

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, December 7, 2011

ORGANIZATIONAL MEETING MINUTES

1.0 **CALL TO ORDER** – President Greg Daley called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on December 7, 2011 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Greg Daley, *President*
Camille Maben, *Vice President*
Todd Lowell, *Clerk*
Wendy Lang, *Member*

Trustee(s) Absent: Steve Paul, *Member*

Student Representative: Zach Dahla

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney, Michael Garrison, Barbara Patterson, Carolyn Nunn-Lum (DO), Betty Jo Wessinger (DO), Marty Flowers (SV)), Matt Murphy (AC), Dorothy Sutter (RC), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITION**

4.1 Greg Daley was recognized for serving as the 2011 Board President.
(Presenter: *Superintendent Kevin Brown*)

5.0 **SPECIAL PRESENTATION**

5.1 The Rocklin Loomis Basin Rotary Teacher Mini-Grant grant award recipients were announced: Katrina Loutensock (Sierra Elementary); Colleen Root and Barbara Branges (Antelope Creek Elementary); Margie McLain, Kristen Beck, and Elisabeth Davidson (Spring View Middle School). (Presenter: *Christy Barros, CFO/Integral Networks, Inc.*)

6.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Parent Keith Caldwell recently attended the District's Special Education Self-Review Meeting and suggested that the District consider providing parents with a copy of their student's Individual Education Plan prior to this type of meeting. This would allow parents the sufficient time needed in order to review any new information beforehand. This suggestion will be forwarded to Betty Jo Wessinger, Director of Special Education/Special Programs.

Annette Goodly, Civilian School Liaison Officer (SLO) for Beale Air Force Base introduced herself to the Board and audience. Ms. Goodly announced that she is available to provide support for the students of military families and their respective schools. Persons interested in speaking to Ms. Goodly may contact the District Office to obtain additional information.

Antelope Creek Elementary School Principal Matt Murphy reported that he attended the Kiwanis K-Kids event held on December 3, where approximately 155 under-privileged District students were treated to a “shopping spree.” He extended his gratitude to the Rocklin Kiwanis and volunteers who helped organize this special annual event.

7.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Zach Dahla provided a report on districtwide events.

8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**

Several Trustees and Superintendent Kevin Brown recently attended the annual California School Boards Association Annual Conference where they had the invaluable opportunity of meeting with other districts, Trustees, and organizations to discuss best practices, programs, and educational issues. Camille Maben attended several recent events: Cobblestone Choir’s performance at Barnes & Noble, an exciting football game between Del Oro High School and Whitney High School, and a wrestling tournament where she was excited to see the number of female students on both of the District’s high school teams. In conclusion, Todd Lowell and the Board extended their sympathies to Superintendent Brown and his family for the recent passing of his father.

9.0 **ACTION ITEMS – CONSENT CALENDAR**

9.1 **BOARD MINUTES** – Request to approve Board minutes.

9.1.1 November 16, 2011 (Regular Session)

9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)

9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)

9.4 **APPROVE REVISIONS TO THE LOCAL PLAN FOR THE PLACER COUNTY SELPA** – Request to approve two revisions to the Placer County Local Plan initially presented and approved by the California Department of Education in 2010. (Betty Jo Wessinger)

9.5 **APPROVE CONTRACT WITH TEAM ONE NETWORKING** – Request to approve a contract with Team One Networking for the installation of a new phone and voicemail system at Rocklin High School. (Larry Stark)

9.6 **APPROVE STIPULATED EXPULSION FOR STUDENT NO. 120711-1** – Request to approve a stipulated expulsion for Student No. 120711-1. (Linda Rooney)

A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.

10.0 **ACTION ITEMS – REGULAR AGENDA**

10.1 **ANNUAL ORGANIZATION OF THE BOARD OF TRUSTEES**

10.1.1 **ELECT PRESIDENT OF THE BOARD OF TRUSTEES** – A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to nominate Camille Maben as President of the Board. There being no further nominations, the motion passed unanimously.

