

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*
Steve Paul, *Vice President*
Greg Daley, *Clerk*
Camille Maben, *Member*
Wendy Lang, *Member*



JUNE 11, 2014

**CLOSED SESSION 6:30 P.M. – 7:00 P.M.
REGULAR MEETING MINUTES – 7:00 P.M.**

- 1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on June 11, 2014 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
Greg Daley, *Clerk*
Wendy Lang, *Member*
Camille Maben, *Member*

Trustee(s) Absent: Steve Paul, *Vice President*

Student Representative: None

Administrative Staff: Roger Stock, *Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director*; Jordan White, *Coordinator*; Mark Williams, *Principal*; Skott Hutton, *Assistant Principal*; Jay Holmes, *Principal*; Marty Flowers, *Principal*; Sarah James, *Principal*; Charlotte Klinock, *Coordinator*

- 3.0 **CLOSED SESSION (6:30 P.M.)** – The Board adjourned to closed session regarding the following matter:

3.1 *Public Employee Appointment* as authorized by Government Code 54957
(Deputy Superintendent of Educational Services, Director of Secondary Programs and School Leadership, Coordinator of Family/Community Engagement and Strategic Planning)

- 4.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

- 5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

- 6.0 **PLEDGE OF ALLEGIANCE** – President Lowell led the Board and audience in the Pledge of Allegiance.

- 7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

No one from the public wished to speak at this time.

- 8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Trustees thanked site administrators for coordinating and planning the middle school promotions and high school graduation ceremonies. District administrators and President Lowell attended the regional celebration hosted by Superintendent of Public Instruction, Tom Torlakson, for the newly named California Distinguished Schools. Congratulations to the staff, students, and families of Valley View and Sunset Ranch Elementary schools.

9.0 **ACTION ITEMS – CONSENT CALENDAR**

- 9.1 **BOARD MINUTES** – Request to approve Board minutes.
9.1.1 May 21, 2014 (Regular Session)
- 9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael S. Garrison)
- 9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael S. Garrison)
- 9.4 **APPROVE FIELD TRIP(S)** – Request to approve the following overnight field trip(s). (Karen Huffines)
9.4.1 Granite Oaks Middle School Science Club Marine Biology Club to Mackerricher State Park in Fort Bragg, CA (Sept. 30-Oct. 3, 2014; Oct. 14-17, 2014)
9.4.2 Rocklin High School 2014-15 School Year Overnight Field Trips
9.4.3 Whitney High School 2014-15 School Year Overnight Field Trips
9.4.4 Rocklin High School Journalism 2014-15 School Year Overnight Field Trips
- 9.5 **APPROVE CONTRACT WITH FRONTLINE TECHNOLOGIES** – Request to approve a contract with Frontline Technologies for services related to Aesop Automated Substitute Placement and Absence Management System. (Michael S. Garrison)
- 9.6 **APPROVE CALIFORNIA FAMILY FITNESS CORPORATE HEALTH AND FITNESS PROGRAM AGREEMENT** – Request to approve the annual California Family Fitness Corporate Health and Fitness Program agreement. (Michael S. Garrison)
- 9.7 **APPROVE INTERNSHIP CREDENTIAL PROGRAM AGREEMENT WITH NATIONAL UNIVERSITY** – Request to approve a credential program agreement with National University. (Michael S. Garrison)
- 9.8 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH PLACER COUNTY OFFICE OF EDUCATION (PCOE) LEADERSHIP INSTITUTE** – Request to approve an MOU with PCOE for the Leadership Institute. (Michael S. Garrison)
- 9.9 **APPROVE JOB DESCRIPTION** – Request to approve revisions to the Educational Services Clerk job description. (Michael S. Garrison)
- 9.10 **APPROVE REVISED ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION (RAPA) SALARY SCHEDULE** – Request to approve the revised RAPA Salary Schedule. (Michael S. Garrison)
- 9.11 **APPROVE CONSOLIDATED APPLICATION** – Request to approve the Consolidated Application for the 2014-15 school year. (Karen Huffines)
- 9.12 **APPROVE SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)** – Request to approve the SPSA for the 2014-15 school year. (Karen Huffines)
- 9.13 **APPROVE LOCAL EDUCATION AGENCY PLAN (LEAP PLAN)** – Request to approve the LEAP Plan for the 2014-15 school year. (Karen Huffines)
- 9.14 **APPROVE THE EDUCATION PROTECTION ACCOUNT (EPA) SPENDING PLAN FOR THE DISTRICT'S GENERAL FUND AND THE ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – Request to approve the EPA Spending Plan for the District's General Fund and RICA for the 2014-15 school year. (Barbara Patterson)
- 9.15 **APPROVE CONTRACT WITH ECONOMIC & PLANNING SYSTEMS (EPS) FOR SERVICES RELATED TO PROVIDING CFD ADMINISTRATION TASKS** – Request to approve a contract with EPS for services related to providing CFD Administration (EPS #142036) for the 2014-15 fiscal year. (Barbara Patterson)
- 9.16 **APPROVE LEASE AGREEMENT WITH JMP BUSINESS SYSTEMS FOR POSTAGE MACHINES** – Request to approve a lease agreement with JMP Business Systems for postage machines. (Barbara Patterson)

