

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

6:45 p.m. Closed Session 7:00 p.m. Regular Session
August 15, 2012

MINUTES

- 1.0 **CALL TO ORDER** – Vice President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on August 15, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.
- 2.0 **CONVENE TO CLOSED SESSION (6:45 P.M. TO 7:00 P.M.)** – The Board adjourned to closed session at 6:45 p.m. regarding the following matter: *Public Employee Appointment* as authorized by Government Code 54957 (position to be discussed: Principal).
- 3.0 **RECONVENE TO OPEN SESSION** – Vice President Lowell reconvened the meeting to open session at 7:00 p.m.
- 4.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.
- 5.0 **ROLL CALL**
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| Trustees Present: | Todd Lowell, <i>Vice President</i> Wendy Lang, <i>Clerk</i> Greg Daley, <i>Member</i> |
| Trustee(s) Absent: | Camille Maben, <i>President</i> Steve Paul, <i>Member</i> |
| Administrative Staff: | Todd Cutler (DO), Barbara Patterson (DO), Michael Garrison (DO), Sue Wesselius (DO), Carolyn Nunn-Lum (DO), Betty Jo Wessinger (DO), Mia Swenson/ <i>Recorder</i> |
| Audience: | Please see attendance sheet(s) attached hereto and made part of these minutes. |
- 6.0 **PLEDGE OF ALLEGIANCE** – Vice President Lowell led the Board and audience in the Pledge of Allegiance.
- 7.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Vice President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded.
- No comments were noted regarding non-agenda items.
- 8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Wendy Lang enjoyed meeting new staff at the New Teacher Induction and Greg Daley noted the generosity of Randy Peters Catering for providing the luncheon for this special event. Superintendent Kevin Brown extended his appreciation to the Rocklin Area Chamber of Commerce for annually partnering with the District to host New Teacher Induction. Trustees also complimented the Maintenance and Operations staff for their hard work in getting all campuses ready for the start of school.
- 9.0 **ACTION ITEMS – CONSENT CALENDAR**
- 9.1 **BOARD MINUTES** – Request to approve Board minutes.
9.1.1 August 1, 2012 (Regular Session)
- 9.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)

- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 9.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 9.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 9.6 **ACCEPT DONATIONS** – Request to accept the following donations made to the District: (Barbara Patterson)
- 9.6.1 \$30.00 from the PG&E Foundation Matching Gifts Program to the District
- 9.6.2 \$500.00 from Gail Jones, Keller Williams Realty to Whitney High School
- 9.6.3 \$267.00 from Michael Reeves through the PG&E Foundation Matching Gifts Program to Whitney High School
- 9.7 **APPOINT EXPULSION HEARING PANEL FOR 2012-13** – Request to approve the appointment of Denny Rush, the newly appointed Principal of Antelope Creek, and Mark Williams as representatives to serve on the 2012-13 Expulsion Hearing Panel. (Todd Cutler)
- 9.8 **APPROVE RESOLUTION 12-13-04 - A RESOLUTION APPROVING LISTED TEACHERS TO TEACH SPECIFIED COURSES OUTSIDE THEIR CREDENTIAL AUTHORIZATIONS IN A DEPARTMENTALIZED SETTING** – Request to adopt a resolution approving listed teachers to teach specified courses outside their credential authorizations in a departmentalized setting per Education Code Sections 44258.3, 44256(b), and 44263. (Michael Garrison)
- 9.9 **APPROVE NON-PUBLIC SCHOOL AND NON-PUBLIC AGENCY INDIVIDUAL SERVICE AGREEMENT SUMMARY OF COSTS FOR THE 2012-13 SCHOOL YEAR** – Request to approve Non-Public School and Non-Public Agency Individual Service Agreement Summary of Costs for the 2010-11 school year. (Betty Jo Wessinger)

Greg Daley requested to pull Item 9.7 for separate discussion. A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – *absent*.

Regarding Item 9.7, Greg Daley expressed concern whether the new Antelope Creek Principal would be prepared to serve as a member of the Expulsion Hearing Panel. Superintendent Brown explained that the services of this panel are rarely needed and if needed, Cobblestone Elementary Principal Kathy Goddard is available to serve as an alternate. In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve Item 9.7. Motion passed unanimously by the following roll call vote: Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – *absent*.

