

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Steve Paul, *Vice President*  
Greg Daley, *Clerk*  
Camille Maben, *Member*  
Wendy Lang, *Member*



NOVEMBER 19, 2014

## BOARD OF TRUSTEE, STEVE PAUL - RECOGNITION/RECEPTION- 6:00 P.M. – 7:00 P.M. REGULAR MEETING AGENDA — 7:00 P.M.

### 1.0 CALL TO ORDER

### 2.0 ROLL CALL

### 3.0 PLEDGE OF ALLEGIANCE

### 4.0 SPECIAL RECOGNITIONS/PRESENTATIONS

- 4.1 Special Presentation – Rocklin Loomis Basin Rotary Teacher Mini-Grant Awards (Presenters: Skott Hutton and Christy Barros)
- 4.2 Special Presentation – Energy Savings and Incentive Check Presentation (Presenter: Sue Wesselius)

### 5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Trustees. There will be a three-minute time limit per person. If visitors have a complaint about a specific employee of the District, they will be requested to submit an oral or written complaint to the employee's immediate supervisor or the principal as required by Administrative Regulation 1312.1. (Please note that the public portion of all meetings is recorded.)

### 6.0 COMMENTS FROM STUDENT REPRESENTATIVE(S)

### 7.0 COMMENTS FROM BOARD AND SUPERINTENDENT

### 8.0 ACTION ITEMS - CONSENT CALENDAR (*REQUIRES SINGULAR ROLL CALL VOTE*) – All matters listed under the Consent Calendar are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Trustees, audience, or staff request specific items to be removed from the Consent Calendar for separate discussion and action. Any agenda items removed will be voted upon following the motion to approve the Consent Calendar.

#### 8.1 **BOARD MINUTES** – Request to approve Board minutes.

8.1.1 Oct 15, 2014 (Regular Session)

8.1.2 Nov 5, 2014 (Regular Session)

#### 8.2 **CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

#### 8.3 **CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

#### 8.4 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips. (Deborah Sigman)

- 8.4.1 Whitney High School Student Body to participate in a Bi-Annual “Every 15 Minutes” Program, sponsored by California Highway Patrol, in Roseville, CA (April 14 – April 15, 2015).
- 8.5 **WILL SERVE LETTER – CREEKSIDE AT WHITNEY RANCH** – Request to approve “Will Serve” letter for the Creekside at Whitney Ranch Project. (Sue Wesselius)
- 8.6 **REJECT CLAIM NUMBERS R1401-R1412** – Request rejecting Claim Numbers R1401-R1412. (Barbara Patterson)
- 8.7 **SPECIAL EDUCATION MEMORANDUMS OF UNDERSTANDING (MOUs)** – Request approval of two Special Education Memorandums of Understanding (MOUs).
- 9.0 **ACTION ITEMS – REGULAR AGENDA** – Protocol for action items include a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.
- 9.1 **SET DATE FOR ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING** – Request to schedule the annual School Board Organizational Meeting for December 3, 2014 (Roger Stock)
- 10.0 **INFORMATION AND REPORTS**
- 10.1 **SMARTER BALANCED ASSESMENT UPDATE** – (Deborah Sigman)
- 10.2 **TEACHER ON SPECIAL ASSIGNMENT (TOSA) UPDATE**– (Deborah Sigman)
- 11.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.
- 12.0 **CLOSED SESSION** – The Board will adjourn to closed session regarding the following matters:
- 12.1 *Public employee discipline/dismissal/release pursuant to Government Code section 54957.*
- 12.2 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
- 12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:  
District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Deputy Superintendent, Business and Operations  
Colleen Slattery, Assistant Superintendent, Human Resources
- 13.0 **RECONVENE TO OPEN SESSION**
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 15.0 **ADJOURNMENT**

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the Rocklin Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (916) 624-2428 well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at the Rocklin Unified School District Office, 2615 Sierra Meadows Drive Rocklin, CA 95677.

**NEXT REGULARLY SCHEDULED BOARD MEETING: DECEMBER 3, 2014 (7:00 P.M.)**



## **DECLARATION OF POSTING**

### **ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES**

### **REGULAR MEETING AGENDA**

I am a citizen of the United States and a resident of the County of Placer. I am over the age of eighteen years; my business address is 2615 Sierra Meadows Drive, Rocklin, CA 95677.

On the date and the address shown below, I posted the ***ROCKLIN UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING AGENDA*** by placing a true copy thereof in the following public place:

**Date of Posting:**

November 14, 2014

**Place Posted:**

2615 Sierra Meadows Drive  
Rocklin, CA 95677

I, Brenda Meadows, certify under penalty of perjury that the foregoing is true and correct.

Executed on the 14th day of November 2014 in Rocklin, California.

Brenda Meadows  
Executive Assistant  
Rocklin Unified School District

**ROCKLIN UNIFIED SCHOOL DISTRICT**

**BOARD AGENDA BRIEFING**

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**SUBJECT:** Rocklin/Loomis Basin Rotary Mini-Grant Recognition

**DEPARTMENT:** Office of the Coordinator of Family/Community Engagement and Strategic Planning

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**Background:**

The Rotary Club of Rocklin/Loomis Basin Mini-Grant Program provides opportunities for K-12 teachers within the Rocklin and Loomis School Districts to apply for a limited number of mini-grants (minimum award of \$50 and a maximum of \$250), for special projects. These mini-grants are intended to recognize and support teachers working to enrich the learning experience of their students with new and innovative classroom ideas.

**Status:**

The dedicated teachers of Rocklin Unified received mini-grants as follows:

Margie McLain – Rocklin High, Whitney High, Spring View - \$245.93  
Tori Hayes – Spring View - \$245.00  
Brande Johnson – Spring View - \$250  
Ashley Goodnough – Victory High - \$250

**Presenter:**

Skott Hutton, Coordinator of Family/Community Engagement and Strategic Planning

**Financial Impact:**

Current year:  
Future years:  
Funding source:

**Materials/Films:**

**Other People Who Might Be Present:**

Mary Jo Edmondson, Rocklin High Teacher/Rocklin/Loomis-Basin Rotary President  
Christy Barros, CFO Integral Networks, Inc

**Allotment of Time:**

Check one of the following: ☐ Consent Calendar ☐ Action Item ☒ Information Item

**Packet Information:**

N/A

**Recommendation:**

This is an information item only.

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Energy Savings and Incentive Check Presentation

**DEPARTMENT:** Senior Director, Facilities & Operations

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**Background:**

The District began our energy conservation program in March of 2011 and hired an Energy Education Specialist. Since that time our District has aggressively pursued energy saving opportunities through behavior modification, better equipment maintenance, and education to empower energy users to be energy savers. Since the program inception, the district has "avoided" utility expenditures in excess of \$1.3 million dollars. These figures are based on the baseline year costs and projecting usage if we had not made any modifications.

**Status:**

Now that the program is in its fourth year, it is appropriate to recognize our top-performing school sites at both the secondary and elementary levels with an incentive for their cost avoidance during the 2013-14 school year. These awards are based on electrical conservation since that is the utility that the sites can control. The top elementary and secondary performers are:

<u>Site</u>	<u>Cost Avoidance</u>	<u>20% Incentive Award</u>
Rocklin High School	43,018.17 kwh	\$8,603.74
Cobblestone Elementary	25,306.91 kwh	\$5,061.38

**Presenter:**

Sue Wesselius

**Financial Impact:**

Current year: \$62,901.71

Future years:

Funding source:

**Materials/Films:**

None

**Other People Who Might Be Present:**

David Bills, Kathy Goddard, Bill Pruett

**Allotment of Time:**

Check one of the following: ☐ Consent Calendar ☐ Action Item ☒ Information Item

**Packet Information:**

**Recommendation:**

This is an information item only.

**ROCKLIN UNIFIED SCHOOL DISTRICT**  
2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Steve Paul, *Vice President*  
Greg Daley, *Clerk*  
Camille Maben, *Member*  
Wendy Lang, *Member*



Item 8.1.1  
**CONSENT**

November 19, 2014

**OCTOBER 15, 2014**

**SPECIAL RECOGNITION, EMPLOYEE YEARS OF SERVICE — 6:30 P.M. – 7:00 P.M.**  
**REGULAR MEETING MINUTES — 7:00 P.M.**

**EMPLOYEE YEARS OF SERVICE RECOGNITION (6:30 P.M. – 7:00 P.M.)** – The District held its 18th annual Employee Recognition Years of Service Event, recognizing RUSD Elementary employees with 10, 15, 20, 25 30 and 35 years of service. Board of Trustees thanked those being recognized for their dedicated service and long term commitment to students and the community. Secondary employees along with support staff in Nutrition Services, Transportation, and Maintenance and Operations and the District Office will be recognized at the November 5 Board Meeting held at the District Office (6:30 p.m.).

- 1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on October 15, 2014 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*  
Steve Paul, *Vice President*  
Wendy Lang, *Member*

Trustee(s) Absent: Greg Daley, *Clerk*  
Camille Maben, *Member*

Student Representative: Trevor Bohatch, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Deborah Sigman, *Deputy Superintendent*; Barbara Patterson, *Deputy Superintendent*; Colleen Slattery, *Assistant Superintendent*; Sue Wesseliuss, *Senior Director*; Karen Huffines, *Director*; Marty Flowers, *Director*; Mike Fury, *Chief Technology Officer*; Shari Anderson, *Principal Valley View Elementary*; Brian Arcuri, *Principal, Antelope Creek Elementary*; Amanda Makis, *Principal Rocklin Elementary*; Jim Trimble, *Principal Sunset Ranch Elementary*; Mark Williams, *Principal Victory High School*; David Bills, *Principal Rocklin High School*; Kari Auwae, *Teacher on Special Assignment (TOSA)*; Joe McLean, *TOSA*; Lara Kikosicki, *TOSA*; Jeri Farmer, *TOSA*.

