

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, April 17, 2013

MINUTES

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on April 17, 2013 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Steve Paul, *Vice President*
 Greg Daley, *Clerk*
 Wendy Lang, *Member*
 Camille Maben, *Member*

Trustee(s) Absent: None

Student Representative: Henry Foote, *Whitney High School*

Administrative Staff: Kevin Brown, *Superintendent*; Todd Cutler, *Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Carolyn Nunn-Lum, *Director*; Betty Jo Wessinger, *Director*; Skott Hutton, *Energy Education Specialist*; Lindsay Wong, *ELD Program Specialist*; Sarah James, *Principal*; Jay Holmes, *Principal*; Debra Hawkins, *Principal*; Amanda Makis, *Principal*; Mark Williams, *Principal*; Jordan White, *Coordinator*; Mia Swenson/*Recorder*

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL PRESENTATION:**

4.1 Police Chief Ron Lawrence presented Rocklin Police Department's 2012 Annual Report.

5.0 **SPECIAL RECOGNITIONS:**

5.1 Certificates of Recognition were presented to the 2012-13 ACSA Placer County and Region 2 Administrator of the Year recipients: Lindsay Wong (Valuing Diversity Award), Sarah James (Service to Students Award), Jay Holmes (Middle Grades Principal), Debra Hawkins (Secondary Principal), Carolyn Nunn-Lum (Special Recognition Retiree), and Superintendent Brown (Ferd Keisel Memorial Distinguished Service Award, Special Recognition Retiree, Sam La Cara Administrator of the Year).

6.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Rocklin Teachers Professional Association (RTPA) Bargaining Team representatives Barbara Scott, Marc Imrie, Colleen Crowe and California School Employees Association (CSEA) President Tiffany Pelkey thanked the Board for the offer of a one-time health benefit offset. They will present the offer to their employee groups for review.

7.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – No information was reported.

8.0 COMMENTS FROM BOARD AND SUPERINTENDENT

Camille Maben thanked Rocklin Elementary kindergarten students for their performance at First 5 California. Steve Paul thanked employee group leadership for their previous comments and congratulated Whitney High for the very impressive Every 15 Minutes program. Trustees extended their deepest sympathies to the family of a Rocklin High student who tragically passed away, and to the teachers, administrators, and counselors for their support. President Lowell enjoyed the secondary music show and also announced that the Rocklin Area Chamber of Commerce will hold its Leadership Rocklin class at the District Office on April 18.

9.0 ACTION ITEMS – CONSENT CALENDAR

- 9.1 **BOARD MINUTES** – Request to approve Board minutes.
9.1.1 March 20, 2013 (Regular Session)
- 9.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 9.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael S. Garrison)
- 9.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael S. Garrison)
- 9.6 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve Quarterly Report on Williams Uniform Complaints. (Todd Cutler)
- 9.7 **APPROVE TITLE 1 SCHOOL-WIDE PLANS (SWP) FOR ROCKLIN ELEMENTARY AND ANTELOPE CREEK ELEMENTARY** – Request to approve 2012-13 Title I School-Wide Plans for Rocklin Elementary and Antelope Creek Elementary. (Jordan White)
- 9.8 **APPROVE CONTRACT WITH ECONOMIC & PLANNING SYSTEMS (EPS) FOR SERVICES RELATED TO PROVIDING CFD ADMINISTRATION TASKS** – Request to approve annual levy to the County Auditor-Controller to assess the Mello Roos Tax in the Community Facilities Districts, as well as Continuing Disclosure documents. (Barbara Patterson)
- 9.9 **APPROVE CONTRACT** – Request to approve a contract with Heartland Payment Systems, for the implementation and oversight of an online payment system. (Barbara Patterson)
- 9.10 **APPROVE REVISED JOB DESCRIPTION (DIRECTOR OF ELEMENTARY PROGRAMS)** – Request to approve a revised job description for the position of *Director of Elementary Programs*. (Michael S. Garrison)
- 9.11 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 041713-1. (Todd Cutler)
- 9.12 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 041713-2. (Todd Cutler)

A **MOTION** was made by Steve Paul and seconded by Camille Maben to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – aye, Maben – aye, Lang – aye, Daley – aye, Lowell – aye.

10.0 ACTION ITEMS – REGULAR AGENDA – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a three-minute time limit per person.

- 10.1 **CHIEF TECHNOLOGY OFFICER** – Michael Garrison Introduced Mike Fury of Roseville Joint Unified School District and provided an overview of his career and accomplishments. Following this, a **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve Mike Fury as Chief Technology Officer. Motion passed unanimously.
- 10.2 **SPECIAL BOARD OF TRUSTEES MEETING** – A **MOTION** was made by Steve Paul and seconded by Greg Daley to approve a Board of Trustees Special Meeting on Wednesday, April 24, 2013 (to review the superintendent applicant pool). Motion passed unanimously.

