

# ROCKLIN UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

Wednesday, January 18, 2012

### MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on January 18, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President*  
Todd Lowell, *Vice President*  
Wendy Lang, *Clerk*  
Greg Daley, *Member*

Trustee(s) Absent: Steve Paul, *Member*

Student Representative: Colleen Daley

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Barbara Patterson (Do), Michael Garrison (DO), Larry Stark (DO), Carolyn Nunn-Lum (DO), Betty Jo Wessinger (DO), Jordan White (DO), Skott Hutton (DO), Kristina Royer (DO), Jay Holmes (GO), Shari Anderson (VV), Karen Huffines (SE), Jim Trimble (SR), Melody Thorson (RU), Amanda Makis, (RE), Matt Murphy (AC), Kathy Goddard (CO), Denny Rush (PW), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL PRESENTATION(S)/RECOGNITION(S)**

Hiat Saleh and Marnie Thomas were honored by the Board in recognition for achieving tenured status. (*Presenter: Michael Garrison*)

5.0 **AUDIENCE TO VISITORS/PUBLIC DISCUSSION** – President Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Sierra Elementary parent Keith Caldwell expressed his concern that students who have participated in afterschool Spanish immersion classes will not have the opportunity to continue learning Spanish at a more advanced level once they reach middle school. He has already discussed his concerns with Karen Huffines, Sierra Elementary Principal.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Colleen Daley provided a report on districtwide events.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Wendy Lang reported that she visited Victory High School under the new leadership of Mark Williams and is also looking forward to attending Whitney High School's 7<sup>th</sup> Annual Black and White Dinner and REEF's Rocklin Royale fundraiser. Trustees expressed excitement for the staff and students at Parker Whitney Elementary who had patiently waited for the completion of their playground and field upgrades. The students were awarded for their patience with a fun celebration including a ribbon-cutting ceremony and formal pictures.
- 8.0 **ACTION ITEMS – CONSENT CALENDAR**
- 8.1 **BOARD MINUTES** – Request to approve Board minutes.  
8.1.1 December 21, 2011 (Regular Session)
- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 8.4 **ACCEPT DONATIONS** – Request to accept the following donations: (Barbara Patterson)
- 8.4.1 Miscellaneous art supplies for Kindergarten and VAPA from Margo Donovan to Rock Creek Elementary
- 8.4.2 \$104.00 from SureWest Foundation on behalf of Melissa Kreider to Whitney High School
- 8.4.3 \$30.00 from PG&E Corporation Foundation on behalf of William Banish to the Rocklin Unified School District Office
- 8.4.4 \$1,500.00 for Accelerated Reader quizzes from Valley View PTC to Valley View Elementary
- 8.4.5 Thirteen cases of copy paper from Ken Turner to Rock Creek Elementary
- 8.4.6 \$102.42 from Katherine Reeves through the PG&E Campaign for the Community to Rock Creek Elementary
- 8.4.7 \$156.00 from Surewest to Rock Creek Elementary
- 8.5 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s): (Linda Rooney)
- 8.5.1 Rocklin High School "Every 15 Minutes" program participants to attend an overnight preparation field trip in Rocklin, CA (March 20-21, 2012)
- 8.5.2 Ratify approval request from the Whitney High School Dance Teams who attended an overnight field trip on January 7, 2012 to Santa Clara, CA and participated in the Hollywood Connection Dance Convention. (Linda Rooney)
- 8.6 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Request to approve the Quarterly Report on Williams Uniform Complaints for the quarter ending December 31, 2011. (Linda Rooney)
- 8.7 **APPROVE UPDATED LOCAL EDUCATION AGENCY PLAN (LEAP PLAN)** – Request to approve updates to the 2011-12 LEAP Plan with information pertinent to Rocklin Elementary's Program Improvement (PI) status. (Jordan White)
- 8.8 **APPROVE ROCKLIN ELEMENTARY STUDENT ACHIEVEMENT SINGLE PLAN (SPSA)** – Request to approve revisions to Rocklin Elementary's SPSA Single Plan to include Program Improvement Year 1 Status Plan information. (Jordan White)
- 8.9 **APPROVE CONTRACT WITH SPRINT** – Request to approve a contract with Sprint to provide cellular phone, data, and direct connect services. (Larry Stark)
- 8.10 **APPROVE CONTRACT WITH SUREWEST** – Request to approve a contract for the 2012-13 school year with SureWest to provide Telecommunication Services/Voice for Ruhkala, Rock Creek, and Sierra Elementary Schools. (Larry Stark)
- 8.11 **APPROVE CONTRACT WITH WAVE COMMUNICATIONS (INTERNET SERVICES)** – Request to approve a contract renewal with Wave Communications to provide Internet Services for the 2012-13 school year. (Larry Stark)
- 8.12 **APPROVE CONTRACT WITH WAVE COMMUNICATIONS (TELECOMMUNICATIONS AND ETHERNET)** – Request to approve a contract renewal with Wave Communications to provide Telecommunication Services/Ethernet for the 2012-13 school year. (Larry Stark)