- 3.0 **PLEDGE OF ALLEGIANCE** – Trevor Bohatch introduced the Whitney High School AFJROTC Color Guard then led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 **SPECIAL REPORT CITY OF ROCKLIN, SUMMER CIVIC CAREER PROGRAM:** Diana Ruslin, City of Rocklin Councilmember, shared information regarding the Summer Civic Career Program that was implemented, in partnership with RUSD, to provide high school students with real world learning experiences. Thirteen students from all three RUSD high schools participated in the three week summer program. Diana thanked Amber Tillary, Rocklin High School Career Counselor, along with all three high school principals and staff who were involved in the program's success. Students

Thomas Brennan (VHS) and Lydia Tahraoui (RHS) read their post program essays to Trustees about the positive impact of the program.

Trustee, Todd Lowell, asked if the Summer Civic Program would be extended next year for more than three weeks. Diana responded that extending the program is a possibility, depending on student need and resources available. Todd thanked the City of Rocklin for their leadership and for providing RUSD students the opportunity to participate and grow in their career skills. Trustee, Wendy Lang, shared that she too appreciated the relationship that the City and the School District have together and how proud she was of the students who participated, specifically thanking those who took the time to attend the Board Meeting and share their essays.

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Ms. Darlene Gates addressed the Trustees in regards to the “cost of Senior Citizens attending sports programs” at secondary schools. Ms. Gates has lived in Rocklin for 16 years and has two granddaughters who are very involved in sports at WHS. She attends several games a week, which can be costly on a senior budget. She requested that high school(s) consider reducing senior citizen sports entrance fees to a more affordable \$3 (currently \$5). Todd Lowell asked if she had contacted WHS regarding the issue. She responded that she had, but did not receive a response. Trustees thanked her for her time to bring this to their attention and asked Deputy Superintendent, Deborah Sigman, to follow up.

- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)** – Student Representative Trevor Bohatch provided a detailed report on a variety of District-wide events happening at elementary and secondary Schools.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul shared that he was thankful for the great Homecoming event held at Rocklin High School recently. The football game against Del Oro was attended by more than 6000 fans. He mentioned that senior quarterback, Max O’Rourke, was injured, but on the road to recovery. Wendy Lang also attended the Homecoming game and was moved by the “Matt Redding Award” and “Rick Morris Recognition.” Todd Lowell shared that Rick Morris, a beloved Rocklin High School teacher, with 35 years of service, passed away recently. Morris made a significant impact on generations of Rocklin Thunder students and families with his photographs and videos of nearly every significant event held at RHS. He leaves behind a legacy to both RHS and the community. A memorial for Morris will be held, Sunday, Nov 2, 1pm, at the Rocklin Event Center. Superintendent Stock shared that the District was recently chosen by the SME Education Foundation Partnership Response in Manufacturing Education (PRIME) as one of six high schools in the nation to receive funding for its Manufacturing Education Program. Dan Frank, Rocklin High School teacher, led this process, which will provide \$35k of equipment and software updates to connect manufacturing students, educators, and the industry to grow the next manufacturing generation workforce.

- 8.0 **ACTION ITEMS - CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.  
 8.1.1 Sept 17, 2014 (Regular Session)
- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 8.4 **APPROVE RESOLUTION 14-15-07 - A RESOLUTION DELEGATING BARBARA PATTERSON AS REPRESENTATIVE AND ROGER STOCK AS ALTERNATIVE REPRESENTATIVE TO THE JOINT POWERS BOARD FOR SCHOOLS INSURANCE GROUP (SIG) 2014-15** - Request to approve a resolution delegating Barbara Patterson as

- representative and Roger Stock as alternate representative to the Joint Powers Board for SIG for the 2014-15 school year. (Barbara Patterson).
- 8.5 **APPROVE STUDENT TEACHING AGREEMENT WITH CALIFORNIA STATE UNIVERSITY, CHICO** – Request to approve Student Teaching Agreement with California State University Chico. (Colleen Slattery)
  - 8.6 **APPROVE FOOD SERVICE AGREEMENT WITH THE PLACER COUNTY OFFICE OF EDUCATION (PCOE)** – Request to approve agreement with PCOE to provide lunches to the Pathways Charter iCARE Program. (Barbara Patterson)
  - 8.7 **MEMORANDUM OF UNDERSTANDING WITH ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA)** – Request to approve MOU with RTPA to continue release time for RTPA Association President for 2014-15. (Colleen Slattery)
  - 8.8 **APPROVE REVISED SECURITY FLEX 125 FLEXIBLE SPENDING ACCOUNT SERVICE AGREEMENT WITH SECURITY BENEFIT LIFE INSURANCE COMPANY** – Request to approve the revised agreement with Security Benefit Life Insurance Company. (Barbara Patterson)
  - 8.9 **APPROVE BUDGET REVISIONS** – Request to approve RUSD budget revisions. (Barbara Patterson)
  - 8.10 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve the Quarterly Report on Williams Uniform Complaints for the quarter ending September 30, 2014. (Deborah Sigman)
  - 8.11 **APPROVE COMPUCLAIM MEDI-CAL BILLING OPTION PROGRAM AGREEMENT** – Request to approve the agreement with CompuClaim for Medi-Cal billing. (Barbara Patterson)
  - 8.12 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips. (Deborah Sigman).
    - 8.12.1 Valley View Elementary, Grade 6 students to attend overnight field trip to Alliance Redwoods Conference Center in Sonoma County, CA (December 2 – Dec 5, 2014).
    - 8.12.2 Breen Elementary, Grade 6 students to attend overnight field trip to Sly Park Environmental Education Center in El Dorado County, CA (December 1 – Dec 5, 2014).
    - 8.12.3 Ruhkala Elementary, Grade 4 students to attend overnight field trip to Coloma in El Dorado County, CA (October 22 – October 24, 2014).
    - 8.12.4 Sierra Elementary, Grade 3 students to attend overnight field trip to Monterey Bay Aquarium in Monterey County, CA (April 9 – April 10, 2015).
    - 8.12.5 Sunset Ranch Elementary, Grade 5 students to attend overnight field trip(s) to “Age of Sail” in the San Francisco Bay, San Francisco, CA (November 4 – 5, 2014; November 12 – 13, 2014 and December 1 – 2, 2014).
  - 8.13 **ACCEPT DONATIONS** – Request to accept the following donations. (Barbara Patterson)
    - 8.13.1 \$500 from Renaissance Learning for the back-to-school staff barbecue.
    - 8.13.2 \$500 from Measured Progress for the back-to-school staff barbecue.
    - 8.13.3 Cash, gift cards to Walmart & Target and miscellaneous school supplies from St. Peter & Paul Church.
    - 8.13.4 Miscellaneous school supplies collected by the employees of Gap, Inc.
    - 8.13.5 \$120 from PG&E Corporation to Breen Elementary.
    - 8.13.6 \$3,710.25 from Breen PTC to purchase Chromebooks at Breen Elementary.
    - 8.13.7 Fourteen iPad minis, 14 cases and 2 iTunes from Miguel Ruiz to Parker Whitney Elementary.
    - 8.13.8 \$3,000 from Rock Creek PTC to use towards Leader in Me for 2014-15 at Rock Creek Elementary.
    - 8.13.9 A violin from the Pluta family to Rocklin Elementary.
    - 8.13.10 \$2,388 from Noodles & Company to Rocklin Elementary.
    - 8.13.11 \$1,000 from Mr. & Mrs. Barnes to the Sly Park Scholarship Fund at Rocklin Elementary.
    - 8.13.12 \$300 from the GAP Foundation Money for Time Program at Ruhkala Elementary.
    - 8.13.13 \$230.76 from Wells Fargo Bank Matching Gift Program to Ruhkala Elementary.



- 8.13.14 \$901.53 from Target Take Charge of Education to Ruhkala Elementary.
- 8.13.15 \$798.17 from Target Take Charge of Education to Sierra Elementary.
- 8.13.16 \$9,175 from Intel Volunteer Grant Program to Twin Oaks Elementary.
- 8.13.17 \$420 from Scott Becker to the SAT Prep Class at Rocklin High.
- 8.13.18 \$1,080.60 from Target Take Charge of Education to Rocklin High.
- 8.13.19 \$1,216.65 from Target Take Charge of Education to Whitney High.
- 8.13.20 \$100 from the Stauffer Family/Capital Bandwidth to Whitney High.
- 8.13.21 \$100 from Shane & Sarah Leverenz to Whitney High.
- 8.13.22 \$100 from Michele Colombo to Whitney High.
- 8.13.23 \$100 from Atlee & Kelly Horner to Whitney High.
- 8.13.24 \$5000 in labor and materials from Bayside Church, North Campus to Breen Elementary, Spring View Middle School, Victory High School, Whitney High School and Rocklin High School

Todd Lowell noted his absence at the September 17, 2014, Board of Trustees meeting and requested to pull Item 8.1 to be brought to November 5<sup>th</sup> meeting for approval. Following this, a **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Lowell, aye.

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **HOLD PUBLIC HEARING REGARDING RESOLUTION 14-15-06 – AFFIRMING SUFFICIENT TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2014-15 – A** public hearing was held regarding Resolution 14-15-06, affirming sufficient textbooks and instructional materials for 2014-15. Hearing no comments from the public, President Lowell closed the public hearing.

**RESOLUTION 14-15-06 – APPROVE RESOLUTION AFFIRMING SUFFICIENT TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2014-15 – A MOTION** was made by Wendy Lang and seconded by Steve Paul to approve resolution 14-15-06 affirming sufficient textbooks and instructional materials for 2014-15. Motion passed by the following roll call vote: Paul – aye, Lang – aye, Lowell, aye. Motion passed unanimously.