- 10.3 **MEMORDANUM OF UNDERSTANDING WITH CONFIDENTIAL EMPLOYEES ASSOCIATION** – A **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve an MOU between the Rocklin Unified School District and the Confidential Employees Association to approve a one-time off schedule health benefit increase offset and future negotiations stipulations through 2016. Motion passed unanimously.
- 10.4 **MEMORDANUM OF UNDERSTANDING WITH ROCKLIN ADMINISTRATIVE PROFESSIONALS ASSOCIATION (RAPA)** – A **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve an MOU between the Rocklin Unified School District and RAPA to approve a one-time off schedule health benefit increase offset and future negotiations stipulations through 2016. Motion passed unanimously.
- 10.5 **OFF SCHEDULE ONE-TIME HEALTH BENEFIT INCREASE OFFSET** – A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve a one-time off schedule health benefit increase offset for all superintendents. Motion passed unanimously.
- 10.6 **OFF SCHEDULE ONE-TIME HEALTH BENEFIT INCREASE OFFSET** – A **MOTION** was made by Steve Paul and seconded by Greg Daley to approve a one-time off schedule health benefit increase offset for all Non-Represented Employees. Motion passed unanimously.
- 10.7 **PRESENT ROCKLIN INDEPENDENT CHARTER ACADEMY PETITION AND HOLD PUBLIC HEARING** – On February 6, Mark Williams (Rocklin Alternative Education Center Principal) and Charlotte Klinock (Program Specialist II) proposed the advantages of converting Rocklin Independent School into a charter school within the District. The 16 charter petition elements were presented to the Board. One of the primary goals of the charter school is to assist students in meeting their individual educational goals by utilizing a variety of learning options. President Lowell opened the public hearing at 8:55 p.m. RTPA Bargaining Chair Colleen Crowe requested that RICA staff members be a part of the RTPA employee group. Hearing no other comments from the public, President Lowell closed the public hearing at 9:02 p.m.

In conclusion, staff will complete its review of the petition and the Board will be asked to take action at a future meeting.

11.0 **INFORMATION AND REPORTS**

- 11.1 **ASPIRING ADMINISTRATORS LEADERSHIP ACADEMY UPDATE** – Todd Cutler introduced four of the 10 teachers (Jeri Farmer, Patricia Holme, Meredith Gilbert, and Jennifer Kaiser) participating in the Aspiring Administrators Leadership Academy. Each shared what they have learned from participating in the learning modules throughout the year. They extended their appreciation to the superintendents and principals for sharing their knowledge and experience.
- 11.2 **FACILITIES/ENERGY CONSERVATION UPDATE** – Sue Wesselius and Skott Hutton presented Facilities and Energy Conservation updates. Over Spring Break alone, the District conserved 16,247 kWh of electricity which is enough to power an elementary school for a period of one month. An expenditure of \$111,610 was avoided once the District settled a year-long metering dispute with PG&E. After nearly two years, the District has conserved approximately 2.1 million kilowatts of electricity, 127,000 Therms of gas, and over 16.5 million gallons of water (netting a total cost avoidance of \$680,960). Skott Hutton expressly thanked staff member leaders such as Bret Hunter for their support and assistance in helping the District reduce its carbon footprint.
- 11.3 **TRANSFORMATION PLAN SUMMARY/STRATEGIC PRIORITIES DISCUSSION** – Todd Cutler reported that staff has worked collaboratively to review, revise, and develop a transformation plan. Priorities to accomplish the Vision and Mission were reviewed and additional input was provided by the Board. The updated plan will be presented May 1.

- 12.0 **PENDING AGENDA** – Superintendent Brown and the Board will schedule a Facilities Master Plan Workshop in the month May.
- 13.0 **CLOSED SESSION** – The Board adjourned to closed session at 10:15 p.m. regarding the following matters:
- 13.1 *Public Employee Discipline/Dismissal/Release* as authorized by Government Code 54957
- 13.2 *Public Employment* – as authorized by Government Code 54957 (position to be discussed: Superintendent)
- 13.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6
- District Representative(s): Kevin Brown, Superintendent
Todd Cutler, Deputy Superintendent
Michael S. Garrison, Assistant Supt. of Human Resources
Barbara Patterson, Associate Supt. of Business Services
- Employee Organization(s): Rocklin Teachers Professional Association (RTPA)
California School Employees Association (CSEA)
- 14.0 **RECONVENE TO OPEN SESSION** – The meeting reconvened to open session at 11:14 p.m.
- 15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – A **MOTION** was made by Camille Maben and seconded by Greg Daley to place a certificated employee on immediate unpaid leave of absence pursuant to Education Code Section 44940, effective March 26, 2013. Motion passed unanimously.
- 16.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 11:15 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.