

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING  
6:45 p.m. Closed Session 7:00 p.m. Regular Session  
September 7, 2011

MINUTES

11.1  
CONSENT ITEM  
UNADOPTED

1.0 **CALL TO ORDER** – President Greg Daley called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:45 p.m. on September 7, 2011 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **CONVENE TO CLOSED SESSION (6:45 P.M. TO 7:00 P.M.)** – Closed session was held from 6:45 p.m. to 7:00 p.m. regarding “Public Employment Appointment” as authorized by Government Code 54957 (position to be filled: Assistant Principal/Athletic Director). After reconvening the meeting to open session, President Daley announced that no action was taken in closed session.

3.0 **ROLL CALL**

Trustees Present: Greg Daley, *President*  
Camille Maben, *Vice President*  
Todd Lowell, *Clerk*  
Wendy Lang, *Member*

Trustee(s) Absent: Steve Paul, *Member*

Student Representative: Colleen Daley

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney, Michael Garrison, Larry Stark, Barbara Patterson, Carolyn Nunn-Lum, Betty Jo Wessinger, David Bills (RHS), Marty Flowers (SV), Davis Stewart (GO), Skott Hutton (DO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

4.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

5.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

5.1 Former Spring View Middle School students who represented the District and Placer County at the 2011 History Day State Finals and the National Finals were recognized for their achievements. (*Presenters: Lynne Meiers and Marty Flowers*)

6.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

No comments were noted regarding non-agenda items.

7.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Colleen Daley provided a districtwide report on events.

**8.0 COMMENTS FROM BOARD AND SUPERINTENDENT** – Trustees had the pleasure of visiting several sites during Back-to-School Night and enjoyed talking to staff members. Superintendent Kevin Brown and the Trustees also welcomed Colleen Daley of Whitney High School to her first official Board of Trustees meeting. He also reported that the Average Daily Attendance is well over \$11,000 and that staff is working diligently to balance class sizes. Approximately 200 students have yet to submit proof of receiving the TDAP vaccine booster. These students will have the opportunity to receive the vaccine at the September 14 Immunization Clinic which will be held at Spring View Middle School. Superintendent Brown and Trustees thanked Betty Jo Wessinger and Bonnie Magnetti for all of their hard work in dealing with the challenges the District has faced due to the vaccine requirements.

**9.0 ACTION ITEMS – CONSENT CALENDAR**

- 9.1 **BOARD MINUTES** – Request to approve Board minutes.  
9.1.1 August 17, 2011 (Regular Session)
- 9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** - Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 9.4 **ACCEPT DONATIONS** – Request to accept the following donations made to the District. (Barbara Patterson)
- 9.4.1 \$117.00 from Michael Reeves through the PG&E Campaign for the Community Program to Whitney High School
- 9.4.2 Backpacks, school supplies, and copy paper from SS Peter & Paul Catholic Church to be distributed to needy students at Cobblestone Elementary and Rocklin Elementary (other school sites as needed)
- 9.4.3 Tama 5-piece drum set from Monica Fryman to Rocklin High School
- 9.4.4 Class maps from Rebecca Cihak to Sunset Ranch Elementary
- 9.4.5 \$100.00 from Sunny Loften to Whitney High School
- 9.4.6 \$50.00 from Sally Beaudry to Whitney High School
- 9.4.7 Top load string envelopes from Dennis R. Peterson, DDC, Inc. to Cobblestone Elementary
- 9.4.8 \$15.00 from Grant Kageta to Sierra Elementary
- 9.4.9 \$30.00 from PG&E Campaign for the Community on behalf of Grant Kageta to Sierra Elementary
- 9.4.10 \$100.00 from Wells Fargo on behalf of Kristine Ling to Sierra Elementary
- 9.4.11 \$234.00 from PG&E on behalf of Michael Reeves to Whitney High School
- 9.4.12 10 quilts for raffle from Nancy Wood to Breen Elementary
- 9.5 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s): (Linda Rooney)
- 9.5.1 Valley View Elementary Grade 6 students to attend an overnight field trip at the Walker Creek Science Camp in Marin, CA (Oct. 3-6, 2011)
- 9.5.2 Rocklin Elementary Grade 5 & 6 G.A.T.E. students to attend an overnight field trip at the Walker Creek Science Camp in Marin, CA (Oct. 10-14, 2011)
- 9.5.3 Breen Elementary Grade 6 students to attend an overnight field trip at the Sly Park Environmental Education Center in Pollock Pines, CA (Oct. 31-Nov. 4, 2011)
- 9.6 **APPROVE ANNUAL CONTRACT WITH CALIFORNIA FAMILY FITNESS** – Request to approve the annual contract renewal with California Family Fitness to provide a discount membership program for employees and their families. (Michael Garrison)
- 9.7 **APPROVE CONTRACT WITH LOY MATTISON ENTERPRISES** – Request to approve a contract with Loy Mattison Enterprises for services related to the E-RATE Program for the 2011-12 school year. (Barbara Patterson)
- 9.8 **APPROVE ANNUAL MAINTENANCE CONTRACT WITH RAY MORGAN COMPANY** – Request to approve the annual contract renewal with Ray Morgan Company for the maintenance of Canon copiers for the 2011-12 school year. (Barbara Patterson)