- 9.2 **APPROVE BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR) - A MOTION** was made by Steve Paul and seconded by Wendy Lang to approve revisions to the following policy and regulation. Motion passed unanimously.
- 9.2.1 BP 5141.21 Students Administering Medications and Monitoring Health Conditions
  - 9.2.2 AR 5141.21 Students Administering Medications and Monitoring Health Conditions

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **California Public Employee Retirement System (CalPERS) and California State Teachers' Retirement System (CalSTRS) Rate Increase and Cost Update** – Barbara Patterson, Deputy Superintendent, Business and Operations, provided an update on increased pension rates and cost updates for California Public Employee Retirement System (CalPERS) and California State Teachers Retirement System (CalSTRS). Both pension funds are underfunded, particularly CalSTRS. The CalPERS Board and California State Legislature recently addressed the unfunded liabilities with a mandate that increases employer contribution rates over the next seven years. Based on current salaries and staffing, the cumulative financial impact of the pension rate increases by 2021 will be approximately \$6.4 million. In 2015-16 it will be an increased cost of \$965,000 to the District's budget for employee pensions over the current year. These additional costs will have a significant impact on District resources as there is currently

no dedicated funding source provided. These mandatory costs will have to be paid with future new revenues from the State, and absent new revenues, by reduction of services.

Todd Lowell shared that this increase will be a drastic mandate and have a significant impact on the District.

- 10.2 **Advanced Placement Spanish, Text Book Adoption** – Marty Flowers shared Information on Advanced Placement Spanish Textbook Adoption. Information included materials currently being utilized by Advanced Placement (AP) Spanish, the most up-to-date textbook available for this course, encompassing all new changes to the AP Spanish Language and Culture exam. Wendy Lang asked if the new textbook adoption will be available in an electronic version. Marty Flowers will research and provide information to the Board through a Board Communication.

- 10.3 **Academic Content Standards, Curriculum Frameworks and Instructional Materials, Providing the Context for Implementation Activities and Expenditures** – Deborah Sigman, Marty Flowers and Karen Huffines, presented to Trustees an update on content standards, curriculum frameworks and instructional materials. In 2010, the state of California adopted new rigorous academic content standards in English Language Arts and Math. Districts throughout CA are determining the most appropriate and opportune way to implement new standards. RUSD is no exception and is moving forward with deliberate and comprehensive implementation of the standards and an adoption of standards aligned instructional materials. This is a multi-year, multi-faceted effort with the end goal is to make students “college and career ready.” The team presented information on current academic standards implementation activities, current instructional materials expenditures, and projected adoption timelines and expenditures. The District has specific strategic priority plans to develop capacity for new curriculum and materials through the 2018/19 school year. Plans for implementation include teacher training, professional learning opportunities, and collaboration.

Comments: Wendy Lang asked for the best way to support and respond to parents who want to support their students in this transition. Specifically, what is the best way for parents to ask questions? Deborah Sigman shared that the National PTA has a variety of good materials that the District will look into as a resource and possible link to RUSD website. Todd Lowell asked about the current status of the writing program “Excellence in Writing?” Karen Huffines explained we have never made one specific writing program mandate and there has always been effort to give teachers “options” to provide teachers freedom to choose what works best for their classroom. Excellence in Writing is a supplemental writing program. Deborah Sigman shared with Trustees, that as the District moves forward, it will continue to look closely at what makes a good quality writing program and support it the best way possible. The Board will be provided with information on how the District is addressing all three areas.

- 11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:05 regarding the following matters:

- 12.1 *Public employee discipline/dismissal/release pursuant to Government Code section 54957.*  
 12.2 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9 (two potential cases)  
 12.3 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Sacramento Court Case No. SA-CE-2562-E)  
 12.4 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:  
     District Representative(s): Roger Stock, Superintendent  
   Barbara Patterson, Deputy Superintendent, Business and Operations  
   Colleen Slattery, Assistant Superintendent, Human Resources

- 13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – The Board of Trustees took action to approve two settlement agreements: OAH Case No. 2014080689 and OAH Case No. 2014080053. The vote was Paul – aye, Lang – aye, Lowell, aye.
- 15.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:13 p.m.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.*

**ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

**ATTENDANCE SIGN-IN SHEET**

Wednesday, October 15, 2014

NAME	AFFILIATION	CONTACT INFORMATION
Shari Anderson	VJ Principal	
Brian Arcuri	AC	
Theresa Makis	RE Principal	
Barbara Branges	AC - Teacher	
J. Trimble	SR Principal	
J. J.	TOSA	
Dori Auwa	TOSA	
J. McLean	TOSA	
Lara Klasicki	TOSA	
Janet Hill	Peter Hill - 33yrs	
Scheneider	Resident	
Mark Williams	VHS	
Astrid Fann	VHS	
Thomas Brennan	VHS Student Speaker	
Ashley Eckertburg	Breen	
Spilken	Educational Excellence	
Melissa Goodell	Health Services Sup	
Kelly King	Breen/Teacher	
	Sunset Ranch	

Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.

# ATTENDANCE SIGN-IN SHEET

Wednesday, October 15, 2014

[illegible]

*Completion of any portion of this sign-in sheet is voluntary and will be included as part of the permanent minutes.*

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Steve Paul, *Vice President*  
Greg Daley, *Clerk*  
Camille Maben, *Member*  
Wendy Lang, *Member*



Item 8.1.2  
**CONSENT**  
November 19, 2014

**NOVEMBER 5, 2014**

## **SPECIAL RECOGNITION, EMPLOYEE YEARS OF SERVICE — 6:30 P.M. – 7:00 P.M. REGULAR MEETING MINUTES — 7:00 P.M.**

**EMPLOYEE YEARS OF SERVICE RECOGNITION (6:30 P.M. – 7:00 P.M.)** – The District held its 18th annual Employee Recognition Years of Service Event, recognizing RUSD Secondary employees along with employees from the District Office, Nutrition Services, Maintenance and Operations and Transportation with 10, 15, 20, 25 30 and 35 years of service. Board of Trustees thanked those being recognized for their dedicated service and long term commitment to students and the community.

- 1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:05 p.m., on November 5, 2014, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*  
Steve Paul, *Vice President*  
Camille Maben, *Member*  
Greg Daley, *Clerk*

Trustee(s) Absent: Wendy Lang, *Member*

Student Representative: Trevor Bohatch, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Barbara Patterson, *Deputy Superintendent*; Colleen Slattery, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director*; Marty Flowers, *Director*; Mike Fury, *Chief Technology Officer*; Melody Thorson, *Principal Ruhkala Elementary School*; Amanda Makis, *Principal Rocklin Elementary*; Jim Trimble, *Principal Sunset Ranch Elementary*; Mark Williams, *Principal Victory High School*; David Bills, *Principal Rocklin High School*; Beth Davidson, *Principal Spring View Middle School*; Brittaney Meyer, *Assistant Principal Spring View Middle School*; Jay Holmes, *Principal Granite Oaks Middle School*; Barbara Scott, *President RTPA*; Tiffany Pelkey, *President CSEA*.

- 3.0 **PLEDGE OF ALLEGIANCE** – Trevor Bohatch introduced the Whitney High School AFJROTC Color Guard then led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 **PATRIOT DAY CELEBRATION ART AND ESSAY CONTEST RECOGNITION:**

Skott Hutton, Coordinator for Family-Community Engagement & Strategic Planning, in partnership with Wendy Smith, Rocklin Police, and Jim Brown, Patriot Day Grant Team Leader, recognized students for their outstanding submissions in the Annual Patriot Day Celebration Art and Essay Contest. Top winners shared their inspirational essays and artwork.

Student Winners for Art Competition: First Place title was a three-way tie: Danielle Pittman; second-grader from Antelope Creek, Katelyn Vu, third-grader from Sunset

Ranch and Lillie Stevenson; third-grader from Sunset Ranch. Lillie Stevenson was also awarded Grand Champion for her submission in that category.

Student Winners for Essay Competition: First Place, Raevyn Davis, sixth-grader from Rocklin Elementary. Abby Wristen; fifth-grader from Rocklin Elementary received the Grand Champion award.

**4.2 ELEMENTARY SCHOOL LIBRARY DONATION:**

Jim Trimble, Sunset Ranch Elementary Principal presented RUSD Elementary Libraries with a donation check for \$2,150, raised at the 13<sup>th</sup> Annual RUSD District Golf Tournament. Present to accept the donation were Librarian, Lorraine Littlejohn and Carolyn Byers, Library Clerk. To date, the District Golf Tournament has raised over \$30,000 for elementary libraries. This year's RUSD Golf Tournament is scheduled for May 8.

**5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:**

Sindhuja Niranjana Kumar, parent of a Parker Whitney Elementary School student, expressed to the Board of Trustees that although she is a current parent classroom volunteer, she would like to spend more time observing. Due to District guidelines, she is limited to minimal time in the classroom. She asked the District to review its policies to allow her, and other parents, easier access to observe their student's classes. Trustee Todd Lowell thanked her for sharing her request and directed Elementary Director, Karen Huffines, to follow up with Ms. Niranjana Kumar.

CSEA President, Tiffany Pelkey, publically thanked the District for honoring the 2013-14 collective bargaining agreement by reaching out to re-open negotiations when actual revenues exceeded projections. She thanked the District for its efforts in initiating conversation, its amicable partnership, and is excited about a tentative agreement reached last week. This tentative agreement includes an additional .54% increase, for a full compensation increase of 5% in 2014-15, totaling a 9.33% increase over two years for CSEA employees. Lowell thanked Pelkey for her time to address the Board and for her strong leadership as CSEA President.

Mark Williams, Principal Victory High School (VHS), introduced Peyton Marvin, VHS Board of Trustee Student Representative, who was present at the meeting to observe. Williams shared that Ms. Marvin is an all-star student at Victory High School, on track to graduate her junior year.

**6.0 COMMENTS FROM STUDENT REPRESENTATIVE(S) – Student Representative Trevor Bohatch provided a detailed report on a variety of District-wide events happening at elementary and secondary schools.**

**7.0 COMMENTS FROM BOARD AND SUPERINTENDENT –**

Camille Maben expressed her sympathy to Trustee member Wendy Lang for the recent passing of her Mother in Law. Maben also shared that in an election week, it was timely and appropriate to have a presentation on "patriotism" from students and thanked them for sharing their patriotic work. She also thanked Trustees Lowell and Lang for their willingness to run for re-election as RUSD Board of Trustee Members and for their dedicated service to students and families for so many years. Maben congratulated Susan Halldin on her recent election as a new Board of Trustee member and is looking forward to working with her. Maben also shared that she recently attended the Fall Carnival at Rocklin Elementary School, and that it was another successful year of fun for families.

