

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

June 19, 2013

### MINUTES

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on June 19, 2013 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                    Todd Lowell, *President*  
Steve Paul, *Vice President*  
Wendy Lang, *Member*  
Camille Maben, *Member (arrived at 7:30 p.m.)*

Trustee(s) Absent:                    Greg Daley, *Clerk*

Student Representative:                None

Administrative Staff:                    Kevin Brown, *Superintendent*; Todd Cutler, *Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Carolyn Nunn-Lum, *Director*; Betty Jo Wessinger, *Director*; David Bills, *Principal*; Jay Holmes, *Principal*; Chuck Thibideau, *Principal*; Mark Williams, *Principal*; Lindsay Wong, *Program Specialist*; Jordan White, *Coordinator*; David Bills, *Principal*; Mia Swenson/*Recorder*

3.0 **PLEDGE OF ALLEGIANCE** – President Lowell led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL PRESENTATION**

4.1        Assemblywoman Beth Gaines presented a \$5,000 Barona Band grant to District Librarian Lorraine Littlejohn and Principal Dorothy Sutter.

5.0 **SPECIAL RECOGNITION**

5.1        Aspiring Administrators Leadership Academy (AALA) program participants were recognized: Tim Hurrianko, Skott Hutton, Meredith Gilbert, Susan Federico, Lindsay Wong, Jennifer Kaiser, Bret Shirhall, Jeri Farmer, Patricia Holme, and Lara Kikosicki. (*Presenter: Todd Cutler*)

6.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Paul Gallo expressed his concerns regarding Common Core State Standards (CCSS). His concerns included cost of implementation, lack of piloting, and federal government control. He distributed a summary of discussion points and requested that the Board consider scheduling a meeting or forum to discuss this further.

Rocklin High School students Jaymi Boynton, Janessa Lazar, and Zachary Quittmeyer (Student Representative to the Board) requested that the Board consider updating the current dress code guidelines. Examples included allowing tank/sleeveless tops and clarifying length of shorts. They also pointed out the inconsistent manner in which sites enforce dress code rules. Superintendent Brown agreed that consistency is a must. He suggested that this topic be discussed at senior leadership meetings in the fall and provide an update to these students.

Community members including Virginia Wagner, Debra Jackson, Dean Lower, Dave Scanlon, and Christina Osuna also shared their concerns regarding CCSS as outlined by Paul Gallo and expressed their desire for a meeting to further discuss its impact. In conclusion, Trustees thanked the community members for sharing their concerns and will consider a community forum in the future.

On behalf of the Rocklin Teaches Professional Association (RTPA) and California School Employees Association (CSEA), Barbara Scott and Tiffany Pelkey thanked Superintendent Brown for the many years of collaboration and friendship they shared.

## 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**

Camille Maben thanked all those involved with the Aspiring Administrators Leadership Academy for their hard work and dedication. Trustees enjoyed attending the high school graduation ceremonies. They commended Principal David Bills and his administrative staff for the efficient manner in which they handled the power outage during Rocklin High's ceremony. Each trustee thanked Superintendent Brown for his outstanding years of service and contributions to the District. They shared their personal experiences in working with him throughout the years. Due to his leadership, the City of Rocklin is a destination city known for its excellent school district. His contributions to the District are much appreciated by the community, staff, and students.

## 8.0 **ACTION ITEMS – CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
  - 8.1.1 May 15, 2013 (Regular Session)
- 8.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 8.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 8.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 8.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 8.6 **ACCEPT DONATIONS** – Request to accept the following donations made to the District. (Barbara Patterson)
  - 8.6.1 \$26.25 from Costco to Cobblestone Elementary
  - 8.6.2 \$600 from Rock Creek Site Council to purchase a projector to Rock Creek Elementary
  - 8.6.3 \$3,000 from Rock Creek PTC to help fund the “Leader in Me” program for Rock Creek Elementary
  - 8.6.4 \$255.42 from PG&E Corporation on behalf of Katharine Reeves and Shelley Hayward to Rock Creek Elementary
  - 8.6.5 \$90 from PG&E Campaign for the Community on behalf of Kristopher Wuelfing and an anonymous donor to Breen Elementary
  - 8.6.6 \$1,000 from Amrod Charitable Foundation on behalf of Quintin and Cayman Harmon to Valley View Elementary
  - 8.6.7 \$100 from Rocklin Youth Soccer Club for PE supplies to Sierra Elementary
  - 8.6.8 \$474.99 from Daven Phelan through the PG&E Campaign for the Community to Sierra Elementary
  - 8.6.9 \$75 from Grant Kageta through the PG&E Campaign for the Community to Sierra Elementary

