

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

7:00 p.m., Wednesday, October 5, 2011

MINUTES

11/1
CONSENT ITEM
UNADOPTED

- 1.0 **CALL TO ORDER** – Vice President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on October 5, 2011 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.
- 2.0 **ROLL CALL**
- Trustees Present: Camille Maben, *Vice President*
Todd Lowell, *Clerk*
Wendy Lang, *Member*
Steve Paul, *Member*
- Trustee(s) Absent: Greg Daley, *President*
- Student Representative: Colleen Daley
- Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney, Barbara Patterson
Michael Garrison, Larry Stark, Carolyn Nunn-Lum, Betty Jo
Wessinger, David Bills (RHS), Kathy Goddard (CO), Mia
Swenson/*Recorder*
- Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.
- 3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.
- 4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**
- 4.1 Rocklin High School teacher Daniel Frank was recognized for securing a \$52,000 grant from Sierra Joint Community College District to benefit the Rocklin High School Engineering Department. (*Presenter: Michael Garrison*)
- 4.2 Cobblestone Elementary teacher Cindy Smith (now of Sunset Ranch Elementary) and Rocklin High School teacher Ryan Spears were recognized for being named as 2012 Placer County Office of Education District Teachers of the Year. (*Presenters: Linda Rooney and Michael Garrison*)
- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Vice President Camille Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:
- RTPA Representatives Colleen Crowe and Barbara Scott offered their congratulations to their fellow staff members who were honored this evening. They also reported that staff is grateful for the HSA contributions and the rescission of the remaining furlough days. Lastly, they thanked the Business office staff for all of their help in assisting 500+ teachers with the insurance conversion from CVT to SIG.
- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Colleen Daley provided a report on districtwide events.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul thanked Barbara Scott and Colleen Crowe for their previous comments and for the positive relationship between the district and RTPA. He was very excited to note that the district performed amazingly well on the recently released California Department of Education Academic Performance Index (API) scores. Also, he requested Assistant Superintendent Larry Stark forward a compliment to a specific district bus driver. Wendy Lang enjoyed the Placer County Office of Education Teacher of the Year event and the Cobblestone Elementary “904 Celebration,” where she had the enjoyable opportunity of interacting with the staff and students. Todd Lowell attended the Rocklin Elementary Learning Center dedication ceremony and thanked Koch Kreative Landscaping for their generous donation and assistance with this project. Superintendent Kevin Brown also extended his compliments for well organized events (Cobblestone Elementary’s API celebration and the Rocklin Elementary Learning Center dedication ceremony).

8.0 **ACTION ITEMS – CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
8.1.1 September 21, 2011 (Regular Session)
- 8.2 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 8.3 **DONATIONS** – Request to approve donations. (Barbara Patterson)
- 8.3.1 \$476.60 from Target to Whitney High School
- 8.3.2 \$117 from Michael Reeves to Whitney High School
- 8.3.3 \$50 from Joe & Flo Peck to Whitney High School
- 8.3.4 Electric Piano/Digital Ensemble from Ernest Thompson to the Rocklin High School Music Department
- 8.3.5 Ten quilts for the book fair raffle from Nancy Wood to Antelope Creek
- 8.3.6 \$80 from David Brumley to Antelope Creek Elementary
- 8.3.7 Konica Minolta Bizhub Color Copier from Robert King to Breen Elementary
- 8.3.8 \$204.84 from Katherine Reeves through the PG&E Campaign to Rock Creek Elementary
- 8.3.9 \$157.03 from Target Take Charge of Education to Rock Creek Elementary
- 8.3.10 \$131.48 from Target Take Charge of Education to Cobblestone Elementary
- 8.3.11 \$95.31 from Creekside Church for remainder of grant to Rock Creek Elementary
- 8.3.12 \$491.11 from Creekside Church for remainder of grant funds to Cobblestone Elementary
- 8.3.13 \$7,000 from Keith & Kimberly Kuball for the Spanish class at Sierra Elementary
- 8.3.14 \$90 from Macy’s Foundation to Cobblestone Elementary
- 8.3.15 Three Thin Client computers from Cobblestone PTC to Cobblestone Elementary
- 8.3.16 Three fur hats from Theresa Tuman to Rocklin High School Elementary
- 8.3.17 \$100 from Balanced Body to Rock Creek Elementary
- 8.4 **APPROVE FIELD TRIPS** – Request to approve the following overnight field trips. (Linda Rooney)
- 8.4.1 Sunset Ranch Grade 2 students to attend an overnight field trip to the Monterey Bay Aquarium (April 26-27, 2012)
- 8.4.2 Ratify approval for Granite Oaks Grade 7 students to attend an overnight field trip to the Marine Biology Center in Fort Bragg, CA (Sept. 27-30, 2011 and Oct. 4-7, 2011)
- 8.5 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve the Quarterly Report on Williams Uniform Complaints for the quarter ending September 30, 2011. (Linda Rooney)
- 8.6 **APPROVE LICENSING AGREEMENT WITH DOCUMENT TRACKING SERVICES** – Request to approve licensing agreement with Document Tracking Services for the 2011-12 school year. (Linda Rooney)
- 8.7 **APPROVE JOB DESCRIPTION REVISIONS** – Request to approve revisions to the Library Clerk Job Description. (Michael Garrison)
- 8.8 **APPROVE CHANGE ORDER NO. 1** – Request to approve a Change Order for Relocatable Classrooms for 1998-99 and authorize the Superintendent or his designee to sign on its behalf. (Larry Stark)