10.1.2 **ELECT VICE PRESIDENT OF THE BOARD OF TRUSTEES** – A **MOTION** was made by Camille Maben and seconded by Wendy Lang to nominate Todd

- Lowell as Vice President of the Board. There being no further nominations, the motion passed unanimously.
- 10.1.3 **ELECT CLERK OF THE BOARD OF TRUSTEES** – A **MOTION** was made by Greg Daley and seconded by Todd Lowell to nominate Wendy Lang as Clerk of the Board of Trustees. There being no further nominations, the motion passed unanimously.
- 10.1.4 **APPOINT SUPERINTENDENT KEVIN BROWN AS SECRETARY TO THE BOARD OF TRUSTEES** – A **MOTION** was made by Greg Daley and seconded by Todd Lowell to nominate Kevin Brown as Secretary to the Board. Motion passed unanimously.
- 10.1.5 **SELECT DATE, TIME, AND PLACE FOR 2012 BOARD OF TRUSTEES MEETINGS** – A **MOTION** was made by Wendy Lang and Todd to hold regular meetings at 7:00 p.m. on the first and third Wednesdays of each month in the Administrative Building located at 2615 Sierra Meadows Drive. Motion passed unanimously.
- 10.1.6 **APPOINT REPRESENTATIVE TO THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND AUTHORIZE REPRESENTATIVE TO VOTE, VIA ABSENTEE BALLOT, IN THE ANNUAL ELECTION OF THE PLACER COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION** – A **MOTION** was made by Todd Lowell and seconded by Greg Daley to appoint Wendy Lang as Representative to the Placer County Committee on School District Organization and authorize said representative to vote in the 2012 Annual Election of the Placer County Committee on School District Organization. Motion passed unanimously.
- 10.1.7 **APPOINT REPRESENTATIVES TO THE CITY OF ROCKLIN LIAISON COMMITTEE (EDUCATION COMMITTEE)** – A **MOTION** was made by Greg Daley and seconded by Wendy Lang to appoint Todd Lowell and Camille Maben as Representatives to the City of Rocklin Liaison Committee (Education Committee). Motion passed unanimously.
- 10.1.8 **APPOINT REPRESENTATIVES TO THE AUDIT COMMITTEE** – A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to appoint Greg Daley and Steve Paul as Representatives to the Audit Committee. Motion passed unanimously.
- 10.1.9 **APPOINT REPRESENTATIVE TO THE JPA** – A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to appoint Greg Daley as Representative to the JPA (Joint Powers Authority). Motion passed unanimously.
- 10.1.10 **APPOINT REPRESENTATIVES TO THE FACILITIES MASTER PLAN COMMITTEE** – A **MOTION** was made by Greg Daley and Todd Lowell to appoint Steve Paul and Wendy Lang as Representatives to the Facilities Master Plan Committee. Motion passed unanimously.
- 10.2 **ACCEPT 2010-11 AUDIT REPORT** – Tom Gilbert of Gilbert Associates, Inc. provided a summarization of the 2010-11 Audit Report. He reported that a minor audit finding related to the employee time certification process had been identified and the applicable forms have been corrected. Audit Committee member Greg Daley confirmed that the Audit Report was reviewed diligently and thanked Tom Gilbert for his thoroughness in reviewing this report. In conclusion, a **MOTION** was made by Greg Daley and seconded by Todd Lowell to accept the 2010-11 Audit Report. Motion passed unanimously.

- 10.3 **APPROVE DISTRICT CERTIFICATION OF ABILITY TO MEET FINANCIAL OBLIGATIONS (FIRST INTERIM REPORT)** – Associate Superintendent Barbara Patterson presented the First Interim Report which is an annual budget report required to be approved by the Board and then filed with the Placer County Office of Education. The report included an overview of the primary budget and financial components including Beginning Balance, Revenues, Expenditures, and Ending Balance. The state is expected to announce any budgetary changes on December 15 which may trigger cuts to K-12 education budgets. Should that occur, the District will need to implement the necessary actions to address budgetary changes. For reporting purposes, the District is able to file a positive certification of its ability to meet its financial obligations for the current year and for two additional budget years based on the current state and local budget assumptions as reported in the multi-year projection.

