

# Rocklin Unified School District

2615 Sierra Meadows Drive, Rocklin, CA 95677  
(916) 624-2428 / [www.rocklin.k12.ca.us](http://www.rocklin.k12.ca.us)



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## Job Description

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<b>POSITION TITLE:</b>	School Health Nurse
<b>SALARY PLACEMENT:</b>	Certificated Salary Schedule

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### **EDUCATION:**

Combination of education and training equivalent to two years of college with focus in school personnel and human resources principles and practices

### **EXPERIENCE:**

Four years of increasingly responsible technical administrative and human resource staff experience.

### **DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:**

The School Health Nurse provides for the individual health needs of students; incorporates health care plans directed by physicians; complies with the laws relating to student health, including parental and guardian consent; provides appropriate care for ill, medically fragile and/or injured students; provides health information and serves as a resource to teachers, staff, and administrators, and identifies health problems for referral for proper treatment.

### **SUPERVISOR:**

Director of Special Education/Special Programs

### **DUTIES:**

May include but are not limited to:

1. Conducts programs (e.g., health screening, education, etc.) for the purpose of complying with the law.
2. Screens vision and hearing in cooperation with classroom teacher.
3. Screens for scoliosis at appropriate grade levels.
4. Rechecks and refers students requiring further medical attention for the purpose of providing needed medical/dental treatment, counseling, etc.
5. Develops health care plans for the purpose of addressing students' health needs and implementing health care directions from parents and/or physicians.
6. Maintains health care plans, medical emergency cards, records (e.g., mandated screening, etc.) for the purpose of providing information required by legal and professional standards.
7. Prepares documentation (e.g., student health history, current health status, etc.) for the purpose of providing written support and/or conveying information.
8. Participates in the evaluation of students with learning problems.

9. Participates in special education admissions, dismissals, and annual evaluation committees. Collaborates with staff, parents, students, health care providers, and/or other agencies for the purpose of promoting needed treatment, securing information, and complying with legal requirements.
10. Records health history, and evaluates the child's health status referring to and conferring with outside health resources as indicated.
11. Counsels with students, parents, teachers, and others regarding health problems.
12. Assesses situations involving students= safety, abuse (physical, sexual, drug) and other health related issues for the purpose of identifying problems, referring for proper treatment, and complying with legal requirements.
13. Provides physical assessment, orthopedic screening, developmental assessment and other extended role functions in selected cases.
14. Reports incidents (e.g., fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining student's personal safety, a positive learning environment, and adhering to Education Code, district, and/or school policies.
15. Provides training on various health related subjects (e.g., CPR, disaster preparedness, child abuse, health education, etc.) for the purpose of acting as a resource to students, teachers, and other school personnel on such issues.
16. Reports students with contagious diseases to local public health authorities for the purpose of minimizing infection and complying with the law.
17. Works with school and health department in developing and implementing policies, programs, and procedures for communicable disease control.
18. Participates in the evaluation and selection of instructional materials for health and health-related areas.
19. Prepares and submits related federal, state, and county reports on or before due dates.
20. Supervises and administers first aide, medication and specialized medical treatment for the purpose of providing appropriate care for ill, medically fragile, and/or injured children.
21. Directs health aides for the purpose of providing an effective school health program.
22. Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
23. Other duties as assigned.

**EMPLOYMENT STANDARDS:**

Current License as a Registered Nurse plus California Teaching Credential authorizing specialized services; college degree with a Bachelor's Degree in nursing; PHN Certificate desirable; and one year experience in school or community health; current First Aid/CPR Certificate.

**DESIRABLE QUALIFICATIONS:**

Ability to work with minimum supervision and to adapt to a variety of settings; ability to function as a team member; knowledge of child development, common childhood health problems, health care agencies and resources, public school operations, materials and methods of health education; ability to interpret school health program to administrators, teachers, parents and community; ability to counsel pupils, teachers, and parents regarding health needs and functions; ability to give specialized instruction to school children.

**GOALS OF EFFECTIVE PERFORMANCE:**

Legal requirements for vision and hearing screening will be met with 90% of ADA in appropriate grades screened. Referral and follow-up will be conducted on all students found to have conditions indicating same; records and reports will be maintained and filed as required by legislation and regulations; consultation regarding health matters, individual student's needs, emergency care, communicable disease control, health education, and the like will be provided as necessary.

**DESCRIPTION OF PHYSICAL REQUIREMENTS:**Medical Category I:

1. Position requires normal physical strength and endurance for standing, sitting, bending, or walking.
2. Work assignments are normally located in a work environment with light physical work and requires light physical effort.
3. Lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

Adoption Date: August 1, 1990

Revised: November 4, 1992

Revised: June 3, 1997

**The Rocklin Unified School District does not discriminate on the basis of color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability in its educational programs, activities, or employment. All educational opportunities will be offered without regard to color, race, religion, ancestry, national origin, age, sex, sexual orientation, gender, ethnic group identification, mental or physical disability.**

**No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability.**

The Rocklin Unified School District  
**Maintains a tobacco-free, drug-free environment**