

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677



Todd Lowell, *President*
Steve Paul, *Vice President*
Greg Daley, *Clerk*
Camille Maben, *Member*
Wendy Lang, *Member*

FEBRUARY 5, 2014 REGULAR MEETING MINUTES (7:00 P.M.)

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on February 5, 2014 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Steve Paul, *Vice President*
 Greg Daley, *Clerk*
 Wendy Lang, *Member*
 Camille Maben, *Member*

Trustee(s) Absent: None

Student Representative: Zachary Quittmeyer, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Marge Crawford, *Acting Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director*; Mathew Phillips, *Director*; Jordan White, *Coordinator*; Debra Hawkins, *Principal*; Mark Williams, *Principal*; David Bills, *Principal*; Jill Meshwert, *Assistant Principal*; Kathy Goddard, *Principal*; Skott Hutton, *Assistant Principal*; Jay Holmes, *Principal*; Marty Flowers, *Principal*

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION AUDIENCE/VISITORS PUBLIC DISCUSSION**

President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Members of the RTPA Bargaining Team and multiple groups of teachers addressed the Board regarding negotiations. The next negotiation session is scheduled for February 10; all parties hope for a mutually beneficial outcome.

CSEA President Tiffany Pelkey requested the Board to acknowledge and the loyalty and hard work of classified staff of CSEA as the negotiations process continues.

President Lowell acknowledged the emotion regarding negotiations and encouraged the audience to stay for the Budget Update for more detailed information which may help provide insight and an overall picture of the District's financial status.

- 5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Zachary Quittmeyer provided a report on districtwide events.
- 6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Camille Maben welcomed Marge Crawford and thanked her for assisting the District in her role as Acting Deputy Superintendent. Steve Paul enjoyed attending the Rocklin High School Crab Feed to benefit the baseball program. Greg Daley thanked staff members who chose to stay to for the remainder of the Board meeting to learn more about the District’s financial status. He, along with Superintendent Stock, Wendy Lang, Steve Paul, and President Lowell attended the Whitney High School Black & White annual fundraiser. Mr. Daley also participated as a presenter for Spring View Middle School’s annual Career Day and was impressed with the students’ questions and active participation. President Lowell, Superintendent Stock, and Wendy Lang also attended the Placer County’s Academic Decathlon where teacher Michael McKnight and his students performed outstandingly. President Lowell reported that the Strategic Planning session held January 21-23 was extremely rewarding and looks forward to the outcome.

7.0 **ACTION ITEMS – CONSENT CALENDAR**

- 7.1 **BOARD MINUTES** – Request to approve Board minutes.
7.1.1 January 15, 2014 (Regular Session)
- 7.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael S. Garrison)
- 7.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael S. Garrison)
- 7.4 **APPROVE FIELD TRIP(S)** – Request to approve the following overnight field trip(s). (Marge Crawford)
7.4.1 Sunset Ranch Elementary Grade 2/Sierra Elementary Grade 3 to Monterey, CA (March 27-28, 2014)
7.4.2 Antelope Creek Elementary Grade 6 to Nevada City, CA (May 14-16, 2014)
7.4.3 Rocklin High School FHA-HERO members to Riverside, CA (April 11-15, 2014)
- 7.5 **APPROVE BUDGET REVISIONS** – Request to approve revisions to the 2013-14 budget. (Barbara Patterson)

A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Maben – aye, Paul – aye, Lang – aye, Daley – aye, Lowell – aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **APPROVE BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve revisions to the following policy and regulation. Motion passed unanimously.
8.1.1 BP 3514.1 Hazardous Substances
8.1.2 AR 3514.1 Hazardous Substances

9.0 **INFORMATION AND REPORTS**

- 9.1 **STRATEGIC PLANNING UPDATE** – Skott Hutton (Internal Strategic Planning Coordinator) provided an update on the status of the multi-year Strategic Planning process. Over three intensive days (January 21-23), members of the District Planning Team worked diligently to collectively create a Mission Statement as well as a series of statements on beliefs, mission statement, objectives, strategies, and parameters. The planning team consisted of

individuals representing all stakeholders (students, certificated staff, classified staff, parents, administrators, bargaining group leaders, and the Board). Action Planning Teams will meet throughout February through April, to develop Action Plans. The final Strategic Plan will be presented to the Board for approval in May.

- 9.2 **BUDGET UPDATE (Presented after Item 9.3)** – The Governor’s budget proposal was announced on January 10. Barbara Patterson detailed how it would impact the District’s budget. She noted what a difference a year makes. The Governor is proposing increases in per-student average funding. The budget did not include new funding for the following: special education shortfalls, unfunded liability for the STRS fund, early childhood education (TK for 4-year olds), and Common Core State Standards implementation. The next financial update (Second Interim report) will be presented to the Board in March.
- 9.3 **UPDATE ON STRATEGIC PRIORITY 4** – Strategic Priority 4 outlines the necessity of ensuring that our campuses promote safe environments conducive to student learning and achievement. Karen Huffines provided an overview of the activities and strategies utilized throughout the District. Jay Holmes described the various responsive methods, programs, and activities implemented at the site level. Emma Barton (Whitney High School student) and Zach Quittmeyer (Rocklin High School Associated Student Body President/Representative to the Board) shared perspectives from a student standpoint. Both said that there are numerous clubs and activities available to students, which helps to provide an inclusive environment for all.
- 9.4 **WATER CONSERVATION UPDATE** – Rocklin Unified is one of the largest users of water in Placer County. Sue Wesselius presented the District’s voluntary water conservation efforts (reduce overall irrigation by 20% by decreasing run times, add mulch for greater moisture retention, and reduce fertilizer applications and mowing). The Board thanked Sue for her proactive efforts to assist with water conservation.
- 9.5 **SCHOOL SAFETY** – Student safety is of primary importance to the District and the community. Over the past year, RUSD Safety Team members including Karen Huffines, Marty Flowers, Sarah James, and Jill Meshwert) have worked closely with the Rocklin Police and Fire Departments to develop a Comprehensive School Safety Plan. The District has also partnered with D-Prep and PCOE to provide emergency preparedness training and to finalize safety plans which will be presented to the Board for approval in May.
- 10.0 **PENDING AGENDA PENDING AGENDA** – No items were placed on the Pending Agenda at this time.
- 11.0 **CLOSED SESSION** – Closed session convened at 10:30 p.m. regarding the following matter(s):
- 11.1 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:
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| District Representative(s): | Roger Stock, Superintendent
Michael S. Garrison, Assistant Supt. of Human Resources
Barbara Patterson, Associate Supt. of Business Services |
| Employee Organization(s): | Rocklin Teachers Professional Association (RTPA)
Classified School Employees Association (CSEA)
Rocklin Administrators Professional Association (RAPA) |
- 11.2 *Conference with Legal Counsel – Public Employee Discipline/Dismissal/Release* as authorized by Government Code section 54957

- 12.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.
- 13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.
- 14.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 12:05 a.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.