

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Wednesday, July 18, 2012

### MINUTES

- 1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:45 p.m. on July 18, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.
- 2.0 **ROLL CALL**
- Trustees Present:                      Camille Maben, *President*  
    Todd Lowell, *Vice President*  
    Wendy Lang, *Clerk*  
    Steve Paul, *Member*  
    Greg Daley, *Member*
- Administrative Staff:                      Todd Cutler (DO), Barbara Patterson (DO), Sue Wesselius (DO), Steve Mate (DO), Mia Swenson/*Recorder*
- Audience:                                      Please see attendance sheet(s) attached hereto and made part of these minutes.
- 3.0 **PLEDGE OF ALLEGIANCE** – President Maben led the Board and audience in the Pledge of Allegiance.
- 4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:
- Rocklin Academy Board Chairwoman Wendy Boyd introduced their newly appointed Executive Director/Superintendent, Phil Spears. Mr. Spears said that he is looking forward to working with the Rocklin Unified School District Board of Trustees. Deputy Superintendent Todd Cutler thanked everyone for welcoming his family so warmly. He is in the process of meeting the administrative staff and establishing relationships.
- 5.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Trustees congratulated Phil Spears and also welcomed Todd Cutler and Sue Wesselius in their new roles.
- 6.0 **CONSENT CALENDAR**
- 6.1 **BOARD MINUTES** – Request to approve Board minutes.  
6.1.1 June 20, 2012 (Regular Session)
- 6.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 6.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries.  
(Barbara Patterson)
- 6.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 6.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 6.6 **ACCEPT DONATIONS** – Request to accept the following donations made to the District:  
(Barbara Patterson)
- 6.6.1 \$31,000.00 from Sierra PTC for the Spanish program and IB Program to Sierra Elementary
- 6.6.2 \$118.34 from Global Impact to Rock Creek Elementary
- 6.6.3 Two Sharp AK-M162 copiers with stands from the California Horseracing Association to the District

- 6.6.4 One printer and two reams of paper from Pam Lent to Granite Oaks Middle School
- 6.6.5 Six cases of legal size paper from Joseph Ammirati to Whitney High School
- 6.6.6 Two bouquets of flowers for graduation from Anda Paval to Whitney High School
- 6.6.7 Top load string envelopes from Rocklin Kids Dentists to Cobblestone Elementary
- 6.6.8 \$150.00 from Michael Reeves through the PG&E Campaign for the Community to Whitney High School
- 6.6.9 Miscellaneous gym equipment from Oracle America, Inc. to Rocklin High School
- 6.6.10 \$10,356.71 from Rock Creek PTC for a new copier and SMART classroom equipment to Rock Creek Elementary
- 6.7 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s): (Todd Cutler)
  - 6.7.1 Whitney High School 2012-13 Overnight Field Trips
- 6.8 **APPROVE RESOLUTION 12-13-01 – A RESOLUTION DELEGATING BARBARA PATTERSON AS REPRESENTATIVE AND KEVIN BROWN AS ALTERNATE REPRESENTATIVE TO THE JOINT POWERS BOARD FOR SCHOOLS INSURANCE GROUP (SIG) FOR THE 2012-13 SCHOOL YEAR** – Request to approve a resolution delegating Barbara Patterson as representative and Kevin Brown as alternate representative to the Joint Powers Board for SIG for the 2012-13 school year. (Barbara Patterson)
- 6.9 **APPROVE AGREEMENT BETWEEN THE EASTER SEAL SOCIETY OF SUPERIOR CALIFORNIA AND THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD)** – Request to approve an agreement for providing special education and/or related services to individuals with exceptional needs. (Barbara Patterson)
- 6.10 **APPROVE FIRST 5 PLACER-CHILDREN AND FAMILIES COMMISSION CONTRACT** – Request to approve a contract with First 5 Placer-Children and Families Commission for the 2012-13 school year. (Betty Jo Wessinger)
- 6.11 **AWARD OF BID FOR 2012-13 CUSTODIAL SUPPLIES** – Request to approve a contract bid with Sac-Val in the amount of \$174,862.78 for the purchase of custodial supplies and authorize the Superintendent or his designee to sign on his behalf. (Sue Wesselius)
- 6.12 **AWARD FOOD SERVICES DEPARTMENT BIDS FOR MAJOR FOOD ITEMS AND PAPER GOODS** – Request to award bids to the Danielsen Company, Sysco Food Service, and Crown Distributing for major food items and paper goods. (Barbara Patterson)
- 6.13 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) AND FACILITIES USE FEE AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT AND ROCKLIN ACADEMY CHARTER (RAC) FOR 2012-13** – Request to approve the 2012-13 MOU and Facilities Use Fee Agreement with RAC. (Barbara Patterson)
- 6.14 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) AND FACILITIES USE FEE AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT AND ROCKLIN ACADEMY 2 CHARTER (RAC 2) FOR 2012-13** – Request to approve the 2012-13 MOU and Facilities Use Fee Agreement with RAC 2. (Barbara Patterson)
- 6.15 **APPROVE USE OF COOPERATIVE BID THROUGH OTHER PUBLIC AGENCIES TO PURCHASE STORAGE AREA NETWORK (SAN) FOR DATA STORAGE/BACKUP AND NETWORK MODULES** – Request to approve the purchase of the Nimble SAN storage/backup solution, installation, and one year service and support contract to Carahsoft Technology Corporation in the amount of \$153,920.32 and the purchase of 12 Hewlett-Packard network modules in the amount of \$33,578.09. (Steve Mate)

