

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, March 21, 2012

MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on March 21, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President*
Todd Lowell, *Vice President*
Wendy Lang, *Clerk*
Greg Daley, *Member*

Trustee(s) Absent: Steve Paul, *Member*

Student Representative: Colleen Daley

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Barbara Patterson (DO), Michael Garrison (DO), Larry Stark (DO), Carolyn Nunn-Lum (DO), David Bills (RHS), Mary Anne Knox (RHS), Denny Rush (PW), Marty Flowers (SV), Chuck Thibideau (BR), Jordan White (DO), Sue Wesselius (DO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITION(S)**

4.1 Denny Rush, Mary Anne Knox, and Marty Flowers were recognized as the 2011-12 ACSA Placer County Administrators of the Year. (*Presenter: Linda Rooney*)

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

No comments from the public were noted at this time.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Colleen Daley provided a report on districtwide events.

7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – All Trustees attended the Western Association of School and Colleges (WASC) visit held at Rocklin High School on Sunday, March 18. The WASC visitation reported that it was very rejuvenating to witness the support teamwork as displayed by the WASC Committee led by Mike Pappas, district and site administrators, and staff. Rocklin High School also did yet another impressive job of organizing and implementing the "Every 15 Minutes" program. Greg Daley thanked the organizers of National History Day, especially Lynne Meiers, who puts forth many hours every year to help students participate in the activities and competitions surrounding this event.

8.0 **ACTION ITEMS – CONSENT CALENDAR**

- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
8.1.1 March 7, 2012 (Regular Session)
- 8.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 8.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 8.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 8.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael Garrison)
- 8.6 **APPROVE CERTIFICATION OF TEMPORARY ATHLETIC TEAM COACHES FOR 2011-12** – Request to certify temporary athletic team coaches for the 2011-12 school year. (Michael Garrison)
- 8.7 **APPROVE COMPREHENSIVE SCHOOL SAFETY PLANS K-12** – Request to approve the 2012-13 Comprehensive School Safety Plans. (Jordan White)
- 8.8 **APPROVE NEW CLASSIFIED MANAGEMENT JOB POSITION AND JOB DESCRIPTION** – Request to approve the new *Senior Director of Facilities and Operations* job position and job description. (Michael Garrison)
- 8.9 **APPROVE NEW CLASSIFIED MANAGEMENT JOB POSITION AND JOB DESCRIPTION** – Request to approve the new *Assistant Director of Facilities and Maintenance* job position and job description. (Michael Garrison)
- 8.10 **APPROVE REVISION TO THE 2011-12 ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION (RAPA) SALARY SCHEDULE** – Request to approve the updated 2011-12 Rocklin Administrators Professional Association (RAPA) Salary Schedule to include the addition of the *Senior Director of Facilities and Operations* job position and the *Assistant Director of Facilities and Maintenance* job position. (Michael Garrison)
- 8.11 **APPROVE BUDGET REVISIONS** – Request to approve 2011-12 budget revisions. (Barbara Patterson)
- 8.12 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) AND ANNUAL MAINTENANCE, GROUNDS, AND OPERATIONS AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND MARIA MONTESSORI CHARTER ACADEMY (MMCA)** – Request to approve an MOU and the annual Maintenance, Grounds, and Operations Agreement between RUSD and MMCA for 2011-12. (Barbara Patterson)
- 8.13 **APPROVE CONTRACT WITH RAINFORTH-GRAU ARCHITECTS** – Request to approve a contract with Rainforth-Grau for re-roofing of locker and team rooms and HVAC replacement at Rocklin High School. (Larry Stark)
- 8.14 **REJECTION OF BIDS FOR TELECOMMUNICATION SERVICES-ETHERNET** – Request to reject Telecommunication Services-Ethernet bids. (Larry Stark)