- 8.9 **APPROVE SIERRA COLLEGE SUB GRANT AWARD** – Request to approve a sub grant award in the amount of \$52,000 from Sierra College for the Rocklin High School Engineering Support Technology Program. (Barbara Patterson)

A **MOTION** was made by Steve Paul seconded by Wendy Lang to approve the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lang – aye, Lowell – aye, Daley – *absent*, Maben – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **APPROVE BOARD BYLAWS (BB)** – A **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve revisions to the Board Bylaws listed below. Motion passed unanimously.

- 9.1.1 BB 9123 – Clerk
- 9.1.2 BB 9140 – Board Representative
- 9.1.3 BB 9323.2 – Actions by the Board

10.0 **INFORMATION AND REPORTS**

- 10.1 **ENERGY EDUCATION UPDATE** – Energy Education Specialist Skott Hutton announced that October is “Energy Awareness Month.” He reported data from the Energy CAP program which tracks electricity usage, weather data, and type of energy used (electricity, natural gas, water, fire sprinkler, irrigation, etc.). Electricity use is by far the largest at 75%. For the first three months of the conservation program (June through August), the district has realized \$119,592 in savings.

A new incentive program has begun, to motivate the sites to help conserve energy. “Awesome” or “Oops” tags will be placed in areas around in the district, based on actions such as appliances being turned off and unplugged, etc. At the end of each month, a number of “Awesome” tags will be drawn and the winners will be awarded with gift cards and other tokens of appreciation.

Also, Skott reported on the survey responses he received: one teacher disagreed with the adopted “cooling set points” and another expressed concern regarding the “30-minute override” process. Skott explained the override process and the time of use features, which helped to address those concerns. Six responses were related to various mechanical issues, all of which have been resolved.

Next steps include: continue to meet with staff, promote incentive program(s), and perform irrigation analyses. Twin Oaks Elementary has volunteered to host the On-Demand Pilot Program, which involves using the air-conditioning override system (in lieu of running the air-conditioning on a constant basis).

- 10.2 **STATUS OF CURRENT FACILITY AND MAINTENANCE PROJECTS** – Assistant Superintendent Larry Stark reported the status of current projects as included in the Board packet. Highlights of his report included that the district received a rebate in the amount of \$25,530 for the Whitney High and Rocklin High pool covers and the Parker Whitney Elementary play areas will be fully open to the students within a few weeks.
- 10.3 **REPORT OF STUDENT ASSESSMENT RESULTS FOR 2010-11** – Deputy Superintendent Linda Rooney and staff presented the information compiled in the “Report of Student Assessment Results” for the 2010-11 school year. The various reports outlined the outstanding assessment results achieved by district students for STAR, CAHSEE, Physical Fitness, and other state-mandated tests. Five schools achieved an Academic Performance Index (API) of 900 or above (Breen Elementary, Cobblestone Elementary, Sunset Ranch Elementary, Valley View Elementary, and Granite Oaks

Middle School). In addition, 246 "perfect" scores were obtained on one or more sections of the Content Standards Tests. The district's overall API of 883 is the highest score amongst local unified districts.

Trustees thanked the Educational Services team for their exhaustive work in compiling this information. They requested that future reports incorporate information regarding curriculum, learning teaching/learning methods, and specific campus initiatives.

- 11.0 **PENDING AGENDA** – Linda Rooney will forward overnight field trip data to Trustees for review and for possible future discussion. Camille Maben requested a report on Rocklin Elementary's Program Improvement status.
- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:10 p.m. regarding the following matters:
 - 12.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
 - 12.2 *Public Employment* as authorized by Government Code 54957. (Position: High School Principal)
- 13.0 **RECONVENE TO OPEN SESSION** – Vice President Maben reconvened the meeting to open session at 9:38 p.m.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Vice President Maben announced that no action was taken in closed session.
- 15.0 **ADJOURNMENT** – Vice President Maben adjourned the meeting at 9:40 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.

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BOARD MEETING ATTENDANCE/SIGN-IN SHEET

Please print your name clearly on the attendance sheet.
This information will be made part of the **permanent** meeting minutes.

COMPLETION OF THIS FORM IS VOLUNTARY

Date of Meeting: Wednesday, October 5, 2011

Name	Employee/Site, Parent, Community Affiliation, etc.	Address/Contact Phone
Terry Barber	WHS	tbarber@rocklin.k12.ca.us
DAN FRANK	RHS	dfrank@rocklin.k12.ca.us
Barbara Scott	Staff	
Diana Ruslin	Parent	dianaruslin@sbcglobal.net
Sharyn Kearney	Parent	
Jordan White	DO	

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Name	Employee/Site, Parent, Community Affiliation, etc.	Address/Contact Phone
Rolinda Biscotti	Employee - Cobbleside Ele.	
Colleen Crowe	Employee - Park	2415 Stadium
David Bue	"	Rocklin Hs
Kathy Goddard	Principal	Cobbleside