

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Wednesday, February 1, 2012

### MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on February 1, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President*  
Todd Lowell, *Vice President*  
Wendy Lang, *Clerk*

Trustee(s) Absent: Greg Daley, *Member*  
Steve Paul, *Member*

Student Representative: Zach Dahla

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Barbara Patterson (DO), Michael Garrison (DO), Larry Stark (DO), Carolyn Nunn-Lum (DO), Debra Hawkins (WHS), David Bills (RHS), Mark Williams (VHS/RIS), Jordan White (DO), Marty Flowers (SV), Laura Grassmann (SV), Kathy Goddard (CO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Trustees. There will be a three-minute time limit per person. If visitors have a complaint about a specific employee of the District, they will be requested to submit an oral or written complaint to the employee's immediate supervisor or the principal as required by Administrative Regulation 1312.1. (Please note that the public portion of all meetings is recorded.)

CSEA President Tiffany Pelkey and RTPA President Barbara Scott announced their support of the upcoming RUSD Health & Wellness Fair by donating cash and gift cards.

Student Representative Zach Dahla provided a report on districtwide events.

5.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**

Todd Lowell was very impressed with the number of district staff members who attended the 2012 Educational Technology Conference on Saturday, January 28. Trustees encouraged everyone to help spread the word in support of REEF's Rocklin Royale fundraising event scheduled for February 3. President Camille Maben reported that she had the pleasure of visiting and singing with a first grade class at Rocklin Elementary School.

**6.0 ACTION ITEMS – CONSENT CALENDAR**

- 6.1 **BOARD MINUTES** – Request to approve Board minutes.
  - 6.1.1 January 18, 2012 (Regular Session)
- 6.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 6.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 6.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 6.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael Garrison)
- 6.6 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s): (Linda Rooney)
  - 6.6.1 Spring View Middle School Cheer Squad to attend an overnight field trip to Anaheim, CA (March 3-4, 2012)
- 6.7 **APPROVE CHANGE ORDER NO. 2** – Request to approve Change Order No. 2 to Team One Networking in the amount of \$4,916.94. (Larry Stark)
- 6.8 **APPROVE BUDGET REVISIONS** – Request to approve 2011-12 budget revisions. (Barbara Patterson)

A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – *absent*, Maben – aye.

**7.0 ACTION ITEMS – REGULAR AGENDA**

- 7.1 **LEASE-LEASEBACK ENTITY FOR ROCKLIN HIGH SCHOOL RE-ROOFING AND HVAC UPGRADES ON SPORTS TEAM LOCKER ROOMS** – A **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve the award of a Lease-Leaseback contract to Landmark Construction in the amount of \$541,344. Motion passed.

**8.0 INFORMATION AND REPORTS**

- 8.1 **UPDATE ON SELECTED 2011-12 STRATEGIC PRIORITIES** – Linda Rooney and staff provided a status report regarding the District's progress in addressing the goals as outlined in the 2011-12 Strategic Priorities.

Strategic Priorities #1 and #2: Cobblestone Principal Kathy Goddard and PLC Coaches Laura Kikosicki and April Taylor described how their school's PLC groups collectively work together to determine student needs, expectations, and the needs of staff. They explained their collaboration process and what they call their "outcome list," which helps staff to focus and stay on track. They also utilize a focused learning time which is a period where no new information is presented to students. Instead, reinforcement of learning is focused upon. Through their PLC process and by working closely with Mike Mattos, all staff has a depth of shared knowledge. Principal Marty Flowers then provided an update on Spring View Middle School's PLC work and progress. They continue to work on one of their primary goals which is to align with Granite Oaks Middle School (common pacing guides, common assessments, etc.). Principal Flowers extended his gratitude and admiration for Math teacher Joe McLean and his staff for sacrificing their advisory period to assist students with math lessons and concepts. He concluded his report by stating that his staff will continue to review other learning options.

Strategic Priority #4: Trustees had requested the high schools to spearhead efforts to track high school graduates via surveys and questionnaires (pre and post graduation). Head counselors Helene Carr and Julie Poe distributed survey results for review. They explained that the response rate was not what they had hoped for, but other surveys are in the process of being developed (goal is to streamline the survey, increase response rate, add/delete certain questions, etc.). Trustees offered their suggestions for the

survey, as well. The counselors reported continued improvements regarding UC/CSU college readiness (72% for Rocklin High and 70.4% for Whitney High: 70.4%). Foreign Language and Algebra II continue to serve as challenges in the area of college readiness. Once new survey data is available, the information will be reported to the Board. Also, Craig Kelly and Kevin Bray of Sierra College will soon provide a summary report on student success/readiness of Rocklin graduates.

Strategic Priority #3: Spring View Assistant Principal Laura Grassmann reported on status of student resiliency, safety, and bully proofing initiatives. She reiterated the ultimate goal which is to ensure a safe environment for families and students. During the summer months, staff and students work very hard to help incoming students feel welcome and excited, and a number of new programs and projects are being implemented, as well. *Girls on Track* is a new program designed to target health and wellness, build confidence, and personal goal setting. Spring View staff is also hoping to implement *Rachel's Challenge* this coming fall (a program where students work together to perform acts of kindness and help maintain a safe and positive school environment).

In conclusion, Trustees thanked staff for their informative Strategic Priorities report and for the dedicated work that all staff members continue to display on a day to day basis. They look forward to additional presentations (Sierra College, Coalition of Placer Youth, and Strategic Priority #3).

- 9.0 **PENDING AGENDA** – President Maben and Superintendent Brown will identify a date for the 2012-13 Strategic Priorities Workshop.
- 10.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:25 p.m. regarding the following items:
- 10.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code Section 54956.9
- 10.2 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 10.3 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position to be discussed: Assistant Superintendent)
- 10.4 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:
- |                             |  |
|-----------------------------|--|
| District Representative(s): | Kevin Brown, Superintendent<br>Michael Garrison, Assistant Supt. of Human Resources<br>Barbara Patterson, Associate Supt. of Business Services               |
| Employee Organization(s):   | Rocklin Professional Teachers Association (RTPA)<br>Classified School Employees Association (CSEA)<br>Rocklin Administrators Professional Association (RAPA) |
- 11.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 10:45 p.m.
- 12.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.
- 13.0 **ADJOURNMENT** – President Maben adjourned the meeting at 10:47 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.