- 8.6.10 \$190 from Mary Mortensen through Wells Fargo Community Support to Sierra Elementary
- 8.6.11 \$200 from Kristine Ling through Wells Fargo Community Support to Sierra Elementary
- 8.6.12 Five HP 18.5 inch monitors from David Aron to Cobblestone Elementary
- 8.6.13 \$3,210 from Rocklin Youth Soccer towards the improvement of the soccer field at Cobblestone Elementary
- 8.6.14 \$26 from Macy's Foundation on behalf Mirna Macias & anonymous donors to Cobblestone Elementary
- 8.6.15 \$6,000 from Placer Alliance Football Club towards the improvement of the soccer field at Whitney High
- 8.6.16 \$45 from PG&E Campaign for the Community on behalf of William Bannish and Arienne Holmes to the District
- 8.6.17 \$43 from David Brumley to Antelope Creek Elementary
- 8.7 **APPROVE OVERNIGHT FIELD TRIPS** – Request to approve the following overnight field trip(s): (Todd Cutler)
  - 8.7.1 Ruhkala Elementary Grade 4 students to attend Coloma Outdoor Discovery School (October 23-25, 2013)
  - 8.7.2 Twin Oaks Elementary Grade 5 students to attend Walker Creek Ranch (September 16-19, 2013)
  - 8.7.3 Granite Oaks Middle School Science Club to attend Pacific Environmental Education Center (October 1-4, 2013 and October 15-18, 2013)
- 8.8 **APPROVE CONTRACT WITH SCHOOL INNOVATIONS & ACHIEVEMENT** – Request to approve a contract with School Innovations & Achievement for the 2013-14 school year. (Barbara Patterson)
- 8.9 **APPROVE THE CONSOLIDATED APPLICATION FOR THE 2013-14 SCHOOL YEAR** – Request to approve the 2013-14 Consolidated Application. (Jordan White)
- 8.10 **APPROVE THE SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) FOR THE 2013-14 SCHOOL YEAR** – Request to approve the 2013-14 Single Plans for SPSA. (Jordan White)
- 8.11 **APPROVE CARL PERKINS PLAN FOR THE 2013-14 SCHOOL YEAR** – Request to approve the 2013-14 Carl Perkins Plan. (Jordan White)
- 8.12 **APPROVE UPDATED LOCAL EDUCATION AGENCY PLAN (LEAP PLAN) FOR THE 2012-13 SCHOOL YEAR** – Request to approve the 2012-13 LEAP Plan. (Jordan White)
- 8.13 **APPROVE MICROSOFT CAMSA PROGRAM SOFTWARE LICENSING AGREEMENT** – Request to approve the CAMSA (CEPTA and Microsoft Strategic Alliance) agreement. (Todd Cutler)
- 8.14 **APPROVE CONTRACT WITH ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)** – Request to approve contract with the AVID organization for AVID services. (Jordan White)
- 8.15 **APPROVE MEMORANDUM OF UNDERSTANDING WITH COALITION FOR PLACER YOUTH** – Request to approve a Memorandum of Understanding (MOU) with Coalition for Placer Youth. (Jordan White)
- 8.16 **APPROVE CONTRACT WITH SCHOLOGY** – Request to approve contract with Schoology. (Todd Cutler)
- 8.17 **APPROVE CONTRACT RENEWAL WITH INTERQUEST DETECTION CANINES** – Request to approve a contract renewal with Interquest Detection Canines. (Todd Cutler)
- 8.18 **APPROVE CONTRACT WITH NAVIANCE** – Request to approve a contract with Naviance. (Todd Cutler)
- 8.19 **APPROVE CONTRACT WITH LOY MATTISON ENTERPRISES FOR SERVICES RELATED TO THE ERATE PROGRAM FOR 2013-14** – Request to approve a contract with Loy Mattison Enterprises. (Barbara Patterson)
- 8.20 **APPROVE THE EDUCATION PROTECTION ACCOUNT (EPA) SPENDING PLAN FOR 2013-14** – Request to approve the EPA spending plan for 2013-14. (Barbara Patterson)
- 8.21 **APPROVE UPDATED JOB DESCRIPTION** – Request to approve updates to the System Engineer job description. (Michael Garrison)
- 8.22 **APPROVE RESOLUTION 12-13-15** – Request to approve a resolution approving listed teachers to teach specified courses outside their credential authorizations in a

- departmentalized setting per Education Code Sections 44258.3, 44263, and 44256(b). (Michael Garrison)
- 8.23 **APPROVE CONTRACT WITH SMITH-EMERY LABORATORIES** – Request to approve a contract with Smith-Emery Laboratories for construction materials testing and special inspection services for the Whitney High School solar project. (Sue Wesselius)
- 8.24 **APPROVE CONTRACT WITH WALLACE KUHL & ASSOCIATES** – Request to approve a contract with Wallace Kuhl & Associates for construction materials testing and special inspection services for the Whitney High School solar project. (Sue Wesselius)
- 8.25 **APPROVE FACILITY USE AGREEMENTS** – Request to approve Facility Use Agreements between the Rocklin Unified School District and Placer County Office of Education. (Sue Wesselius)
- 8.26 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 061913-1. (Todd Cutler)
- 8.27 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 061913-2. (Todd Cutler)
- 8.28 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 061913-3. (Todd Cutler)
- 8.29 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 061913-4. (Todd Cutler)

Member Wendy Lang requested to remove Item 8.21 for separate discussion. A **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Paul – aye, Maben – aye, Lang –aye, Daley – absent, Lowell – aye.

