely the entire cohort) for 14 days after the last date the individual was present at school while infectious. Schoolwork will be provided to students during this time
- The guidelines recommend testing of contacts, especially those who are symptomatic. However, testing will not shorten the 14-day quarantine
- Disinfection and deep cleaning of classroom and primary spaces where the infected individual spent significant time will be conducted
- Schools may remain open in consultation with public health officials
- Families and staff will receive notifications if there was an infected individual at Victory High

## ***Personal Protection Equipment (PPE)***

### Face Coverings

Face coverings are required to be worn properly at all times by all individuals on a school campus indoors. Face coverings are required to be worn properly at all times by all individuals outdoors when physical distancing is not feasible.

All staff must wear a face covering, unless exempt, at school when physical distancing is not possible. All students must wear a face covering, unless exempt, at school when physical distancing is not possible. Face coverings will be provided to staff (face shields as appropriate). Face coverings are available upon request for students.

For unit members and students who cannot wear a mask, face shields with neck drapes tucked into the shirt shall be used.

As per the California Department of Public Health (CDPH), schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. Victory High will offer alternative educational opportunities for students who are excluded from campus.

Gloves will be available upon request for staff, to the extent feasible, and will be provided for certain job specific groups.

## ***Cleaning***

A cleaning log will be displayed in each bathroom. All classrooms will have wall mounted hand sanitizer dispensers. Classroom drinking fountains will not be accessible (water bottles can be filled). frequently-touched surfaces will be cleaned and disinfected within the school daily, and throughout the day as practicable, by trained custodial staff as practicable. Equipment will be sanitized daily. Lunch-

time recreational equipment will be sanitized each day. Sharing of objects and equipment, such as class supplies will be limited to the extent practicable. Items will be cleaned and disinfected between uses as practicable.

Staff members will use cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list “N” and all product instructions will be followed. Staff members will use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Employees will be provided with training on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.

Custodial staff will be equipped with proper protective equipment, including gloves, eye protection, respiratory protection and other appropriate protective equipment. Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children’s reach (stored in a space with restricted access).

Signage will be posted at water fountains instructing students to fill water bottles and/or cups.

## ***Hygiene***

All students should wash and/or sanitize hands as they enter classrooms (hand sanitizer will be provided for each classroom). Students should wash and/or sanitize hands before/after Nutrition Break and lunch. Staff and students will be trained on proper hygiene procedures including washing hands, not touching face and eyes, covering mouth when coughing or sneezing and physical distancing. Signage will be posted reminding students and staff of health protocols.

Desks/tables spaced to provide maximum physical distancing whenever possible in areas other than classrooms. Students should use their own individual supplies, where practicable (i.e.: pens, paper, markers) and should not share with other students. Food should not be shared with other students. Shared computers and other equipment should be regularly wiped down throughout the school day as feasible. Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization.

## ***Physical Distancing Protocols and Procedures***

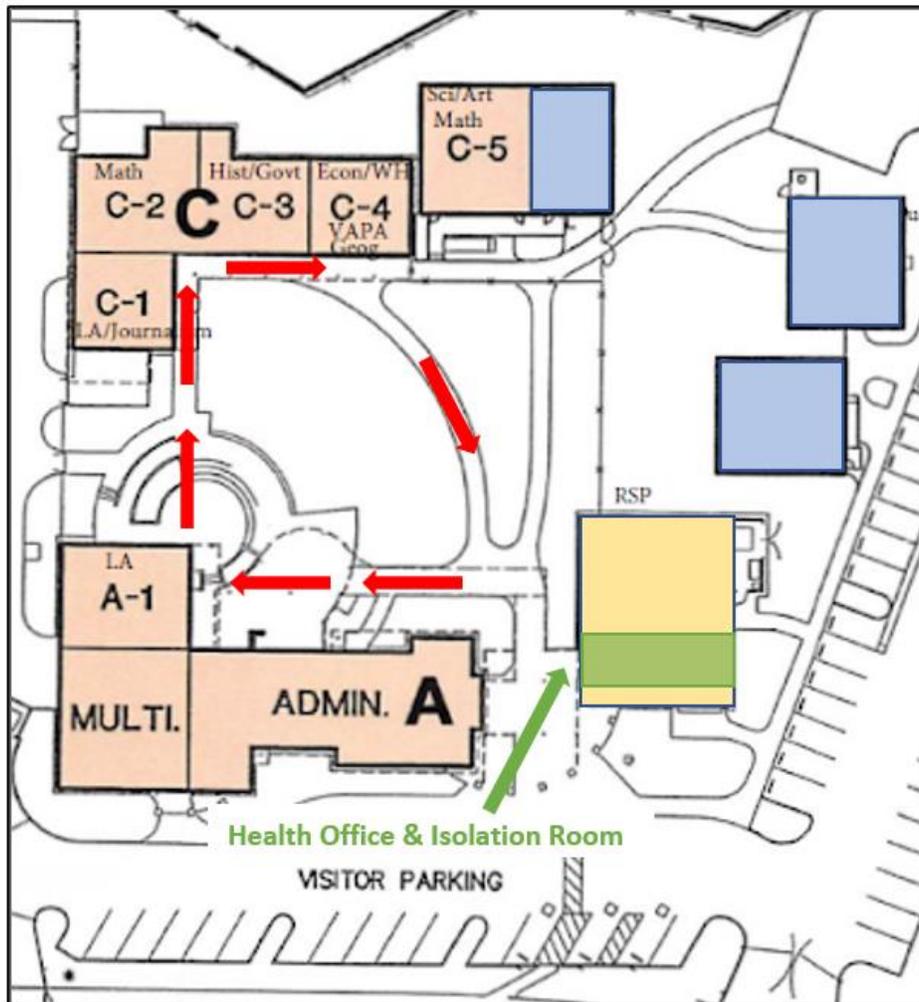
Directional arrows and spacing indicators are marked to guide student movement safely throughout the campus. It is possible that procedures will change throughout the year and students will receive both initial and on-going instruction on those procedures. Adherence to these guidelines is paramount for the health and well-being of everyone on campus