- 9.9 **APPROVE STOCKLESS PURCHASING AGREEMENT WITH EL DORADO COUNTY OFFICE OF EDUCATION** – Request to approve Stockless Purchasing Agreement with El Dorado County Office of Education through December 31, 2012. (Barbara Patterson)

A **MOTION** was made by Wendy Lang seconded by Todd Lowell to approve the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.

10.0 **ACTION ITEMS – REGULAR AGENDA.**

- 10.1 **APPOINT ROCKLIN HIGH SCHOOL ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR.** Assistant Superintendent Michael Garrison introduced Davis Stewart as the new Rocklin High School Assistant Principal/Athletic Director. Davis brings a wealth of knowledge and experience to this position. He currently serves as Assistant Principal at Granite Oaks Middle School and possesses an extensive athletic coaching background, as well. Following this introduction, a **MOTION** was made by Wendy Lang and seconded by Camille Maben to approve Davis Stewart as the new Rocklin High School Assistant Principal/Athletic Director. Davis thanked Superintendent Brown and the Board, and also expressed his excitement and appreciation. Motion passed unanimously.
- 10.2 **APPROVE LETTER OF AGREEMENT WITH INDOOR ENVIRONMENTAL SERVICES (IES)** – A **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve the Letter of Agreement with Indoor Environmental Services (IES). By entering into this agreement, IES can begin the process of installing solar energy panels at Whitney High School and also retrofit the lighting systems throughout the campus. The majority of the work will be performed in the evenings and on the weekends. Additional energy conservation improvements will be included in the final engineering contract scheduled to be presented at a future Board meeting. Motion passed unanimously.
- 10.3 **APPROVE 2010-11 UNAUDITED ACTUAL FINANCIAL STATEMENTS** – Associate Superintendent Barbara Patterson reviewed the 2010-11 Unaudited Actual Financial Statements. The District is in a relatively solid financial status partly due to unanticipated revenues: mandated costs revenues, Federal Education Jobs money, additional ARRA funds, increased state funding through the final adopted state budget, and growth in Average Daily Attendance. In addition, the employee concessions and the difficult budget reduction choices made by the Board also played an important role in keeping the District financially sound. A **MOTION** was made by Camille Maben and seconded by Todd Lowell to approve the 2010-11 Unaudited Actual Financial Statements. In conclusion, President Daley extended gratitude on behalf of the Board to all employees who have made sacrifices and stated that the District would not be in the strong financial position that it is in, were it not for their contributions. Motion passed unanimously.
- 10.4 **APPROVE RESOLUTION 11-12-05 – ESTABLISHING APPROPRIATION LIMITATION (GANN LIMIT)** – A **MOTION** was made by Todd Lowell and seconded by Camille Maben to approve a resolution establishing appropriation limitation for 2011-12. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.
- 10.5 **APPROVE SERVICE AGREEMENT RENEWAL WITH THE CENTRAL VALLEY SUPPORT SERVICES JPA** – A **MOTION** was made by Wendy Lang and seconded by Camille Maben to approve a service agreement renewal with the Central Valley Support Services JPA to administer the District's 403(b) Deferred Compensation Plan Compliance and Common Remittance. Motion passed unanimously.
- 10.6 **HOLD PUBLIC HEARING AND APPROVE RESOLUTION 11-12-06 – RESOLUTION AFFIRMING SUFFICIENT TEXTBOOKS OR INSTRUCTIONAL MATERIALS FOR 2011-12** – President Daley opened the public hearing at 7:54 p.m. There being no

comments from the public, President Daley closed the public hearing at 7:55 p.m. Next, a **MOTION** was made by Camille Maben and seconded by Wendy Lang to approve Resolution 11-12-06. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.

- 10.7 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) –** A **MOTION** was made by Todd Lowell and seconded by Camille Maben to approve the policies and regulations below. Motion passed unanimously.

