

Employee Online Portal

Your HR/
Payroll
department
is now
open **24/7!**



Software for the business of education

Employee Online Portal

Save money, time and paper!

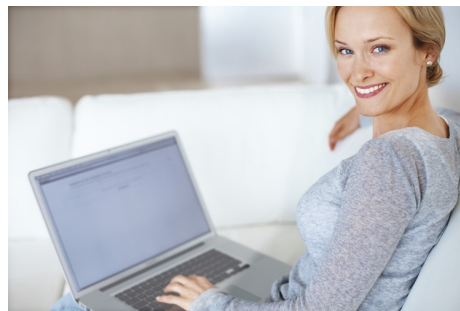
Convenience: anytime,
anywhere.

Employees have access to all
important HR and payroll
information.

On any device: computer,
device, smartphone.

Secure with strong password
and two-factor authentication.

Reduce calls and visits to your
HR and Payroll Departments,
get the Employee Online Portal
today!



3721 Douglas Blvd.
Suite 250
Roseville, CA 95661

Phone: 916.773.6363
Fax: 916.773.6464
E-mail: sales@escapetech.com



My Info

Employee Demographics
Assignments
Credentials
Education



My Benefits

Leave Balances
Leave Activity
Health & Welfare



My Payroll

Payroll History

- * Last pay stub summary
 - * Recent paycheck downloads
 - * W-2 statement downloads
 - * 1095-C statement downloads
- Payroll Calculator
- * Estimate changes for earnings, withholdings and deductions
- Tax Setup Change Request
- * Electronically submit W-4 and DE-4 changes



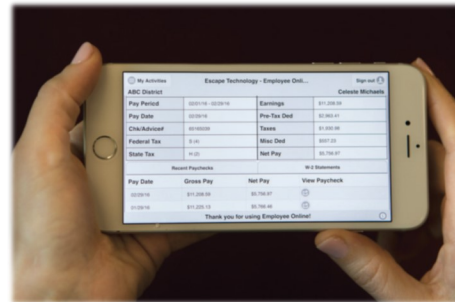
My Team

Vacancies
Team Members

- * Demographics
- * Assignments
- * Education
- * Leaves

Upcoming Evaluations

My Payroll							
Payroll History		Payroll Calculator		Tax/Deduction Setup Cha...			
Payroll History							
Last Pay Stub - shows detail about your last payroll. You can retrieve the full detail for this payroll on the "Recent Paychecks" tab.							
Last Pay Stub		Recent Paychecks		W-2 Statements		1095 Statements	
1 - Last Pay Stub Info			2 - Payroll Amounts				
Pay Period	09/01/16 - 09/30/16	Earnings	\$11,075.00				
Pay Date	09/30/16	Pre-Tax Ded	\$2,669.82				
Chk/Advice#	ACH-001411175	Taxes	\$1,009.86				
Federal Tax	M (9)	Misc Ded	\$136.56				
State Tax	M (9)	Net Pay	\$7,258.76				



Any place. Any time. Any device.



Settings

Change Email
Change Password

Future Features

Documents

- * Letters and notices

Finance Approvals

- * Review, approve or deny

Demographic Changes

- * Electronic demographic changes

Assignment & Addon Timesheets

- * Electronic time and absence entry

Open Enrollment

- * Enroll in benefits

Request for Leaves

- * Request future leaves

Expense Reimbursement

- * Request for reimbursement