Guidelines will be established and posted for use of bathroom and entry into office to limit the number of people in these spaces at any given time.

Students will not line up outside of class prior to entering but instead, will move directly into their class. Desks/tables will be spaced to provide maximum physical distancing whenever possible in areas other than classrooms. When exiting class at the end of a period, teachers will dismiss students in small groups and students will be reminded to travel clockwise through the campus, according to the directional arrows.

Students utilizing the parking lot will be directed to proceed immediately to their respective classes and not congregate.

Outdoor facilities will be used to the greatest extent possible for Nutrition Break and lunch. Large gatherings such as assemblies are suspended until further notice.



-  RAEC Classrooms
-  Red arrows indicate one-way paths. All others are two-way, walking on the right.
-  Library/Contact Tracing Center (if required)

# Instructional Programs

## ***Instructional Model***

With our capacity, we have the opportunity for all students to be on campus, attending all five weekdays according to their respective schedules and still maintain the social distancing guidelines. Teachers and students will follow the regular bell schedule (see below), with the exception of calendared Minimum Days or, as otherwise directed.

### Regular Bell Schedule

Period 1	8:45 - 9:30
Period 2	9:32 - 10:17
Period 3	10:27 - 11:12
Period 4	11:14 - 11:59
Lunch	11:59 - 12:24
Period 5	12:29 - 1:14
Period 6	1:16 - 2:01

\* Note that not all students will have six periods so please refer to the class schedule to confirm

### Minimum Day Schedule

Period 1	8:45 - 9:15
Period 2	9:17 - 9:47
Period 3	9:49 - 10:19
Nutrition Break	10:19 - 10:25
Period 4	10:25 - 10:55
Period 5	10:57 - 11:27
Period 6	11:29 - 11:59

\* All students, regardless of class schedules will attend school from 8:45 - 11:59 on Minimum Days

If classrooms/schools are required to close temporarily, distance learning, including grading and assessment, would be provided.

## ***Social Emotional Learning***

VHS recognizes that relationships and in-person connections are a critical component of social development for students. We will work within the health and safety guidelines to provide meaningful connections and social opportunities for students. Various levels of support will be provided to help students as they transition back to school. Staff will embed lesson plans with social-emotional learning activities and teachers will be provided resources on Trauma-Informed Practices, including strategies/activities to embed in the classroom. Moreover, we will continue to follow existing procedures to refer students requiring a higher level of social-emotional support.

For Parent Support resources please visit: <https://sites.google.com/rocklinusd.org/rusdparent/home>

## ***Special Education***

Students enrolled in the Resource Specialist Program (RSP) will receive “core instruction and materials to address goal areas” during their regularly scheduled class. RSP students will receive services listed in their IEPs with Individual Learning Plans developed to address possible adjustments (provided through an amendment) due to any changes in instructional minutes and/or distance learning.

Special education students with significant health issues may need additional considerations when developing a plan for the return to school. Considerations will be made for students with significant medical needs.

## ***English Language Learners***

Staff will provide assessment and close monitoring so that teachers of English Language Learners have the opportunity to identify academic losses incurred during school closures and a plan to address these. Staff will also ensure designated and integrated English Language Development (ELD) are provided so that students continue to make progress towards language proficiency. English Learners will receive ELD services during the instructional days they are on campus.

## ***Classroom Technology***

Chromebooks will be assigned to all students as necessary, during your first period of the day, on the first day of school. Devices are not to be shared for any reason. If classrooms/sites return to distance learning, internet access and devices will be provided.

# **Nutrition Services**

## ***Meal Service***

Students will be supported by Nutrition Services during Nutrition Break and Lunch, per the Bell schedule above and will have and will be provided options for students to eat in outdoor spaces. The amphitheater and blacktop will be opened for eating during lunch. Eating spaces will be marked for proper social distancing.

Students can use Student ID cards, instead of entering student numbers on a keypad, for touchless meal service.

Disposable products will be used whenever possible. Increased cleaning and sanitizing in frequently touched areas will be administered.

## ***Preparation of Food***

Use of pre-packaged meal items whenever possible. Staff will use disposable prep supplies, i.e.: aprons, gloves, masks, face shields, etc. whenever possible. Staff will be trained on current health and safety protocols and employee expectations (i.e.: handwashing procedures).