- 10.7.1 AR 1312.4 – Williams Uniform Complaint Procedures
- 10.7.2 BP 3513.3 – Tobacco-Free Schools
- 10.7.3 AR 3513.3 – Tobacco-Free Schools
- 10.7.4 BP 5131.62 – Tobacco
- 10.7.5 AR 3516.2 – Bomb Threats

11.0 **INFORMATION AND REPORTS**

- 11.1 **ENERGY EDUCATION UPDATE –** Energy Education Specialist Skott Hutton presented additional information regarding recent energy conservation plans and initiatives. He has had the opportunity to communicate with teachers and hear their primary concerns. Also, Skott has had the fortunate opportunity to make a presentation at a recent District Leadership Team meeting, as well as several elementary site meetings. He discussed elements of the program and how to make a difference both at work and at home. Staff members also shared several energy-saving success stories with Skott. Glen Baker is researching the possibility of shutting down computers on a tiered schedule. A number of schools voluntarily agreed to utilize the "contract times" for classroom temperature monitoring. This will result in significant savings to the District because one extra hour for each classroom costs approximately \$125,000. Although Trustees were happy to hear of this, they urged caution and advised not to assume that one or two teachers are not speaking on behalf of the entire faculty at a site. It was agreed that Skott will send an email reminder to all staff, encouraging staff to inform a custodian, Skott, or the Facilities Department if they believe their room is outside the District Guidelines for classroom temperatures (cooling 74-78 degrees and heating 68-72 degrees). By following this process, Facilities response time will increase and our environment will be kept at a comfortable level.

- 11.2 **STATUS OF CURRENT FACILITY AND MAINTENANCE PROJECTS –** Assistant Superintendent Larry Stark reviewed the "Status of Current Facility & Maintenance Projects" included in the board packet. HVAC repairs continue to be the most demanding challenge, with only one staff member available to handle the influx of work orders. In the near future, a request for additional staffing will be submitted.

- 11.3 **UPDATE AND OVERVIEW OF RUSDTV/CHANNEL 18 PROGRAM EVENTS –** RUSD TV Station Manager Rebecca Heath provided Trustees and the community with an informative overview of the programming highlights covered by the station. RUSD TV provides in-depth coverage for sporting events, Visual and Performing Arts events, forums, staff development sessions, college prep shows, budget workshops, and news shows. The program also offers an internship opportunity for District students. Digital Internet broadcasting (live streaming of school events), promotional DVDs for staff, and other exciting changes are in the process of being developed. One major goal/focus is to reach a broader audience through the District and school websites.

- 12.0 **PENDING AGENDA** – The Indoor Environmental Services (IES) engineering contract will be presented in October.

- 13.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:00 p.m. regarding the following matter(s)

- 13.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 13.2 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:
- District Representative(s): Kevin Brown, Superintendent  
Michael Garrison, Assistant Supt. of Human Resources  
Barbara Patterson, Associate Supt. of Business Services
- Employee Organization(s): Rocklin Professional Teachers Association (RTPA)
- 13.3 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code Section 54956.9 (one potential case)
- 13.4 *Public Employee Performance Evaluation/Amendment to Contract* as authorized by Government Code 54957 (position to be discussed: Superintendent)
- 14.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session at 10:55 p.m.
- 15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Regarding Item 13.2, Trustees directed staff to bring forth an Action Item to rescind and restore furlough days to all employees. For 2011-12, all voluntary salary reductions and the .68% COLA relinquished by Confidential, RAPA, and Superintendents are to be restored. Regarding Item 13.4, Trustees approved the amendments to the Superintendent's contract: extended Agreement through 2012-13, added an Integration Clause, removed the 2.5% performance-based step increase, and approved the Appendix A salary compensation calculations.
- 16.0 **ADJOURNMENT** – President Daley adjourned the meeting at 11:00 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD MEETING ATTENDANCE/SIGN-IN SHEET

Please print your name clearly on the attendance sheet.  
This information will be made part of the permanent meeting minutes.

COMPLETION OF THIS FORM IS VOLUNTARY

Date of Meeting: Wednesday, September 7, 2011

Name	Employee/Site, Parent, Community Affiliation, etc.	Address/Contact Phone
Smsgt Barber	WHS	tbarber@rocklin.k12.ca.us
Marianne Cartan	Superintendent/NSUHS	marcartan@njshsd.com
KATY SCHWARZ	Board Member/NSUHS	Schwarz@theunion.net
Richard Baker	Trustee/NSUHS	rab@sitelinearch.com
Pat & Camille & Geoff	Leonhardt	Sprungview - RHS
MARY FLOWERS	JCMS	
Colleen Crowe	RHS	Parent/Teacher
Lenore Blank	Grandparent	916 834-0121
David Bitlis	RHS	
<del>David Bitlis</del>	6UMS	
Tiffany Pelley	MO CSPA	916 705 4454
Barbara Scott	RTPA	
Kari U	WHS	
Douglas Heath	RUSD	