Steve Paul congratulated Trustees Lowell, Lang and Trustee-elect Halldin for their recent success at the voting polls being selected as RUSD's newly elected Board of Trustees. They will represent the District well. Paul shared that "Toast of the Town," held Nov 1, was a success and thanked all involved for

their efforts and fund raising for kids. Paul also mentioned that recently, while at a football game between Wood Creek High School –vs- Rocklin High School, he observed injured football player, Max O'Rourke, and coach collaborating together on the sideline, a great show of teamwork. Paul also shared that it was a pleasure to celebrate Rick Morris's life at his memorial on Nov 2. Morris' contributions to the school and community will be long lasting.

Todd Lowell congratulated Susan Halldin on her decisive victory as the newest RUSD School Board member and shared that she will be a great addition to the Board. Lowell also thanked David Bills for his participation and great job facilitating at Rick Morris's memorial service.

Roger Stock extended his congratulations to re-elected Trustees Lowell and Lang and Trustee-elect Halldin on the recent election. He thanked them for taking the opportunity to lead and serve the District for the next four years. Stock shared that the Trustees will be honoring Steve Paul on Nov 19<sup>th</sup> at 6:00 p.m. for his 12 years of dedicated service. In light of recent local events, Stock acknowledged the parents in our district who work for law enforcement and thanked them for their diligent work in keeping our community safe.

## 8.0 **ACTION ITEMS - CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
  - 8.1.1 Sept 17, 2014 (Regular Session)
  - 8.1.2 Oct 5, 2014 (Regular Session)
- 8.2 **CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 8.3 **CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 8.4 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 8.5 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 8.6 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips. (Deborah Sigman)
  - 8.6.1 Whitney High School Varsity Basketball team to attend overnight field trip to participate in Annual "Dawg" Classic Boys Varsity Basketball Tournament at San Rafael High School in Marin County, CA (December 4 – Dec 6, 2014).
- 8.7 **DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 8.8 **WILL SERVE LETTER, YANKEE HILL ESTATES, UNIT 6 (a.k.a. LIBERTY ESTATES)** – Request to approve "Will Serve" letter for Yankee Hill Estates, Unit 6 (a.k.a. Liberty Estates project). (Sue Wesselius)
- 8.9 **DISPOSING OF SURPLUS EQUIPMENT – ROCKLIN HIGH SCHOOL** (Sue Wesselius)
- 8.10 **CONTRACT WITH BVD CONSULTING FOR SURPLUS PROPERTY DISPOSAL** (Sue Wesselius)
- 8.11 **SPECIAL EDUCATION MEMORANDUMS OF UNDERSTANDING (MOUs)** (Deborah Sigman)
- 8.12 **REVISED NUTRITION SERVICES JOB DESCRIPTIONS** (Colleen Slattery)

Todd Lowell requested to table item 8.1.2 for the November 19<sup>th</sup> meeting for approval. Following this, a **MOTION** was made by Greg Daley and seconded by Steve Paul to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – aye, Daley – aye, Maben – aye, Lowell – aye .



## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **BOARD POLICY (BP), ADMINISTRATIVE REGULATION (AR) – A MOTION** was made by Camille Maben and seconded by Steve Paul to approve the following Board Policies and Administrative Regulations. Motion passed unanimously.

9.1.1 BP 5111 Admission Kindergarten – revised

9.1.2 AR 5111 Admission Kindergarten – revised

- 9.2 **BOARD POLICY (BP), ADMINISTRATIVE REGULATION (AR) AND EXHIBITS (E) – A MOTION** was made by Greg Daley and seconded by Steve Paul to approve the following Administrative Regulations and Exhibits. Motion passed unanimously.

9.2.1 AR 4117.7 Employment Status Reports – revised

9.2.2 AR 4317.7 Employment Status Reports – new

9.2.3 E 4112.9 Employee Notifications – new

9.2.4 E 4212.9 Employee Notifications – new

9.2.5 E 4312.9 Employee Notifications – new

- 9.3 **LEASE-LEASEBACK ENTITY FOR WHITNEY HIGH SCHOOL CONCRETE WORK:**

Comments: President Lowell asked Sue Wesselius how much of the total \$55,000 cost was being paid for by Whitney High School? Wesselius responded with “\$10,000 for enhancements to the project.” Trustee Steve Paul questioned if the District should fund “all” of the project, although WHS has done fund raising specifically for contribution to this project. Camille Maben felt the contributions from WHS, in partnership with the District, was a “positive thing,” and a great way for sites to feel a direct part of the project and pride in the investment. Lowell asked the Facilities Department to update the Board in the future regarding funding for site campus projects such as this, for Board input. Greg Daley shared that having sites contribute “is a good thing,” promoting school involvement and contribution. Lowell recommended approving the project, allowing the project to move forward on schedule, with the understanding that the District would explore donations and come back at a future date with a funding allocation update. Student Board of Trustee asked for verification that the Board would be informed at a later date regarding funding for this project, to which Wesselius confirmed.

A MOTION was made by Greg Daley and seconded by Camille Mabel to approve the Lease-leaseback Entity for Whitney High School Concrete Work. Motion passed unanimously.

- 9.4 **RESOLUTION NO. 14-15-08, APPROVING A SITE LEASE, A DEVELOPMENT AND LEASE AGREEMENT AND GENERAL CONSTRUCTION PROVISIONS – A MOTION** was made by Steve Paul and seconded by Camille Maben to approve Resolution No. 14-15-08 approving a site lease, a development and lease agreement and general construction provision. Motion passed unanimously.

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **ROCKLIN EDUCATIONAL TECHNOLOGY TEAM (RETT) UPDATE** – RETT team Chairs, Mike Fury, Melody Thorson and Ryan O'Donnell presented an update to the Board of Trustees. Information included RETT's goals to align with the District's Strategic Plan, along with purpose, beliefs and efforts to better serve the need for instructional technology across the District.

Presentation Highlights:

- RUSD Comprehensive Instructional Technology Plan, including powerful tools, professional development and student digital literacy/citizenship.
- RETT alignment to the District Strategic Plan, creating student academic growth through dynamic and challenging learning experiences along with building individual and organizational capacity through resources and partnerships.

- Goals 2014-2018:
  - Create leveled learning modules related to Google Apps for Education, with equitable and consistent training for teachers.
  - Provide Schoology training and support, while continuing the development of lesson study modules.
  - Implement comprehensive K-12 digital citizenship & cyber safety plan using internal and external resources, such as Common Sense Media Digital Literacy and Citizenship Curriculum.

Board of Trustee Greg Daley thanked the RETT team on their great job educating their fellow RETT team members over the years. He thanked them for their hard work and shared that the growth in technology is apparent and encouraging throughout the District. He shared that he does have some concerns about the current capability of hardware in the District and the challenges teachers are having in effectively using it. He would like to see more research and focus in this area.

Student Board Representative, Trevor Bohatch, shared that he agrees with the RETT team, in the importance of a challenging learning environment for students when it comes to technology in the classroom. He shared that there is some frustration with students, including himself, due to the fact there are so many tools currently being offered/used by students and asked if the District would be “streamlining” tools to simplify usage. He also asked if RETT sees Google Docs and Schoology as being complimentary or separate systems in the future? Mike Fury responded that there are benefits to testing several different products/tools, acknowledging that with that, comes challenges. While they are being sensitive to the issue, RETT goals are to expose users to a variety of products in a quickly changing technical world, allowing users to have options.

Trustee Todd Lowell thanked the RETT team for their presentation and mentioned that it has been four years since the RETT team was established. He asked if the team feels confident that the current structure of the program is what the District needs to be successful. The RETT team responded affirmatively.

11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

12.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:40 regarding the following matters:

- 12.1 *Public employee discipline/dismissal/release pursuant to Government Code section 54957.*
- 12.2 *Conference with Legal Counsel – Anticipated Litigation as authorized by Government Code section 54956.9*
- 12.3 *Conference with Legal Counsel – Existing Litigation as authorized by Government Code section 54956.9 (Sacramento Court Case No. SA-CE-2562-E)*
- 12.4 *Conference with Labor Negotiators as authorized by Government Code Section 54957.6:*  
 District Representative(s): Roger Stock, Superintendent  
 Barbara Patterson, Deputy Superintendent, Business and Operations  
 Colleen Slattery, Assistant Superintendent, Human Resources

13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – The Board of Trustees took action to approve the terms of the draft settlement agreements in PERB Case No. SA-CE-2562-E and RTPA and to authorize the Superintendent to execute the agreements on behalf of the District. The vote was unanimous: ayes 4/Lowell, Daley, Paul, Maben, absent 1/Lang.

