

9.1

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Wednesday, July 20, 2011

### MINUTES

UNADOPTED  
CONSENT ITEM

- 1.0 **CALL TO ORDER** – President Greg Daley called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on July 20, 2011 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Greg Daley, *President*  
Camille Maben, *Vice President (arrived at 7:38 p.m.)*  
Todd Lowell, *Clerk*  
Wendy Lang, *Member*  
Steve Paul, *Member*

Trustee(s) Absent: None

Student Representative: None

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney, Barbara Patterson,  
Betty Jo Wessinger, Carolyn Nunn-Lum, Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part  
of these minutes.

- 3.0 **PLEDGE OF ALLEGIANCE** – President Greg Daley led the Board and audience in the Pledge of Allegiance.

- 4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

RTPA Barbara Scott reported that she will continue to serve as the RTPA President for the 2011-12 school year. While the bargaining team remains unchanged, Julie Budge will serve as the new RTPA Secretary. In addition, she reported that the summer school session for English Language learning students was very successful and thanked the Board for providing the funds necessary for this program.

- 5.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul inquired if the district has received requests or questions from district parents regarding summer school programs (regular education courses). Deputy Superintendent Linda Rooney stated that parents seem to understand that intervention and enrichment methods/courses are successful and a better use of limited funds. Lastly, Superintendent Kevin Brown informed the Board that district administrative staff is busy preparing for the opening of school and is in the process of searching for a new Assistant Superintendent of Human Resources.

6.0 **CONSENT CALENDAR**

- 6.1 **BOARD MINUTES** – Request to approve Board minutes.
- 6.1.1 June 15, 2011 (Regular Session)
- 6.1.2 June 27, 2011 (Special Session)

- 6.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 6.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 6.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Kevin Brown)
- 6.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Kevin Brown)
- 6.6 **ACCEPT DONATIONS** – Request to accept the following donations made to the District: (Barbara Patterson)
  - 6.6.1 Miscellaneous paint supplies and cleaners from Ace Hardware to Maintenance & Operations Department
  - 6.6.2 \$129.20 from the Macy's Foundation to Cobblestone Elementary School
  - 6.6.3 \$491.11 Garden Grant from Creekside Church to Cobblestone Elementary School
  - 6.6.4 \$250.00 from the Aerojet Delivers Grant Program on behalf of Alan Madamba to Cobblestone Elementary School
  - 6.6.5 \$50.00 from Mr. & Mrs. Akhmetkulova to Twin Oaks Elementary School
- 6.7 **APPROVE RESOLUTION 11-12-01 – A RESOLUTION DELEGATING BARBARA PATTERSON AS REPRESENTATIVE AND KEVIN BROWN AS ALTERNATE REPRESENTATIVE TO THE JOINT POWERS BOARD FOR SCHOOLS INSURANCE GROUP (SIG) FOR THE 2011-12 SCHOOL YEAR** – Request to approve a resolution delegating Barbara Patterson as representative and Kevin Brown as alternate representative to the Joint Powers Board for SIG for the 2011-12 school year. (Barbara Patterson)
- 6.8 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve Quarterly Report on Williams Uniform Complaints. (Linda Rooney)
- 6.9 **APPROVE AGREEMENT BETWEEN ROCKLIN UNIFIED SCHOOL DISTRICT AND CALIFORNIA STATE UNIVERSITY, SACRAMENTO (CSUS)** – Request to approve an Agreement for student field study work experience between CSUS and RUSD. (Kevin Brown)
- 6.10 **AWARD OF BID FOR 2011-12 CUSTODIAL SUPPLIES** – Request to approve a contract bid with Sac-Val Janitorial Supply in the amount of \$155,098.82 for the purchase of custodial supplies. (Larry Stark)
- 6.11 **APPROVE 2011-12 SCHOOL-CONNECTED ORGANIZATIONS** – Request to approve school-connected organizations located at each site, for the 2011-12 school year. (Barbara Patterson)

Following Superintendent Brown's request to pull Item 6.4 for separate discussion, a **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the remainder of the consent calendar. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.

Regarding Item 6.4, Superintendent Brown noted that the Certificated Personnel Report has been modified to include an additional leave of absence (Carrie Elcock, Sunset Ranch Elementary). A **MOTION** was made by Steve Paul and seconded by Todd Lowell to approve Item 6.4. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Maben – aye, Lowell – aye, Daley – aye.

## 7.0 **ACTION ITEMS – REGULAR AGENDA**

- 7.1 **APPOINT PROGRAM SPECIALIST I-ENGLISH LANGUAGE DEVELOPMENT (ELD)** – Deputy Superintendent Linda Rooney introduced Lindsay Wong, who provided an overview of her education and experience, and also expressed her excitement regarding the opportunity to join the district. After welcoming Lindsay, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the appointment of Lindsay Wong as Program Specialist I, English Language Development. Motion passed unanimously.