10.0 **ACTION ITEMS – REGULAR AGENDA**

- 10.1 **PRINCIPAL OF ANTELOPE CREEK ELEMENTARY** – Assistant Superintendent Michael Garrison introduced Brian Arcuri and provided a summary of his educational and career background. After receiving a warm welcome from Trustees and Barbara Scott (RTPA President/Antelope Creek Elementary staff member), a **MOTION** was made by Wendy Lang and seconded by Greg Daley to appoint Brian Arcuri as Principal of Antelope Creek Elementary effective August 15, 2012. Motion passed unanimously.
- 10.2 **BIANNUAL REVIEW OF BOARD BYLAW (BB) 9270** – A **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve BB 9270 with minor verbiage and formatting changes as recommended by the California School Board Association (CSBA). Motion passed unanimously.
- 10.3 **ROCKLIN HIGH SCHOOL STADIUM SCOREBOARD** – Senior Director of Maintenance and Operations Sue Wesselius presented a draft agreement between the District and Von Housen Automotive Group regarding a partnership between the two entities for a new scoreboard for the Rocklin High School Stadium. Councilmember Diana Ruslin has

been working with Von Housen Automotive on behalf of its local dealership, Mercedes-Benz of Rocklin and has been instrumental in securing this donation and with the drafting of the agreement. The company would benefit from this donation by obtaining advertising and the District/Rocklin High would benefit by securing a new scoreboard, valued at approximately \$95k. Von Housen is in the process of reviewing the draft 10-year agreement. The District's primary obligation would be to obtain DSA approval at the cost of approximately \$20k. At this time, only conceptual approval is being requested of the Trustees; a final agreement will be presented in the near future for approval. In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve staff to proceed with finalizing the agreement. Motion passed unanimously.

11.0 **INFORMATION AND REPORTS**

11.1 **2012-13 REVENUE ENHANCEMENT REPORT** – Associate Superintendent Barbara Patterson reported that the District's overall attendance rate increased by .48% which is the equivalent of 1.12 million additional instructional minutes and additional revenue of \$173k for the 2011-12 school year. Schools that achieved attendance goals received incentive awards for their efforts. Although the District has a very high average attendance rate, the importance of student attendance will remain a focus and therefore this successful program will continue.

11.2 **SCHOOL READINESS REPORT** – Deputy Superintendent Todd Cutler and staff provided updates regarding the readiness of all schools and departments (Maintenance and Operations, Business, Human Resources, Special Education/Programs, Educational Services, Food Services, Transportation, and Management Information Systems).

Highlights of their reports included the following:

- All classrooms were deep-cleaned and are sufficiently furnished with supplies and computers
- Since July 1, approximately 35 new certificated and 10 classified staff members have been hired; hiring will continue based on resignations and student enrollment numbers
- Over 600 purchase orders have been processed by the Business Department, primarily for textbooks, materials/supplies, technology needs
- Health Services personnel are extremely busy working on health care plans, preparing for a new autism program, and collecting proof of Tdap immunization for incoming middle school students
- Intense Transitional Kindergarten planning (class sizes, student enrollment/placement, ordering appropriate curricular needs, ensuring classroom readiness)
- Continuing progress toward meeting the Common Core State Standards Plan Implementation requirements
- Planning for Art Docent, Safety Training, and updating Incident Management Plans
- Bandwidth has been increased substantially; ensuring readiness of student and staff computer access/logins
- Student enrollment, including summer registration at the District Office and the processing of intradistrict and interdistrict attendance applications

Also, Todd Cutler reported that it has been a pleasure meeting employees of the District and learning about the special programs offered by the District (Leader in Me at Twin Oaks Elementary, International Baccalaureate at Sierra Elementary, etc.). Superintendent Brown introduced Jennifer Yadon (Whitney High School Activities Director) and Henry Foote (Whitney High School Student Body President/Representative to the Board) and looks forward to introducing Rocklin High School's representatives. In

conclusion, he thanked his Cabinet members for their hard work in working with their staff members to ensure a successful and smooth opening of a new school year.

12.0 **PENDING AGENDA** – Due to the Rocklin High School Scoreboard and the advertising aspects, Trustees requested the District to review and identify advertising-related policies that may need to be revised or clarified.

13.0 **ADJOURNMENT** – Vice President Lowell adjourned the meeting at 8:25 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.