15.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:58 p.m.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.*

**CERTIFICATED PERSONNEL REPORT**

**LEAVE OF ABSENCE:**

1. Emily Thomas, Language Arts Teacher, Whitney High School, 1/8/15 – 3/20/15

**NEW HIRE FOR 2014-15:**

2. Teresa Taylor, 1.0 FTE K-3 SDC Teacher, Valley View Elementary, 11-5-14

**CLASSIFIED PERSONNEL REPORT**

**NEW HIRES:**

1.     Name: Aruna Kommu  
       Position: Instructional Aide I -  
                  Elementary K-6  
       Salary: Non-Rep, Range 1, Step A  
       Hours: 3.25 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 10/28/14  
                  Site: Rock Creek Elementary  
                  Funding: General
2.     Name: Lauren Kennedy  
       Position: Instructional Aide  
                  Secondary 7-12  
       Salary: Non-Rep, Range 1, Step A  
       Hours: 3.75 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 10/28/14  
                  Site: Spring View Middle School  
                  Funding: General
3.     Name: Patricia Segoviano de Pier  
       Position: Instructional Aide ELL II  
       Salary: Non-Rep, Range 3, Step A  
       Hours: 2.7 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 10/28/14  
                  Site: Sierra Elementary School  
                  Funding: General
4.     Name: Roger Arndt  
       Position: Discipline Technician  
       Salary: Non-Rep, Range 4, Step C  
       Hours: 3.75 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 10/29/14  
                  Site: Whitney High School  
                  Funding: General
5.     Name: Dannon Blythe  
       Position: Special Ed Aide II  
       Salary: CSEA, Range 27, Step A  
       Hours: 3 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 11/04/14  
                  Site: Sunset Ranch Elementary  
                  Funding: General
6.     Name: Kim Boyd  
       Position: Food Services Worker I  
       Salary: CSEA, Range 21, Step A  
       Hours: 2 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 11/04/14  
                  Site: Rocklin High School  
                  Funding: Cafeteria Fund
7.     Name: Michelle Saboonchi  
       Position: Food Services Worker I  
       Salary: CSEA, Range 21, Step A  
       Hours: 2 Hours/Day  
       Days: 10 Months/Year  
  
                  Effective: 11/06/14  
                  Site: Valley View Elementary  
                  Funding: Cafeteria Fund

**ROCKLIN UNIFIED SCHOOL DISTRICT  
HUMAN RESOURCES**

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**VOLUNTARY REDUCTION OF TIME & SITE CHANGE:**

8. Name: Stacy Tracey  
Position: Special Ed Aide II  
Site: From Rock Creek to Transition Program  
Hours: From 6 to 3 Hours/Day  
Effective: 11/12/14

**RESIGNATIONS:**

9. Name: Kathleen Yach  
Position: Food Services Worker I  
Site: Parker Whitney Elementary  
Hours: 2.5 Hours/Day  
Effective: 10/24/14
10. Name: Judy Ganz  
Position: Food Services Worker I  
Site: Granite Oaks Middle School  
Hours: 3 Hours/Day  
Effective: 11/07/14
11. Name: Taunie Womeldorf  
Position: Instructional Aide I –  
Secondary 7-12  
Site: Granite Oaks Middle School  
Hours: 3.75 Hours/Day  
Effective: 11/07/14
12. Name: Kashia Harris  
Position: Special Ed Aide II  
Site: Rocklin High School  
Hours: 3.75 Hours/Day  
Effective: 11/21/14
13. Name: Lori Harned  
Position: Instructional Aide I –  
Elementary K-6  
Site: Breen Elementary School  
Hours: 2 Hours/Day  
Effective: 11/21/14

**RETIREMENT:**

14. Name: Laura Linsteadt  
Position: School Clerk  
Site: Sierra Elementary School  
Hours: 7 Hours/Day  
Effective: 12/30/14

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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SUBJECT: Whitney High School Every 15 minutes Overnight Field Trip

DEPARTMENT: Office of the Deputy Superintendent, Educational Services

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**Background:**

Students of the Whitney High School Student Body would like to participate in a Bi-Annual "Every 15 Minutes" Program sponsored by California Highway Patrol. Staff and students will hold the program at WHS and travel to a local hotel in Roseville April 14, 2015 and return on April 15, 2015. While at the local hotel, students will participate in a teambuilding retreat based on the day of the accident's activities.

**Status:**

Staff is requesting approval for Whitney High Student body, 18-20 students and 4 adults. The trip is scheduled for April 14, 2015 through April 15, 2015.

**Presenter:**

Debra Hawkins, Principal and Sherry Mauser, Assistant Principal

**Financial Impact:**

Current year: \$50.00 per student

Future Year: NA

Funding Source: CHP Grant

**Material/Films:**

None

**Other People Who Might Present:**

None

**Allotment of Time:**

Check one of the following: ☒ Consent Calendar ☐ Action Item ☐ Information Item

**Packet Information Item:**

None

**Recommendation:**

Staff is requesting Board approval of the overnight field trip described above.

Submitted by: Sherry Mauser Date: 10/24/14

Approved by Site Administrator: D. Hawkins Date: 10/24/14

Approved by Superintendent or Designee: [Signature] Date: 10/30/14

ROCKLIN UNIFIED SCHOOL DISTRICT

Item 8.5  
CONSENT  
November 19, 2014

BOARD AGENDA BRIEFING

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**SUBJECT:** Will Serve Letter – Creekside at Whitney Ranch

**DEPARTMENT:** Senior Director, Facilities & Operations

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**Background:**

First American Title Company is requesting a "Will Serve" letter for the Creekside at Whitney Ranch project. The projected dates of this project are from November 2014 to June 2015, which means these students would begin arriving in August of 2015.

**Status:**

This 48 single family home project is located within the Sunset Ranch master planned development area. These homes are estimated to generate approximately fourteen (14) TK-6<sup>th</sup> grade students, five (5) 7-8<sup>th</sup> grade students, and nine (9) 9-12<sup>th</sup> grade students. Depending on how quickly these homes sell, approximately one fourth of these students would enroll in the fall of 2015.

A standard "Will Serve" letter for this request is attached for review and approval by the Board.

**Presenter:**

Sue Wesselius

**Financial Impact:**

Current year: None

Future years:

Funding source:

**Materials/Films:**

None

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following: ☒ Consent Calendar ☐ Action Item ☐ Information Item

**Packet Information:**

A copy of the First American Title Company request, the will serve letter and listing of schools is included.

**Recommendation:**

Administration recommends that the Board approve the attached "Will Serve" letter for the Creekside at Whitney Ranch project.



# Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677  
Phone (916) 624-2428 • FAX (916) 624-7246



Roger Stock, Superintendent  
Deborah Sigman, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
Colleen Slattery, Assistant Superintendent

November 20, 2014

Gayle Kuzmich  
First American Title Company  
3400 Douglas Blvd., Ste. 100  
Roseville, CA 95661

## Subject: RUSD School Listing

Antelope Creek, K-6  
6185 Springview Drive  
632-1095

Breen School, K-6  
2751 Breen Drive  
632-1155

Cobblestone School, K-6  
5740 Cobblestone Drive  
632-0140

Parker Whitney, K-6  
5145 Topaz Avenue  
624-2491

Rocklin School, K-6  
5025 Meyers Street  
624-3311

Sierra Elementary, K-6  
6811 Camborne Way  
788-7141

Rock Creek Elementary, K-6  
2140 Collet Quarry Dr.  
788-4282

Ruhkala Elementary School, K-6  
6530 Turnstone Way  
632 6560

Twin Oaks School, K-6  
2835 Club Drive  
315-1400

Valley View School, K-6  
3000 Crest Drive  
435-4844

Granite Oaks Middle School, 7-8  
2600 Wyckford Drive  
315-9009

Spring View Middle School, 7-8  
5040 Fifth Street  
624-3381

Rocklin High School, 9-12  
5301 Victory Lane  
632-1600

Victory High School, 9-12  
3250 Victory Drive  
632 3195

Whitney High School, 9-12  
701 Wildcat Blvd.  
632 6500

Sunset Ranch Elementary, K-6  
2500 Bridlewood Drive  
no phone number available as yet

BY: \_\_\_\_\_  
Sue Wesselius, Senior Director,  
Facilities & Operations

# Rocklin Unified School District

2615 Sierra Meadows Drive • Rocklin, CA 95677

Phone (916) 624-2428 • FAX (916) 624-7246



Roger Stock, Superintendent  
Deborah Sigman, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
Colleen Slattery, Assistant Superintendent

November 20, 2014

Gayle Kuzmich  
First American Title Company  
3400 Douglas Blvd, Ste. 100  
Roseville, CA 95661

Subject: Creekside at Whitney Ranch  
Will Serve Letter

Dear Ms. Smith:

This letter confirms that the Rocklin Unified School District will provide educational services to all eligible K-12 pupils who may now or in the future reside in the Creekside at Whitney Ranch project. In order to qualify for funding from the State Program and to follow District practice of balancing class sizes, the students from the new development may be required to attend a school other than the one in their area. The attached information sheet lists all schools serving this area.

The above referenced development is included in a Community Facilities (Mello Roos) District that funds K-6 schools. However, the developer is required to pay to the District an impact fee for construction of 7-12 facilities and district support facilities, at the time of permit pull.

Transportation is provided for those students living outside of the walking distance to their attendance schools. Fees for transportation for the 2014/15 school year are \$240 per semester.

If you have any questions or need further information, please call.

Sincerely,

Sue Wesselius  
Senior Director  
Facilities & Operations



**First American  
Title Company**

October 30, 2014

Rocklin Unified School District  
Attn: Sue Wesselius, Senior Director of Facilities & Operations  
2615 Sierra Meadows Drive  
Rocklin, CA 95677

RE: Project Name: Creekside at Whitney Ranch  
Location: Whitney Ranch Pkwy and Wildcat Blvd, Rocklin, CA  
Developer: Richmond American Homes of MD, Inc.  
APN: 017-176-001-000

Dear Ms. Wesselius,

We are assisting the developer in obtaining a Public Report from the Bureau of Real Estate (BRE) for the above referenced subdivision. The BRE requires that the developer provide a statement from the school district that indicates the name and location of the schools in your district that will serve the students from this subdivision. I am requesting that you provide such a letter at your earliest convenience.

This overall subdivision contains 3,570 lots/units. For your reference, enclosed are a subdivision map and a general vicinity map. Your early attention to our request is greatly appreciated. We would appreciate a response within the next 30 days.

Please address your response to the Bureau of Real Estate, c/o First American Title Company, 3400 Douglas Blvd., Suite 100, Roseville, CA 95661, Attn: Dianna Woods, and return it via e-mail (gkuzmich@firstam.com), fax (866-524-2118), or in the enclosed envelope.

If you are not the person who handles these requests, please forward this letter to the appropriate person. If you have any questions, please contact Dianna Woods at 916-677-2667.

Please reference the tract number and project name in your response.

Sincerely,

Gayle Kuzmich on behalf of  
Dianna Woods  
BRE Processor

Encl.

