

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

September 5, 2012

MINUTES

1.0 **CALL TO ORDER** – Vice President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on September 5, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *Vice President*
 Wendy Lang, *Clerk*
 Greg Daley, *Member*
 Steve Paul, *Member*

Trustee(s) Absent: Camille Maben, *President*

Administrative Staff: Todd Cutler (DO), Barbara Patterson (DO), Michael Garrison (DO), Sue Wesselius (DO), Carolyn Nunn-Lum (DO), David Bills (RHS), Davis Stewart (RHS), Martin Flowers (SV), Dorothy Sutter (RC), Skott Hutton (DO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Vice President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded.

No comments were noted regarding non-agenda items.

5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Vice President Lowell introduced and welcomed Delany Chiu, Rocklin High School Student Body President/Representative to the Board.

6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Wendy Lang welcomed everyone back and is excited for the new school year. Trustees extended a special thank you to Maintenance and Grounds staff for their hard work over the summer months. Trustees, Deputy Superintendent Todd Cutler, and Superintendent Kevin Brown enjoyed visiting the school sites for Back-to-School festivities.

7.0 **ACTION ITEMS – CONSENT CALENDAR**

7.1 **BOARD MINUTES** – Request to approve Board minutes.

7.1.1 August 15, 2012 (Regular Session)

7.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)

7.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)

7.4 **ACCEPT DONATIONS** – Request to accept the following donations made to the District: (Barbara Patterson)

- 7.4.1 Two HP Scanjet Short Feed Scanners to Rocklin High School and one HP Scanjet Short Feed Scanner to Whitney High School from Gary Jones of The Winning Shot
- 7.4.2 \$129.01 from David Brumley to Antelope Creek Elementary
- 7.4.3 \$45.00 from Grant Kageta through the PG&E Campaign for the Community to Sierra Elementary
- 7.4.4 \$225.00 from Daven Phelan through the PG&E Campaign for the Community to Sierra Elementary
- 7.4.5 \$270.00 from Wells Fargo Foundation Matching Gift Program on behalf of Libi Mortensen & Kristine Ling to Sierra Elementary
- 7.4.6 \$60.00 from Libi Mortensen through the Wells Fargo Matching Gift Program to Sierra Elementary
- 7.4.7 \$2,938.00 to purchase Switch Access from the Valley View PTC to Valley View Elementary
- 7.4.8 \$1,000.00 from the Delyon Family Trust to Rocklin Elementary to support the Science lab
- 7.4.9 Violin from Karen Walden to Rock Creek Elementary
- 7.4.10 \$500.00 from Gail Jones at Keller Williams Realty to Whitney High School
- 7.4.11 \$50.00 from Lisa Smith to Whitney High School
- 7.4.12 \$100.00 from Janet Salerno to Whitney High School
- 7.4.13 \$138.00 from CA Electronic Asset Recovery to Breen Elementary
- 7.4.14 \$73.85 from Cartridge World to Breen Elementary
- 7.4.15 \$219.84 from PG&E Matching Gift Program on behalf of Katherine Reeves and Shelley Hayward to Rock Creek Elementary
- 7.4.16 \$295.85 from Global Impact to Rock Creek Elementary
- 7.4.17 \$36.84 from Trust Comprehensive Distribution on behalf of Dawn Trinidad of Macy's and Mirna Macias of JC Penny to Cobblestone Elementary
- 7.5 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s): (Todd Cutler)
 - 7.5.1 Overnight team building field trip for the Rocklin High School Water Polo to Henry Cowell Redwoods State Park (October 12-14, 2012)
- 7.6 **APPROVE CONTRACT WITH LOY MATTISON ENTERPRISES** – Request to approve a contract with Loy Mattison Enterprises for services related to the E-RATE Program for the 2012-13 school year. (Barbara Patterson)
- 7.7 **APPROVE ANNUAL MAINTENANCE CONTRACT WITH RAY MORGAN COMPANY** – Request to approve the annual contract renewal with Ray Morgan Company for the maintenance of Canon copiers for the 2012-13 school year. (Barbara Patterson)
- 7.8 **APPROVE PLACER COUNTY OFFICE OF EDUCATION 49ER REGIONAL OCCUPATIONAL PROGRAM (49ER ROP) AGREEMENT** – Request to approve an agreement with the PCOE 49er ROP Program to continue participation in the 2012-13 school year. (Barbara Patterson)
- 7.9 **APPROVE SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN (SERP) RETIREMENT BENEFIT RESTORATION PLAN DOCUMENT** – Request to approve the Retirement Benefit Restoration Plan Document to implement the exemption provided by Federal Internal Revenue Code 415(m). (Barbara Patterson)
- 7.10 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH PLACER COUNTY OFFICE OF EDUCATION FOR THE SUCCESS MATHEMATICS GRANT** – Request to approve an MOU between PCOE and RUSD to support the SUCCESS Mathematics Grant for the 2012-13 school year. (Carolyn Nunn-Lum)
- 7.11 **APPROVE STUDENT TEACHING AGREEMENT WITH WESTERN GOVERNORS UNIVERSITY** – Request to approve a Student Teaching Agreement with Western Governors University, Utah. (Michael Garrison)
- 7.12 **APPROVE REVISED FACILITY USE AGREEMENT WITH THE CITY OF ROCKLIN** – Request to approve the 2012-13 Third Street Recreation Center and Custodial Services Contract with the City of Rocklin. (Sue Wesselius)