Greg Daley requested to pull Item 6.1 and Barbara Patterson requested to pull Items 6.13 and 6.14 for separate discussion. A **MOTION** was made by Steve Paul and seconded by Greg Daley to approve the remainder of the Consent Calendar. Motion passed unanimously by the following roll call vote: Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 6.1, Greg Daley noted his absence from the June 20, 2012 Board of Trustees Regular Meeting. A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve Item 6.1. Motion passed by the following roll call vote: Paul – aye, Lowell – aye, Lang – aye, Daley – *abstain*, Maben – aye.

Regarding Items 6.13 and 6.14, Barbara Patterson noted that amendments have been made to the Rocklin Academy (RAC) and Rocklin Academy 2 (RAC 2) Memorandums of Understanding

(deleted a non-applicable paragraph on Page 5 of 19 of the RAC MOU; changed the dollar amount related to the approval of purchase orders from \$5,000 to \$10,000 on Page 9 of 19 of both MOUs which is in alignment with current RUSD Board Policy). In conclusion, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve Items 6.13 and 6.14. Motion passed unanimously by the following roll call vote: Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

## 7.0 **ACTION ITEMS – REGULAR AGENDA**

7.1 **DEPUTY SUPERINTENDENT EMPLOYMENT CONTRACT** – In accordance with Government Code 53262 which requires ratification of designated employment contracts, a **MOTION** was made by Greg Daley and seconded by Todd Lowell to approve the Deputy Superintendent's Employment Contract. Motion passed unanimously.

7.2 **REVISION TO THE INDOOR ENVIRONMENTAL SERVICES (IES) AND INTEGRATED ENGINEERS & CONTRACTORS, INC (IEC) SOLAR PANEL PROJECT CONSTRUCTION TIMELINE** – Sue Wesselius provided a brief historical background of the solar panel construction project. The original project start date was June 2012 with substantial completion prior to the start of the school on August 21, 2012. Due to unforeseen issues with financing, construction has been delayed. Stan Butts (IES) and Eddie Jordan (IEC) explained the primary cause of the financing issues and the options they have been exploring. IES, IEC, and the District will continue to research financing options for future discussion and presentation. In conclusion, a **MOTION** was made by Greg Daley and Todd Lowell to approve a delayed construction date of June 2013 with substantial completion by the start of the 2013-14 school year. Motion passed unanimously.

7.3 **RESOLUTION 12-13-02 – RUSD LEVYING AND APPORTIONING THE SPECIAL TAX FOR FISCAL YEAR 2012-13 AS PROVIDED THEREIN FOR COMMUNITY FACILITIES DISTRICT (CFD) NO. 1, CFD NO. 2, AND CFD NO. 3** – Russ Powell of Economic Planning Systems provided the annual overview of the Community Facilities District (CFD) Tax Reports. Trustees requested Mr. Powell to work with Barbara Patterson to notify several hundred homeowners (and one apartment complex) that one CFD tax levy has concluded and affected property owners will no longer see this tax amount on their property tax bills. In conclusion, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve Resolution 12-13-02, a resolution to approve the tax report for the levies and apportionment of taxes for fiscal year 2012-13. Motion passed unanimously by the following roll call vote: Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

7.4 **BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – A discussion regarding the proposed edits was held. The policy and administrative regulation were tabled and will be further researched for future presentation to the Board.

- 7.4.1 BP 5133 – Absences and Excuses
- 7.4.2 AR 5133 – Absences and Excuses

8.0 **PENDING AGENDA** – Financing options for the solar panel project will be added to the Pending Agenda.

9.0 **CONVENE TO CLOSED SESSION** – The Board adjourned to closed session at 8:25 p.m. regarding the following matters:

- 9.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 9.2 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position: Superintendent)

10.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 9:38 p.m.

11.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

12.0 **ADJOURNMENT** – President Maben adjourned the meeting at 9:40 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.