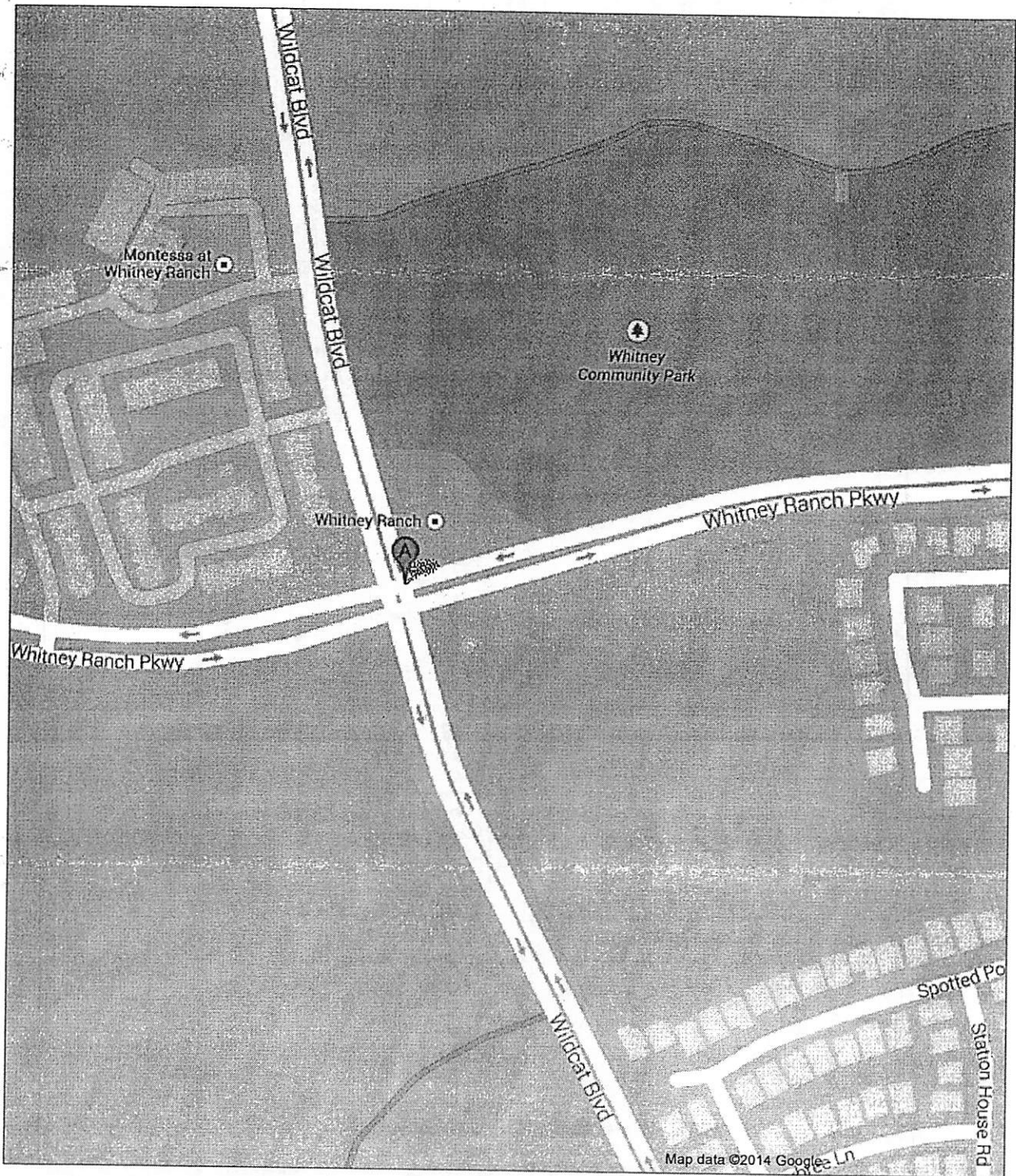
3400 Douglas Blvd., Suite 100, Roseville, CA 95661

TEL 916-786-5300 • FAX 866-524-2118

WWW.FIRSTAM.COM

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



REVISIONS  
LOTING PLAN - SHEET 1 OF 4

T 1 OF 4

SHEET 1	LOTING PLAN
SHEET 2	UTILITY PLAN
SHEET 3	GRADING & DRAINAGE PLAN
SHEET 4	FENCE LAYOUT AND DETAIL

ASSessor PARCEL NUMBER: 017-170-001  
EXISTING ZONING: PD-20  
PROPOSED ZONING: PD-4.2  
EXISTING GENERAL PLANE: WOR  
NUMBER OF PARCELS: 1  
PARCEL SIZE: 11.5 AC  
EXISTING LAND USE: VACANT  
PROPOSED LAND USE: SINGLE-FAMILY RESIDENTIAL

	<u>f</u>	<u>ACRES</u>	<u>PERCENT</u>	<u>DENSITY</u>
RESIDENTIAL LOTS:	42	7.8 ac.	60	
PUBLIC RIGHT-OF-WAY		1.3 ac.	10	
OPEN SPACE PARCELS:	1	1.0 ac.	14	
LANDSCAPE PARCELS:	4	0.2 ac.	2	
<b>TOTAL</b>	<b>47</b>	<b>10.3 ac.</b>	<b>100%</b>	<b>4.9 DENSITY</b>

WATER:	PLACER COUNTY WATER AGENCY
SEWER:	SOUTH PLACER MUNICIPAL UTILITY DISTRICT
GAS & ELECTRIC:	PACIFIC GAS & ELECTRIC
TELEPHONE:	ATTN
CABLE TV:	WEST BROADCAST

SCHOOL DISTRICT	ROCKLIN UNIFIED SCHOOL DISTRICT
FIRE PROTECTION	CITY OF ROCKLIN
POLICE PROTECTION	CITY OF ROCKLIN
STORM DRAINAGE	CITY OF ROCKLIN
SOLID WASTE	RECYCLOGY/AUBURN-FLANDER

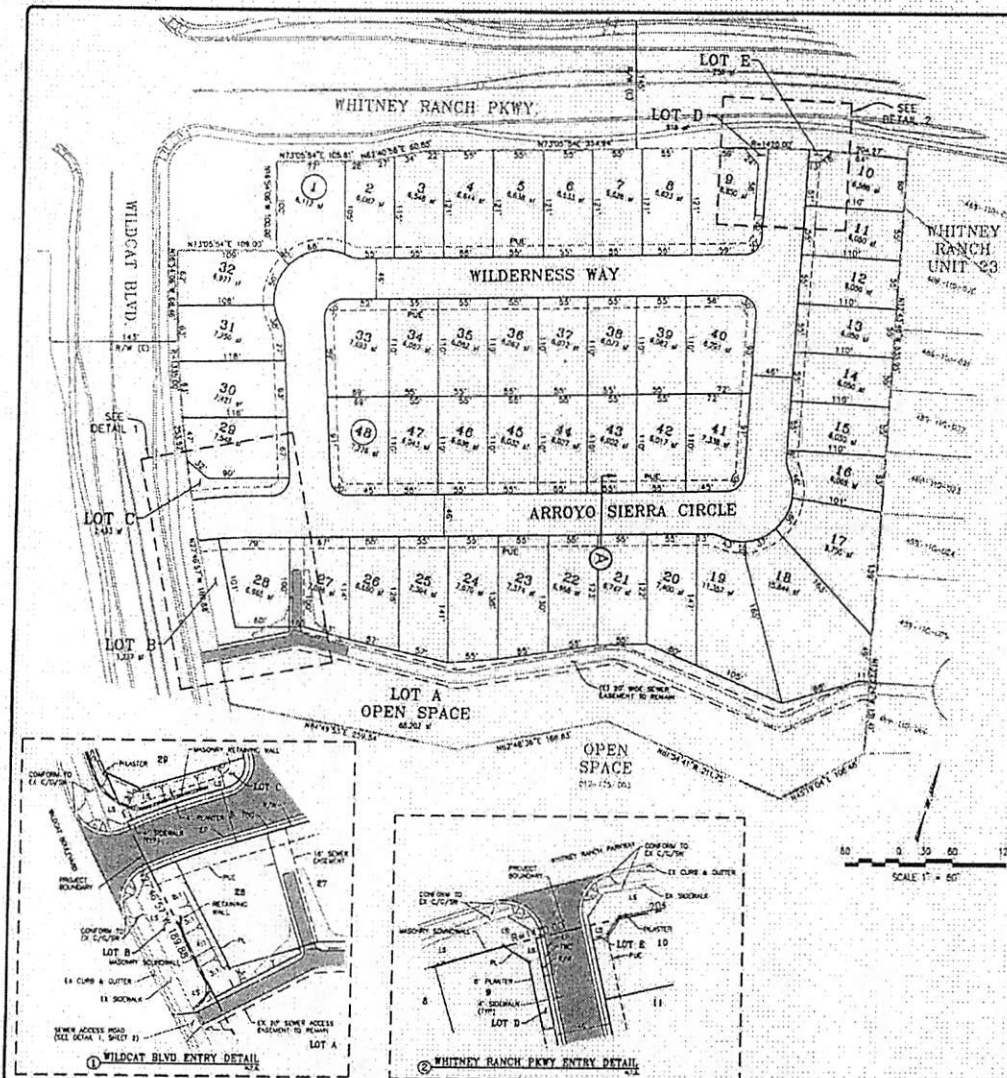
SUNSET RAYGLOS INVESTORS, LTD. 940 WALCAY BOULEVARD ROCKLIN, CA 95765 TEL (916) 239-4850 FAX (916) 235-4931	UPPER ENGINEERING AND PLUMBING, INC. 2801 DIXON ROAD, SUITE 200 ROSELAND, CA 95061 TEL: (916) 780-2500 FAX: (916) 780-4777 DAVID HENRY, P.E., L.C. NO. C48811
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\_\_\_\_\_ PAVED BOUNDARY  
 \_\_\_\_\_ PROPOSED LOT LINE  
 \_\_\_\_\_ PROPOSED 1/4" P.A.C. (FRONT) 1/4" P.A.C. (SIDE)  
 \_\_\_\_\_ EXISTING CURB/SEWER  
 \_\_\_\_\_ PROPOSED RIGHT-OF-WAY  
 \_\_\_\_\_ THE E.P.  
 (71) LOT NUMBER  
 C&G CURB & GUTTER  
 (1) EXISTING  
 (2) EDGE OF PAVEMENT  
 (3) LANE/DRIVE  
 (4) PROPOSED  
 (5) PROPERTY LINE  
 (6) PUBLIC UTILITY/ EASEMENT  
 (7) PARKING  
 (8) RIGHT-OF-WAY  
 (9) SEWER  
 (10) TOP BACK OF CURB

[illegible]

2901 DOUGLAS BOULEVARD, SUITE 285  
ROSEVILLE, CA 95661 (916) 284-2500

CONFIDENTIAL 1-17-122



ROCKLIN UNIFIED SCHOOL DISTRICT  
BOARD AGENDA BRIEFING

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**SUBJECT:** Reject Claim Nos. R1401 – R1412  
**DEPARTMENT:** Office of the Deputy Superintendent of Business & Operations

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**Background:**

It is standard practice for the Board to reject claims.