- 9.17 **APPROVE 2014-15 RUSD BOARD OF TRUSTEES REGULAR MEETING SCHEDULE** – Request to approve the 2014-15 Board of Trustees Regular Meeting schedule. (Roger Stock)
- 9.18 **APPROVE CONTRACT WITH SCHOOL INNOVATIONS & ACHIEVEMENT (SIA)** – Request to approve a contract with SIA for the 2014-15 school year. (Barbara Patterson)
- 9.19 **APPROVE AGREEMENT WITH THE CITY OF ROSEVILLE FOR TRANSPORTATION SERVICES** – Request to approve an agreement between the City of Roseville and RUSD for transportation services. (Barbara Patterson)

Greg Daley requested to pull Item 9.1 for separate discussion. A **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Maben – aye, Paul – *absent*, Lang – aye, Daley – aye, Lowell – aye.

Regarding Item 9.1, Greg Daley noted his absence at the May 21 Board Meeting. Following this, a **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve Item 9.1 (revised May 21 Board Meeting minutes). Motion passed by the following roll call vote: Maben – aye, Paul – *absent*, Lang – aye, Daley – aye, Lowell – aye.

10.0 **ACTION ITEMS – REGULAR AGENDA**

- 10.1 **DEPUTY SUPERINTENDENT, EDUCATIONAL SERVICES** – Trustees unanimously approved the appointment of Deborah Sigman as the new Deputy Superintendent, Educational Services effective July 14, 2014. Ms. Sigman currently serves as Deputy Superintendent of the District, School & Innovation Branch for the California Department of Education (CDE). Prior to CDE, she served in various roles at both Sacramento City Unified School District and Elk Grove Unified School District. With a **MOTION** made by Camille Maben and seconded by Wendy Lang, Trustees unanimously approved the appointment of Deborah Sigman as Deputy Superintendent, Educational Services. Motion passed unanimously.
- 10.2 **DIRECTOR OF SECONDARY PROGRAMS AND SCHOOL LEADERSHIP** – Michael S. Garrison provided an overview of Marty Flowers' experience and service with the District (secondary teacher, Assistant Principal, Principal, Rocklin Administrators Professional Association President). Rocklin Teachers Professional Association President (RTPA) Barbara Scott and Rocklin High School teacher/RTPA Bargaining Team member Colleen Crowe expressed their support of this newly created position. A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the appointment of Marty Flowers as the new Director of Secondary Programs and School Leadership. Motion passed unanimously.
- 10.3 **COORDINATOR OF FAMILY/COMMUNITY ENGAGEMENT AND STRATEGIC PLANNING** – Skott Hutton has served in numerous roles in recent years (Energy Education Specialist, Sunset Ranch Assistant Principal, and Internal Strategic Planning Facilitator). He recently guided the District through the creation of the multi-year Strategic Plan and will now assist in the implementation of the RUSD Strategic Plan and will also act as a liaison between the District, families, and community partners. In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve the appointment of Skott Hutton as Coordinator of Family/Community Engagement and Strategic Planning. Motion passed unanimously.
- 10.4 **HOLD PUBLIC HEARING FOR THE DISTRICT'S 2014-15 INITIAL CONTRACT PROPOSAL** – President Lowell opened the public hearing for the District's Initial Contract Proposal to the Rocklin Teachers Professional Association (RTPA). Bargaining Chair Colleen Crowe reported that she hopes for a smooth and collaborative process. She also hopes for a more generous settlement. With no further comments from the public, President Lowell closed the public hearing.