In response to RTPA Bargaining Member Colleen Crowe's question regarding 2012-13 anticipated enrollment, Associate Superintendent Patterson responded that the current growth projection is zero (neutral). In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve the First Interim Report. Motion passed unanimously.

- 10.4 **APPROVE OR DENY ROCKLIN ACADEMY II PETITION RENEWAL** – As required by state law, charter entities must submit a petition for renewal to the Local Educational Agency (LEA) once every five years. Superintendent Brown reported that a public hearing has been held and staff has worked diligently to review all components of the petition. He noted that overall, the petition does meet the required guidelines for approval; however, there are concerns that should be noted and addressed. Associate Superintendent Patterson reported that Rocklin Academy II is a non-profit organization which is closely associated with Rocklin Academy I and Western Sierra Collegiate Academy (WSCA). While Rocklin Academy I and II have managed to adjust their expenditures in response to state education funding, WSCA continues to deficit spend. There are significant concerns related to their enrollment shortfalls; their actual enrollment for the 2011-12 school year fell short of their projection by 62 students which resulted in a revenue decrease of \$497,000 (state revenue funding) and \$64,000 (local grant funding). In addition, If WSCA does not meet its future enrollment projections, their entire fund balance would be depleted within two years.

Rick Miller, Rocklin Academy Board Member, stated that they have good reason to believe their actual enrollment will increase. He also reported that Rocklin Academy II is working to diversify its student body by reaching out to lower income students and to better represent the neighborhood in which the site is located.

Rocklin Academy II has also submitted a document to the District assuring that if actual enrollment falls short or if the state imposes additional educational funding cuts, it will take the necessary steps to reduce their expenditures. Several financial documents requested by the District were received in the last two days and therefore have not yet been reviewed in their entirety (additional financial documents are pending, as well).

In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve the Rocklin Academy II Petition Renewal and Findings of Fact with the condition that the charter submits any remaining financial documents immediately. Motion passed unanimously.

11.0 **INFORMATION AND REPORTS**

- 11.1 **2012-13 DRAFT SCHOOL YEAR CALENDAR** – Assistant Superintendent Michael Garrison presented a draft version of the 2012-13 School Year Calendar for review. He reported that the Calendar Committee is working on identifying an additional conference day in the month of November. A final calendar will be presented for adoption in the near future.

- 11.2 **PLANS FOR IMPLEMENTATION OF TRANSITIONAL KINDERGARTEN** – Deputy Superintendent Linda Rooney and Carolyn Nunn-Lum presented the implementation plans for Transitional Kindergarten (TK) which is scheduled to begin this coming school year. Components of Senate Bill 1381 (Kindergarten Readiness Act of 2010) mandates that all districts offer Transitional Kindergarten and also changes the entry age for kindergarten (5 years of age by December 1)) to the following dates: November 1 for the 2012-13 school year, October 1 for the 2013-14 school year, and then finally September 1 for the 2014-15 school year. The TK program must be offered to these students as the first year of a two-year kindergarten program. The presentation included information pertaining to the planned curriculum. Rock Creek Elementary Principal Dorothy Sutter and teachers Patty Knorzer and Holly Snyder provided an excellent overview of the history and background of the Foundations for Success Program, which will serve as the model for the District's TK program. The TK classes will be housed at Rock Creek Elementary and Antelope Creek Elementary in the 2012-13 school year. Based on actual TK enrollment in 2012-13 and future years, the District will determine the necessary adjustments.
- 12.0 **PENDING AGENDA** – No items were added to the Pending Agenda at this time.
- 13.0 **CLOSED SESSION** – Closed session was cancelled.
- 13.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
- 13.2 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 14.0 **RECONVENE TO OPEN SESSION**
- 15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 16.0 **ADJOURNMENT** – President Maben adjourned the meeting at 9:15 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.