**Status:**

These claims will be forwarded to USI (formerly Wells Fargo Insurance Services, USA, Inc.) after rejection.

**Presenter:**

Barbara Patterson

**Financial Impact:**

Current year: N/A

Future years: N/A

Funding source: N/A

**Materials/Films:**

None

**Allotment of Time:**

Check one of the following: ☒ Consent Calendar ☐ Action Item ☐ Information Item

**Packet Information:**

Confidential copy of the claims are included in the board's packet.

**Recommendation:**

Staff recommends rejecting Claim Nos. R1401 – R1412



## ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD AGENDA BRIEFING

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**SUBJECT:** Approval of Special Education Memorandums of Understanding (MOUs)

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services

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**Background:**

Students attend the Rocklin Unified School District (RUSD) from other resident districts. These students have significant special education needs that other districts in our Special Education Local Area Plan (SELPA) cannot accommodate. Rocklin has accepted them via an MOU, with excess cost calculations.

**Status:**

Students on MOUs within our special education programs include: one student from Western Placer Unified School District and one student from Placer Union High School District attending the Rocklin High School Independent Living Skills (ILS) program.

**Presenter(s):**

Deborah Sigman, Deputy Superintendent, Educational Services

**Financial Impact:**

Current year (revenue): \$82,560.00 (plus ADA revenue)

Future years: NA

Funding source: Local (other districts)

**Materials/Films:**

None

**Other People Who Might Be Present:**

Janna Cambra, Director Special Education/Support Programs

**Allotment of Time:**

Check one of the following: ☒ Consent Calendar ☐ Action Item ☐ Information Item

**Packet Information:**

None.

**Recommendation:**

Approval of two Special Education Memorandums of Understanding (MOUs)

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Set Date for Annual School Board Organizational Meeting

**DEPARTMENT:** Office of the Superintendent

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**Background:**

Per Board Bylaw 9100 and Educational Code section 35143, the Governing Board of each school district shall hold an annual organizational meeting. In a year which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing Board member elected at that election take office.

**Status:**

Staff will be requesting that the Board schedule its organizational meeting for December 3, 2014, as this is the date that meets legislative requirements.

**Presenter:**

Roger Stock, Superintendent

**Financial Impact:**

Current year: None  
Future years: None  
Funding source: None

**Materials/Films:**

None

**Other People Who Might Be Present:**

**Allotment of Time:**

Check one of the following: ☐ Consent Calendar ☒ Action Item ☐ Information Item

**Packet Information:**

None

**Recommendation:**

Staff recommends approval of December 3, 2014, as the annual organizational meeting date.



ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Smarter Balanced Assessment Update

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services

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**Background:**

In 2014, RUSD students participated in the Smarter Balanced English language-arts and mathematics field tests. This spring, our students will be administered the first operational Smarter Balanced assessments. Unlike the field tests, results from the operational assessments will be provided to schools and students. As part of the transition to California's new assessment program, new achievement levels (performance standards) using the Smarter Balanced assessments will be adopted.

**Status:**

Staff will present an overview of the new achievement levels and accompanying achievement descriptors to which our students and schools will be held accountable. Release of these achievement levels is pending approval by the Smarter Balanced governing states. The governing states will be convening on Friday, November 14 to discuss and consider achievement levels for the consortium states. Once finalized and approved, these achievement levels will be made public. This overview is a prelude to a future comprehensive Board presentation/workshop regarding assessment.

**Presenter(s):**

Deborah Sigman

**Financial Impact:**

Current year: NA  
Future years: NA  
Funding source: NA

**Materials/Films:**

**Other People Who Might Be Present:**

None

**Allotment of Time:**

Check one of the following: ☐ Consent Calendar ☐ Action Item ☒ Information Item

**Packet Information:**

A power point presenting the Smarter Balanced Achievement Levels will be provided once the levels have been approved by the governing states.

**Recommendation:**

Information only

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD AGENDA BRIEFING

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**SUBJECT:** Teachers On Special Assignment Update

**DEPARTMENT:** Office of the Deputy Superintendent, Educational Services

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**Background:**

In Spring, 2014, in the interest of advancing the Educational Services goals of supporting professional learning, learning leadership, and deepening instructional capacity, the RUSD Board of Trustees approved the hiring of four Teachers on Special Assignment (TOSAs). In June, four RUSD teachers were selected from a pool of internal candidates to serve as TOSAs during the 2014-15 school year. The four TOSAs began training in June and began their work with teachers in August. Since then, they have been engaging and supporting our K-12 teaching staff in a variety of ways.

**Status:**

Staff will present an overview of the work being done by RUSD's four TOSAs, including current projects and trainings and planned activities for the remainder of the 2014-15 school year.

**Presenter(s):**

Deborah Sigman, Kari Auwae, Jeri Farmer, Lara Kikosicki, Joseph McLean

**Financial Impact:**

Current year: NA  
Future years: NA  
Funding source: NA

**Materials/Films:**

**Other People Who Might Be Present:**

Martin Flowers and Karen Huffines

**Allotment of Time:**

Check one of the following: ☐ Consent Calendar ☐ Action Item ☒ Information Item

**Packet Information:**

TOSA Update Board Presentation

**Recommendation:**

Information only

# **Teachers On Special Assignment (TOSAs)**

## **Supporting our Schools and Teachers**

**Rocklin Unified School District  
Board of Trustees Meeting  
November 19, 2014**

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Presented by Deb Sigman, Kari Auwae,  
Jeri Farmer, Lara Kikosicki,  
and Joseph McLean

# Overview of Presentation

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- Who we are
- Rationale
- What we do
- Engagement
- Next Steps

# Who We Are

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## Elementary

- Jeri Farmer — Language Arts
- Lara Kikosicki — Mathematics

## Secondary

- Kari Auwae — Language Arts
- Joseph McLean — Mathematics

# Rationale

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## Common Core One -Time Funding

- Created funding for TOSAs

## District Strategic Plan Alignment

- Strategy 3

Continuously build individual and organizational capacity.

- Action 3.3

Establish a comprehensive, collaborative, and continuous instructional support system for teachers to enhance personal learning and growth

# **Building TOSA Capacity**

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- Lesson Study Training
- Instructional Coaching Training
- WestEd – Stanford Center for Assessment Learning and Equity (SCALE)
  - Smarter Balance Performance Tasks facilitation training
- Common Core/ Best Practices Training
  - Doug Fisher and Nancy Frey
- Math materials review training

# Building Organizational Capacity to Support Learning and Leadership

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- Professional development for teachers
  - Lesson Study process
  - Stanford Online math course (Blended Learning)
- Demonstration lessons
- Curriculum support
  - College and Career ready standards - bridge materials & resources



# Building Organizational Capacity to Support Learning and Leadership

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- Instructional coaching
- Math pilot facilitation
  - K-9
- Identifying and sharing resources
  - Emphasis on District strategies
  - Schoology and Google Apps

# Lesson Study Process

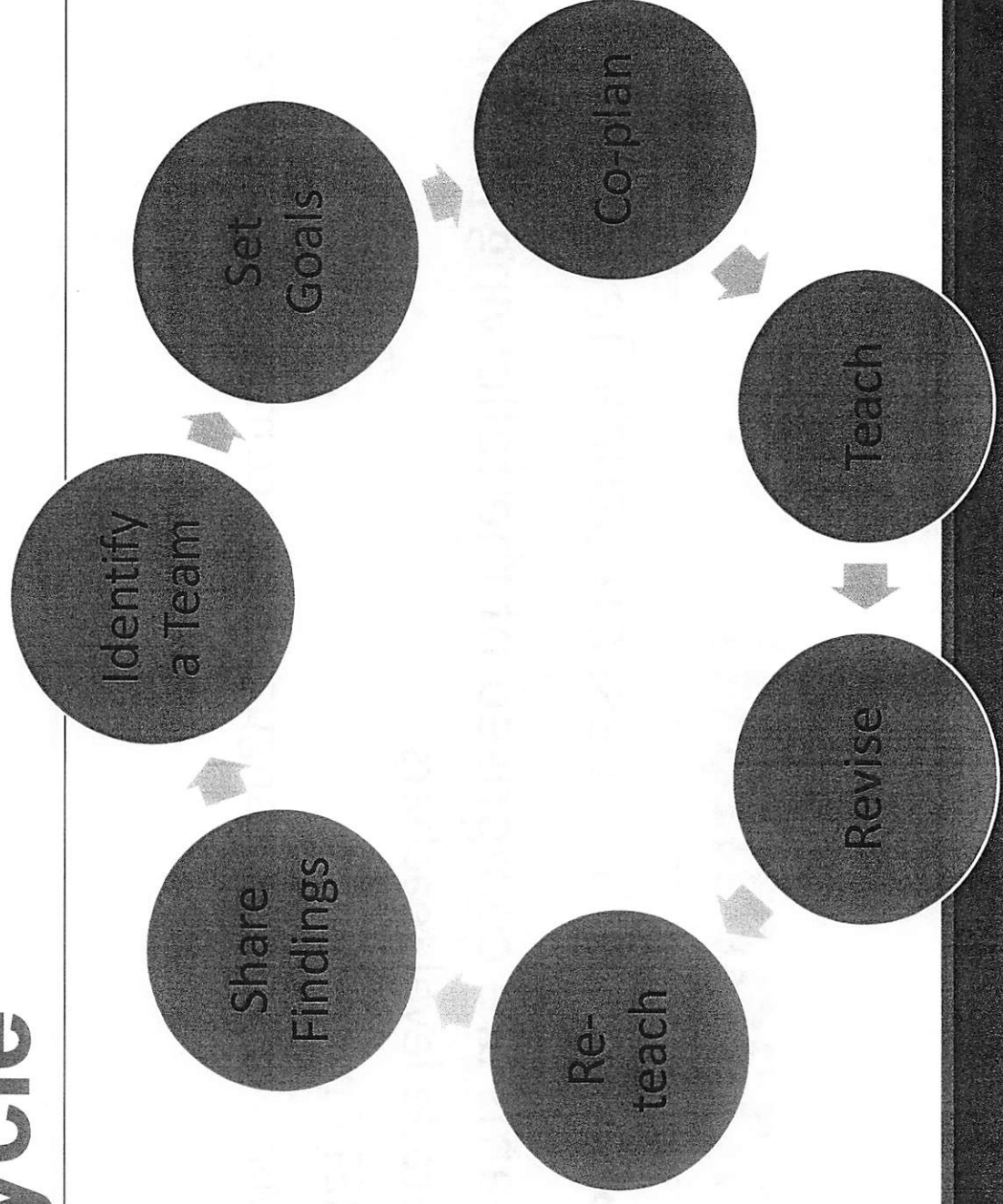
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Lesson study is a process in which teachers jointly plan, observe, analyze, and refine actual classroom lessons called "research lessons."