Camille Maben requested Items 8.4 be pulled for separate discussion. With the exception of Item 8.4, a **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 8.4, Trustees acknowledged the upcoming retirement of Larry Stark, Assistant Superintendent of Facilities and Operations. During his tenure in this role, Larry has made an invaluable impact on the district. From hiring great staff, guiding the district through the technical and legal aspects of facilities and overseeing the construction of many district schools, Larry's expertise and sense of humor will be greatly missed. In conclusion, a **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve Item 8.4. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA**

9.1 **APPOINT 2012 ELEMENTARY SUMMER SCHOOL PRINCIPAL** – On behalf of Betty Jo Wessinger, Deputy Superintendent Linda Rooney announced that district administration had interviewed and have selected Laura Grassmann (Spring View Middle School Assistant Principal) to serve as the 2012 Summer School Principal. A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve this appointment. Motion passed unanimously.

9.2 **PERMISSION TO TRANSFER OWNERSHIP OF PROPERTY AT RUHKALA ELEMENTARY** – Larry Stark explained that the district has been in discussions with the City of Rocklin and the homeowners whose properties are adjacent to the west side of Ruhkala Elementary. An agreement has finally been reached and the transfer of real property to the eight homeowners has been agreed upon. This transfer does not require a public hearing as this is considered a nonmonetary transfer. In conclusion, a **MOTION** was made by Todd Lowell and seconded by Greg Daley to approve the transfer of ownership. Motion passed unanimously.

9.3 **RESOLUTION 11-12-11** – A **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve Resolution 11-12-11, a resolution to approve the filing and recordation of a Notice of Exemption for the Solar Project Activities at Whitney High School. Motion passed by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

RESOLUTION 11-12-12 – A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve Resolution 11-12-12, a resolution to approve an application for \$10,000 in Placer County Park Impact Fees for Renovation of Cobblestone Elementary and Sierra Elementary playfields. Motion passed by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

9.4 **BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – Assistant Superintendent Michael Garrison explained that moving forward, all parents, guardians, and volunteers must have fingerprint and tuberculosis clearance on file. Any person who expresses financial concerns about this requirement may confidentially contact school or district administration. The district is committed to ensuring that all those who wish to volunteer may do so as long as the safety of the students and staff is of primary importance. A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the following policy and administrative regulation, clarifying volunteer assistance requirements. Motion passed unanimously.

9.4.1 BP 1240 Volunteer Assistance

9.4.2 AR 1240 Volunteer Assistance

10.0 **INFORMATION AND REPORTS**

10.1 **POTENTIAL CELL TOWER AT GRANITE OAKS MIDDLE SCHOOL** – The Board provided direction to Larry Stark to move forward with the necessary steps to begin the process of having two cell phone towers installed and activated (Granite Oaks Middle School and Victory High School). The contracts will be presented to the Board for review and approval.

10.2 **ENERGY SAVINGS UPDATE** – Energy Education Specialist Skott Hutton provided Trustees with a status update on the Energy Conservation Program. In summary, the district has saved a total of \$229,087 as a result of the conservation efforts. Additionally, the district has saved approximately \$163,000 through the AirCare Plus PG&E Program and the EnerPower contract. In reviewing each school's energy use, Rocklin Elementary, Cobblestone Elementary, and Valley View Elementary are all at the top of the list of

lowering their overall energy consumption. Currently, the district is preparing to begin the Whitney High School solar and lighting retrofit projects.

- 11.0 **PENDING AGENDA** – No items were added to the Pending Agenda.
- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:25 p.m. regarding the following matters:
- 12.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9 (one potential case)
 - 12.2 *Public Employee Performance Evaluation* – as authorized by Government Code 54957. (Position to be evaluated: Deputy Superintendent)
 - 12.3 *Public Employment* – as authorized by Government Code 54957. (Position to be discussed: Director)
- 13.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 9:24 p.m.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.
- 15.0 **ADJOURNMENT** – President Maben adjourned the meeting at 9:25 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.