

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

December 5, 2012

MINUTES

1.0 **CALL TO ORDER** – Vice President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on December 5, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President (arrived 7:04 p.m.)*
Todd Lowell, *Vice President*
Wendy Lang, *Clerk*
Greg Daley, *Member*

Trustee(s) Absent: Steve Paul, *Member*

Student Representative: Delany Chiu, *Rocklin High School*

Administrative Staff: Kevin Brown, *Superintendent*; Todd Cutler, *Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Betty Jo Wessinger, *Director*; Sue Wesselius, *Senior Director*; Skott Hutton, *Energy Education Specialist*; Matt Phillips, *Director*; Kristina Royer, *Program Specialist*; Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Vice President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

No one from the public wished to speak regarding a non-agenda item.

5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Delany Chiu did not have any information to report at this time.

6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Several Trustees attended the annual California School Board Association (CSBA) conference which was held in San Francisco. President Maben also had the honor of being a presenter at the conference. Wendy Lang attended the California Teachers Association (CTA) dinner and President Maben was in attendance for the Governor's visit to Sierra Elementary.

7.0 **ACTION ITEMS – CONSENT CALENDAR**

7.1 **BOARD MINUTES** – Request to approve Board minutes.

7.1.1 November 7, 2012 (Regular Session)

7.2 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)

- 7.3 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 7.4 **APPROVE FIELD TRIP(S)** – Request to approve the following overnight field trip(s). (Todd Cutler)
- 7.4.1 Sunset Ranch Elementary Grade 2 students to attend an overnight field trip to the Monterey Bay Aquarium in Monterey, CA (April 22-23, 2013)
- 7.5 **APPROVE AGREEMENT WITH SHANDAM CONSULTING, INC. FOR SCHOOL SITE WIRELESS SURVEY TO DETERMINE WIRELESS ACCESS POINT PLACEMENTS** – Request to approve an agreement with Shandam Consulting, Inc., to conduct a survey of school site wireless access points which will be used for a District wireless plan proposal. (Steve Mate)
- 7.6 **RATIFY APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH SACRAMENTO REGION AB 790 LINKED LEARNING PILOT PARTNERS** – Request to approve an MOU between the Sacramento County Office of Education (SCOE), Linking Education and Economic Development (LEED), and the Rocklin Unified School District for inclusion in the AB 790 Linked Learning Pilot Program Proposal to the California Department of Education. (Todd Cutler)

After pulling Item 7.3 for separate discussion, a **MOTION** was made by Greg Daley and Wendy Lang to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 7.3, the Board collectively acknowledged the retirement letter submitted by Superintendent Kevin Brown, included in the Board packet. Furthermore, they look forward to honoring his career and service to the District in the coming months preceding his retirement. With this special occasion noted, a **MOTION** was made by Todd Lowell and seconded by Greg Daley to approve Item 7.3. Motion passed unanimously by the following roll call vote: Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **PROGRAM SPECIALIST, SPECIAL EDUCATION/SPECIAL PROGRAMS** – Michael Garrison and Betty Jo Wessinger introduced Karla Salvo and described her background and experience in the field of special education. After welcoming Ms. Salvo to the District, a **MOTION** was made by Wendy Lang and seconded by seconded by Todd Lowell to approve Karla Salvo as Program Specialist, Special Education/Special Programs Department. Motion passed unanimously.
- 8.2 **DISTRICT CERTIFICATION OF ABILITY TO MEET FINANCIAL OBLIGATIONS (FIRST INTERIM REPORT)** – Barbara Patterson presented the First Interim Report, certifying the District's ability to meet its financial obligations for the current year and the two future years, based on assumptions in the multi-year projection. Her report also included assumptions and forecasts as outlined by the Legislative Analyst Office, as well as factors that may have a potential negative effect on the District's financial status. Budget revisions will likely be necessary once the Governor presents the state budget in January. The Second Interim Report will be presented in March, followed by the May Revise, and the final budget adoption in June. The Board thanked the Rocklin Professional Teachers Association (RTPA) and the California School Employees Association (CSEA) for their collective efforts which have contributed to the District's current financial stability. In conclusion, a **MOTION** was made by Greg Daley and Wendy Lang to approve the First Interim Report, allowing the District to file a positive certification with the County. Motion passed unanimously.
- 8.3 **SET DATE FOR ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING** – A **MOTION** was made by Camille Maben and seconded by Wendy Lang to set the Annual

School Board Organizational Meeting date for December 19, 2012. Motion passed unanimously.

9.0 **INFORMATION AND REPORTS**

9.1 **ENERGY EDUCATION UPDATE** – Sue Wesselius introduced Ed Graff of Cenergistic (formerly known as Energy Education, Inc.). Mr. Graff presented Skott Hutton (Energy Education Specialist) and the District with "The Award for Energy Stewardship," recognizing the District's excellent progress and success with the implementation of an innovative, behavior-based energy conservation and management program. RUSD has conserved over 1.8 million kilowatts of electricity, over 86,000 therms of gas and over 11.2 million gallons of water. Much of the District's success can be directly attributed to Skott Hutton, as he has worked tirelessly and energetically to educate and motivate District staff. The Board thanked the staff for contributing to the success of this program and especially acknowledged Skott Hutton for his outstanding leadership and enthusiasm.

9.2 **DISTRICT VISION/STRATEGIC PLANNING UPDATE** – Todd Cutler provided the Board with status of the District Envisioning project. A discussion was held and the Board provided their individual feedback. Administration and staff will incorporate this feedback and continue to refine the statements and prepare for the workshop scheduled for January 16, 2013 at 5:30 p.m.

9.3 **STATUS OF CURRENT FACILITY PROJECTS** – Sue Wesselius reviewed the "Status of Current Facility Projects" as included in the agenda packet. She also reported that staff has identified the need for approximately \$500k for summer maintenance projects and reiterated the need for deferred maintenance funding.

10.0 **PENDING AGENDA** – No items were added to the Pending Agenda.

11.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:42 p.m. regarding the following item(s):

11.1 *Public Employee Performance Evaluations* as authorized by Government Code 54957 (Position: Administrators)

11.2 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s):	Kevin Brown, Superintendent Todd Cutler, Deputy Superintendent Michael Garrison, Assistant Supt. of Human Resources Barbara Patterson, Associate Supt. of Business Services
Employee Organization(s):	California School Employees Association (CSEA)

12.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 10:49 p.m.

13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.

14.0 **ADJOURNMENT** – President Maben adjourned the meeting at 10:50 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.