- Student centered
- Focused on student data/outcomes
- Driven by teachers, standards, and frameworks

# Overview of Lesson Study Cycle

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# Engagement

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## TOSA Facilitated Lesson Study Teams

- Teams are comprised of the following members -
  - Grade level teachers
  - RETT member
  - Math or English Language Arts committee member

# Engagement

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## Completed Lesson Study Cycles

- Language Arts and Mathematics
  - 6<sup>th</sup> grade
    - Breen, Cobblestone, Sunset Ranch, Rocklin Elementary, Valley View
  - 5<sup>th</sup> grade
    - Sierra, Antelope Creek, Rocklin Elementary, Cobblestone, Sunset Ranch, Ruhkala
  - 4<sup>th</sup> grade
    - Breen, Cobblestone, Antelope Creek and Ruhkala

# Engagement

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## Lesson Study Cycles in Progress

- Kindergarten/1st grade (December)
- Language Arts/Social Studies 7<sup>th</sup> grade team
  - Granite Oaks
- Language Arts PLC and mathematics 8<sup>th</sup> grade
  - Spring View
- Content area mathematics teams
  - Whitney High School

# Testimonials

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- “Refreshing experience to be able to collaborate about meaningful work that will help me teach in a very productive way.”

Becci Spainhour, 4<sup>th</sup> grade, Breen Elementary

- “I love the collaboration and having the opportunity to watch other people teach. I always learn so much! I definitely look forward to our next collaboration opportunity and hope it comes sooner rather than later!”

Kaili Bray, 4<sup>th</sup> grade, Sierra Elementary

- “I really enjoy collaborating with the English teachers and working on real world lessons. Thematic teaching has always been my passion. When students are part of cross-curricular classrooms they benefit from a deeper understanding.”

Wendy Sherrill, Social Studies, Granite Oaks



# Next Steps

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- Digital Library—exploration and support
- Expand lesson study model
- Increase instructional coaching contacts
- Continue to support teacher teams and Professional Learning Communities (PLCs)
- Grant writing training



# Next Steps (cont.)

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- Smarter Balance Performance Tasks –
  - aligning classroom practice with rigor of assessments
- K-6 math pilot—facilitation and support
- ELA/ELD Frameworks—exploration with teachers
- Professional Learning Book Club
  - teachers and administrators

## PENDING BOARD AGENDA ITEMS

August 2014

Agenda Item	Administrator	Board Meeting
Approve Quarterly Report on Williams Uniform Complaints	Sigman	July
Resolution Delegating Barbara Patterson as Representative and Roger Stock as Alternate Representative to Joint Powers Board for SIG	Patterson	July
Approve Expulsion Hearing Panel for Upcoming School Year	Sigman	June/July
Approve Non-Public School and Agency Master Contracts for the Upcoming School Year	Sigman	July
Summer School Report	Sigman/Staff	August
Yearly Adoption of Tax Report for CFD No. 1 and No. 2 ( <i>not needed in 2009</i> )	Patterson	July/August
Information and Related Actuarial Reports on Workers' Compensation Claims & Health/Welfare Benefits for Retired Employees After 65 ( <i>not needed in 2009</i> )	Patterson	August
Biannual Review BP 9270 - Conflict of Interest	Patterson	August 2014
School Readiness Report	Sigman/Staff	August ( <i>1<sup>st</sup> Mtg</i> )
Approve District Certification of Unaudited Actuals	Patterson	August/September
Resolution Establishing Appropriation Limitation (Gann)	Patterson	August/September
Hold Public Hearing and Approve Resolution Affirming Sufficient Textbooks and Instructional Materials ( <i>post Notice of Public Hearing 10 days in advance; required by the 8<sup>th</sup> week of the start of school</i> )	Sigman	September/October
Student Assessment Report (API)	Sigman/Staff	September/October
Approve Quarterly Report on Williams Uniform Complaints	Sigman	October
Set Date for Annual School Board Organizational Meeting	Stock	November/December
First Interim Report	Patterson	December
Organizational Board Meeting/Special Presentation to Board President	Stock	December
Audit Report	Patterson	December
Schedule Goal Setting Workshop	Stock/Staff	January
Approve Quarterly Report on Williams Uniform Complaints	Sigman	January
*LCAP Public Hearing	Sigman	January
Budget Assumptions & Priorities	Patterson	February

Review Possible Negotiation Issues and Establish Direction from the Board for District's Proposal ( <i>closed session</i> )	Slattery	February
Identify Teachers for Non-Reelection; Prepare Letters of Notification ( <i>March 1st Mtg - Closed Session</i> )	Slattery	February ( <i>2<sup>nd</sup> Mtg</i> )
Present Draft School Year Calendar ( <i>two years out</i> )	Slattery	March
*Facilities-Use Policy/Practice and Schedule of Fees	Wesselius	May
Sierra College Report (Rocklin Graduates)	Sigman	March/April
Approve School Year Calendar ( <i>two years out</i> )	Slattery	March
Annual Board Action Regarding Distribution of Non-Reelection Letters	Slattery	March ( <i>1st Mtg</i> )
Finalize District's Proposal and Prepare for Sunshining Process	Slattery	March ( <i>1st Mtg</i> )
Notify the Board in writing by April 1; complete Performance Evaluation for the Superintendent, per contract schedule	Stock/Board	March
Approve Annual Resolution Authorizing the Release of Free/Reduced Lunch Information for STAR Testing	Sigman	March
Consolidated Application (Part 2)	White/Huffines	March
Certification of Temporary Athletic Team Coaches	Slattery	March
Approve Second Interim Report	Patterson	March
Special Education Update	Cambra	March
Approve Safe School Plans ( <i>Action Item</i> )	White/Huffines	March ( <i>2nd Mtg</i> )
*Canine Drug Dog Report	Sigman	May
Budget Update/Information	Patterson	March/April
Annual Personnel Update – Renewal of Contracts for Site Administrators ( <i>Closed Session</i> )	Sigman	April
Approve Quarterly Report on Williams Uniform Complaints	Sigman	April
Annual Review of Master Plan/Nexus Study ( <i>Bi-annual—even numbered years</i> )	Wesselius	April/May
Developer Fee Update ( <i>Bi-annual-even numbered years</i> )	Wesselius	April/May
Review/Plan Strategic Priorities for Upcoming School Year	Sigman/Stock	April/May
Approve Summer School Principals Contingent on State Funding ( <i>include on Certificated Personnel Report</i> )	Sigman	April/May
Review of BP/AR 5116.1 – Intradistrict Open Enrollment as required by Ed Code 35160.5 ( <i>must be completed by July 1</i> )	Sigman	May/June

Approve Waivers for Special Education Students Who Passed the Math Portion of the CAHSEE With Modifications	Cambra/Sigman	May
Provide Retiree Benefit Update	Patterson	May
Present Tentative Budget and Budget Priorities	Patterson	May
Classified Categorical Layoff <i>(if necessary)</i>	Slattery	May
Final Board Action Regarding Administrative Reassignments or First Year Prob/Temp Teachers	Slattery	May
Approve CIF Representatives for Upcoming School Year	Stock	May/June
Special Recognition to Student Representatives	Stock/Staff	May (2 <sup>nd</sup> Mtg)
Approve Board Meeting Dates for Upcoming School Year	Stock	May/June
Approve Resolution for Interfund Transfers of Special or Restricted Fund Monies	Patterson	May
Complete Superintendent's Performance Evaluation and Update Contract	Stock/Board	May/June
Resolution Authorizing End-of-Year Budget Transfers <i>(Consent Calendar)</i>	Patterson	June
Resolution Delegating Certain Contracting Powers to the Superintendent or Designee <i>(Consent Calendar)</i>	Wesselius	June
Approve Consolidated Applications (Part 1/Part 2)	White/Huffines	June
Hold Public Hearing and Approve Final Budget	Patterson	June
Authorization to Dispose of Surplus Property	Wesselius	June
Approve Single Plan for Student Achievement <i>(previously known as School Improvement Plan)</i>	White/Huffines	June
EPA Spending Plan	Patterson	June
Summer School Program Report	Sigman/Staff	July/August

\* Denotes a non-annual/one-time only agenda item.