- 7.2 **APPROVE RESOLUTION 11-12-02 – A RESOLUTION ADOPTING A DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS** – Superintendent Brown requested Trustees approve Resolution 11-12-02, authorizing the submission of a Declaration of Need for Fully Qualified Educators for the 2011-12 school year. A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve Resolution 11-12-02. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Maben – aye, Lowell –aye, Daley – aye.
- 7.3 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA) AND THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD)** – This MOU dated July 20, 2011, states that the district and RTPA agree to an updated and revised RTPA Extra Compensation Pay Schedule, effective July 1, 2011. Superintendent Brown explained that the Extra Compensation Pay Salary Schedule has been updated with clarification language (no budgetary changes). RTPA representative Colleen Crowe reported that, approximately two years ago, a meeting was held to discuss coaching stipends. The general consensus from the coaches was a preference for program cuts and Voluntary Athletic Contribution funds, instead of an overall “across the board” stipend reduction. She shared her concern that several co-curricular staff members are now performing duties on a volunteer basis, without being paid a stipend. In response to this, Superintendent Brown stated that site administrators have the flexibility and discretion to transfer site funds to cover the costs of stipends. It was agreed that site administrators will be reminded of this option. In conclusion, a **MOTION** was made by Steve Paul and seconded by Todd Lowell to approve the RTPA MOU dated July 20, 2011, in addition to the corresponding revised Extra Pay Compensation Schedule for the 2011-12 school year. Motion passed unanimously.
- 7.4 **APPROVE RESOLUTION 11-12-03 – RUSD LEVYING AND APPORTIONING THE SPECIAL TAX FOR FISCAL YEAR 2011-12 AS PROVIDED THEREIN FOR COMMUNITY FACILITIES DISTRICT (CFD) NO. 1, CFD NO. 2, AND CFD NO. 3** Russ Powell of Economic Planning Systems provided a brief overview of the Community Facilities District Tax Reports. Following this overview, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve Resolution 11-12-03, a resolution to approve the tax report for the levies and apportionment of taxes for fiscal year 2011-12. Motion passed unanimously by the following roll call vote: Paul – aye, Lang – aye, Lowell – aye, Maben – aye, Daley –aye.
- 7.5 **APPROVE ACCEPTANCE OF THE RETIREE BENEFITS ACTUARIAL STUDY** Associate Superintendent Barbara Patterson provided a summary of the Actuarial Study of Retiree Health Liabilities Report, prepared by Total Compensation Systems, Inc. As a result of the actuarial study, it has been determined that a budget revision of \$20,607 will be required in order to fully fund the costs and liabilities associated with its retiree health benefits. In conclusion, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the Retiree Benefits Actuarial Study. Motion passed unanimously.
- 7.6 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR)** Regarding BP/AR 1240 Volunteer Assistance, Superintendent Brown confirmed that both the district and the individual school sites express their gratitude to the numerous volunteers who spend countless hours assisting staff and students (luncheons, certificates, etc.). Following this information, a **MOTION** was made by Todd Lowell and seconded by Steve Paul to approve the following policies and regulations. Motion passed unanimously.
- 7.6.1 BP 1240 – Volunteer Assistance
  - 7.6.2 AR 1240 – Volunteer Assistance
  - 7.6.3 AR 4031 – Complaints Concerning Discrimination in Employment
  - 7.6.4 AR 4112.23 – Special Education Staff
  - 7.6.5 AR 4117.11 – Preretirement Part-Time Employment

- 7.6.6 AR 4117.14 – Postretirement Employment
- 7.6.7 BP 6111 – School Calendar

- 8.0 **PENDING AGENDA** – A presentation will be made regarding the network infrastructure assessment/findings in the near future.
- 9.0 **CONVENE TO CLOSED SESSION** – The Board adjourned to closed session at 7:45 p.m. regarding the following matter(s):
- 9.1 “Conference with Legal Counsel – Anticipated Litigation” as authorized by Government Code section 54956.9
  - 9.2 “Public Employee Performance Evaluation” as authorized by Government Code 54957. (Position to be evaluated: Assistant Superintendent)
  - 9.3 Conference with Labor Negotiators as authorized by Government Code Section 54957.6:
- |                             |  |
|-----------------------------|--|
| District Representative(s): | Kevin Brown, Superintendent<br>Barbara Patterson, Associate Supt. of Business Services             |
| Employee Organization(s):   | Rocklin Professional Teachers Association (RTPA)<br>Classified School Employees Association (CSEA) |
- 10.0 **RECONVENE TO OPEN SESSION** – President Greg Daley reconvened the meeting to open session at 10:29 p.m.
- 11.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.
- 12.0 **ADJOURNMENT** – President Greg Daley adjourned the meeting at 10:30 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.