- 10.5 **HOLD PUBLIC HEARING FOR THE DISTRICT'S LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)** – Following an overview of the LCAP and Local Control Funding Formula (LCFF) process, requirements, funding allocations, and elements of the Rocklin Independent Charter Academy LCAP, President Lowell opened the public hearing. With no comments from the public, President Lowell closed the public hearing. The District LCAP will be presented for adoption at the June 25 Board of Trustees Regular Meeting.
- 10.1 **HOLD PUBLIC HEARING FOR THE DISTRICT'S 2014-15 BUDGET AND ANNUAL CERTIFICATION FOR WORKERS' COMPENSATION CLAIMS** – Barbara Patterson presented the District's 2014-15 Budget and the Annual Certification for Workers' Compensation claims. The report included an overview of accounting and reporting changes due to the Local Control Funding Formula (LCFF) implemented in the 2013-14 school year, major assumptions, multi-year projection, CalSTRS/CalPERS rate increases, and Workers' Compensation Certification. The Rocklin Independent Charter Academy (RICA) budget was also included in the District's budget and financial reports as required by the California Department of Education (under the guidelines of a dependent charter). Following her report, President Lowell opened the public hearing. With no comments from the public, President Lowell closed the public hearing. In conclusion, Trustees will be asked to adopt both the District's 2014-15 Budget and the RICA Budget at the June 25 Board of Trustees meeting.
- 10.2 **RESOLUTION 13-14-15** – A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve Resolution 13-14-15 approving a Site Lease, Development and Lease Agreement, and General Construction Provisions for relocatables, asphalt replacement, and exterior painting at designated sites. Motion passed by the following roll call vote: Maben – aye, Paul – *absent*, Lang – aye, Daley – aye, Lowell – aye.
- 10.3 **FACILITIES MASTER PLAN 2014 UPDATE** – This item was tabled.
- 10.4 **SECONDARY MATH ADOPTION** – The RUSD 6-12 Math Leadership Committee began convening in August 2013 in order to develop a “math pathway” aligned to the California Common Core State Standards (CCCSS). Members of the committee (Jay Holmes, Beth Davidson, and Joe McLean) provided an overview of the instructional materials piloting process, findings, and recommendations. The recommendations include moving to a CCCSS Integrated Pathway (similar to surrounding districts), adopting and purchasing CPM Integrated Pathways for Math 7, Math 8, and Integrated I, and continuing with the piloting process with CPM Math 6 during the 2014-15 school year. In conclusion, a **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve the secondary math adoption. Motion passed unanimously.

11.0 **INFORMATION AND REPORTS**

- 11.1 **ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA) UPDATE** – Mark Williams and Charlotte Klinock presented an overview of RICA Year 1. Rocklin Independent School transformed into a District-sponsored charter school in Spring 2013. RICA has made tremendous strides in meeting and exceeding expectations as outlined in the charter petition. The presentation included testing and data results, grades 7-12 instructional options, and plans for the future (program expansion at Cobblestone Elementary with an Elementary 2-Day Model, aggressive publicity campaign, and additional online course offerings).

12.0 **PENDING AGENDA** – No items were added to the Pending Agenda at this time.

13.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:13 p.m.