Regarding Item 8.21, Wendy Lang requested clarification regarding the hiring of a Systems Engineer vs. Network Coordinator. Superintendent Brown stated that as part of the Technology Plan presented in March, several different options were proposed. As part of the reorganizational and budget options discussed, it was determined that an additional Systems Engineer would be needed to assist with aspects of the Technology Plan and wireless implementation project. Following this discussion, a **MOTION** was made by Camille Maben and seconded by Steve Paul to approve Item 8.21. Motion passed by the following roll call vote: Paul – aye, Maben – aye, Lang –aye, Daley – absent, Lowell – aye.

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **DIRECTOR OF ELEMENTARY PROGRAMS** – Assistant Superintendent Michael S. Garrison announced the selection of Sierra Elementary Principal Karen Huffines as Director of Elementary Programs. Trustees extended their congratulations and welcome to Ms. Huffines, who previously served as the Coordinator of Instructional Services and has been with the District for 15 years. In conclusion, a **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve Karen Huffines as the Director of Elementary Programs. Motion passed unanimously
- 9.2 **2013-14 STRATEGIC PRIORITIES** – A **MOTION** was made by Steve Paul and seconded by Camille Maben to approve the final version of the 2013-14 Strategic Priorities. Motion passed unanimously.
- 9.3 **HOLD PUBLIC HEARING AND ADOPT THE 2013-14 BUDGET AND ANNUAL CERTIFICATION FOR WORKERS' COMPENSATION CLAIMS** – Associate Superintendent Barbara Patterson presented and reviewed the 2013-14 Budget including multiyear projections and the estimated reserve for Workers' Compensation claims. The presentation also included fiscal solvency, key budget assumptions, and major budget expenditure assumptions.

The Legislature passed a budget on June 15 with a revised version and funding level of the Governor's Local Control Funding Formula (LCFF) model for K-12 education, which greatly changes the funding mechanism for California school districts. The Governor has

until the end of June to sign the State Budget and provide any line-item vetoes. It is projected that budget reductions of approximately \$611k (2014-15) and \$2.7M (2015-16) will be necessary in order to remain financially solvent based on current budget assumptions. It was confirmed that the District will be able to meet its financial obligations in 2013-14.

In addition, Education Code 42141 requires that the Board of Trustees annually certify the amount of money that it has decided to reserve for the cost of workers' compensation claims. Over the last nine years, Schools Insurance Group (SIG) has drastically reduced the number of outstanding workers' compensation claims resulting in SIG having one of the lowest rates of governmental entities in California. As of June 30, 2013, the estimated net asset in the Workers' Compensation Fund of SIG is \$31.1M.

The District will reflect any necessary changes as part of a budget revision within 45 days of the enactment of the State Budget.

President Lowell opened the public hearing at 8:57 p.m. and there being no comments from the public regarding this item, the public hearing was closed at 8:58 p.m.

In conclusion, a **MOTION** was made by Wendy Lang and Steve Paul to approve the 2013-14 Budget and Annual Certification for Workers' Compensation claims. Motion passed unanimously.

- 9.4 **BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – A **MOTION** was made by Camille Maben and seconded by Steve Paul to approve the following policy and regulation: (Todd Cutler)

9.4.1 BP 5116.1 Intradistrict Enrollment (*required annual review*)

9.4.2 AR 5116.1 Intradistrict Enrollment (*required annual review*)

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **STATUS OF CURRENT FACILITY PROJECTS** – Senior Director of Facilities and Operations Sue Wesselius provided an overview of current summer projects including asphalt repairs, carpeting, fabrication of the Rocklin High scoreboard, and the Whitney High solar project.

- 11.0 **PENDING AGENDA** – Wendy Lang requested inquired about the status of the school safety plan being developed in collaboration with the city. A status report will be provided to the Board in the near future. Also, President Lowell stated that the request for a CCSS forum or meeting will be discussed and considered.

- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:10 p.m. regarding the following matters:

12.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)

12.2 *Conference with Real Property Negotiators* as authorized by Government Code 54956.8.

- 13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session at 10:34 p.m.

- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

- 15.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 10:35 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.