A **MOTION** was made by Steve Paul seconded by Greg Daley to approve the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lang – aye, Lowell – aye, Daley – aye, Maben – *absent*.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **ASSISTANT PRINCIPAL OF SPRING VIEW MIDDLE SCHOOL** – Assistant Superintendent Michael Garrison and Principal Marty Flowers announced John Thompson as the new Assistant Principal of Spring View Middle School. Trustees noted his enthusiasm and dedication to the District and offered their congratulations. A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve John Thompson as Assistant Principal of Spring View Middle School. Motion passed unanimously.
- 8.2 **2011-12 UNAUDITED ACTUAL FINANCIAL STATEMENTS** – Associate Superintendent Barbara Patterson announced the finalization of the 2011-12 financial books. She reported that the District has a sufficient fund balance to rely upon for the remainder of the school year. Should the tax measures fail to pass in November; the District will be forced to implement budget cuts in 2013-14 FY. Trustees thanked Ms. Patterson, Director of Fiscal and Purchasing Services Mathew Phillips, and the Business staff for their tireless work. In conclusion, a **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve the 2011-12 Unaudited Actual Financial Statements. Motion passed unanimously.
- 8.3 **RESOLUTION 12-13-05 – ESTABLISHING APPROPRIATION LIMITATION (GANN LIMIT)** – A **MOTION** was made by Wendy Lang and seconded Steve Paul to approve a resolution establishing Appropriation Limitation for 2012-13. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – *absent*.

9.0 **INFORMATION AND REPORTS**

- 9.1 **ENERGY CONSERVATION UPDATE** – Energy Education Specialist Skott Hutton presented information available regarding energy savings over the summer months. Summer shutdown of equipment reduced electrical consumption by 36% and reported the savings to date of \$415,653 (June 2010-July 2011). Rocklin High School and Twin Oaks Elementary were especially impressive with their savings (20% and 12%, respectively). He extended a special thank you to the athletic directors, administrators, and coaches for scheduling activities outside peak demand hours and also thanked custodians for reducing electrical usage during summer cleaning duties.
- 9.2 **NOVEMBER ELECTION UPDATE** – With the upcoming November election, Superintendent Brown reminded staff of permissible election activities regarding propositions and ballot measures. He reported that many districts are choosing to pass resolutions in support of certain propositions. One such proposition is Proposition 30 which is also known as the Schools & Local Public Safety Protection Act. Should voters pass this proposition, public schools and community colleges would receive an estimated \$6.6 billion. Without this funding, trigger cuts would go into effect and significant cuts of approximately \$4.8 billion would have to be made, effective in the 2013-14 school year. In conclusion, Trustees provided direction to proceed with the drafting and posting of an informational “fact sheet” which will be made available to the public. A balanced approach will be used when creating the “fact sheet” of information and talking points. It was decided that Trustees will not formally pass any resolutions regarding the November election.

- 9.3 **DISTRICT VISIONING** – Deputy Superintendent Todd Cutler provided Trustees with an update regarding the steps that have been taken in developing the District’s Vision Statement. A school district’s vision is a descriptive statement of what a district will look like at a specified time in the future (usually three to five years). District Leadership Team (DLT) members began by establishing general ideas, concepts, and broad statements. Dr. Cutler also shared Vision Statements from surrounding school districts and explained that one of the primary reasons to have a Vision Statement is to reiterate the District’s goal of being “...committed to high levels of academic, social, cultural, and civic competence for all students in a 21st century global society.” An announcement will be made regarding a workshop scheduled for October 17, to provide staff and members of the community an opportunity to provide their feedback and ideas.
- 10.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.
- 11.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:35 p.m. regarding the following item(s):
- 11.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
- 11.2 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position: Superintendent)
- 12.0 **RECONVENE TO OPEN SESSION**– No action was taken in closed session.
- 13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.
- 14.0 **ADJOURNMENT** – Vice President Lowell adjourned the meeting at 9:35 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.