- 8.13 **APPROVE CONTRACT WITH EDLINE, LLC** – Request to approve a contract with Edline, LLC to provide Web Hosting Services for the 2012-13 school year. (Larry Stark)
- 8.14 **APPROVE CONTRACT WITH LINCOLN EQUIPMENT, INC.** – Request to approve a contract with Lincoln Equipment, Inc. to provide a new pool heater for Rocklin High School. (Larry Stark)
- 8.15 **APPROVE LIFE SAFETY SERVICE AGREEMENT TO TRI SIGNAL INTEGRATION, INC.** – Request to approve a Life Safety Service Agreement with Tri Signal Integration, Inc. Inc. to perform annually required fire alarm and sprinkler system service testing. (Larry Stark)
- 8.16 **APPROVE CHANGE ORDER WITH LANDMARK CONSTRUCTION** – Request to approve a Change Order in the amount of {\$92,749.53} with Landmark Construction for Deferred Maintenance Projects. (Larry Stark)
- 8.17 **APPROVE JOB DESCRIPTION REVISION** – Request to approve a minor revision to the *Summer School Administrator* job description. (Michael Garrison)
- 8.18 **APPROVE NEW CLASSIFIED JOB POSITION AND JOB DESCRIPTION** – Request to approve the *Help Desk Support* position and job description within the Management and Information Systems (MIS) Department. (Michael Garrison)
- 8.19 **APPROVE 2011-12 CLASSIFIED SALARY SCHEDULE** – Request to approve the updated 2011-12 Classified Salary Schedule to include the *Help Desk Support* position. (Michael Garrison)
- 8.20 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) AND FACILITIES USE FEE AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND ROCKLIN ACADEMY I (RAC 1) FOR 2011-12** – Request to approve the annual MOU and Facilities Use Fee Agreement between RUSD and RAC 1 regarding facilities use (allocated use, fee calculations, and operational service charges). (Barbara Patterson)
- 8.21 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) AND FACILITIES USE FEE AGREEMENT BETWEEN THE ROCKLIN UNIFIED SCHOOL DISTRICT (RUSD) AND ROCKLIN ACADEMY II FOR 2011-12 (RAC 2)** – Request to approve the annual MOU and Facilities Use Fee Agreement between RUSD and RAC 2 regarding facilities use (allocated use, fee calculations, and operational service charges). (Barbara Patterson)
- 8.22 **APPROVE STIPULATED EXPULSION** – Request to approve a stipulated expulsion for Student No. 011812-1. (Linda Rooney)

Associate Superintendent Barbara Patterson requested to remove Item 8.20 and Item 8.21 for separate discussion.

A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the remainder of the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 8.20 and Item 8.21, Barbara Patterson reported that page 9 (section A) of both Memorandums of Understanding between Rocklin Unified School District and Rocklin Academy 1 and Rocklin Academy 2 have been updated to reflect the dollar amount of \$5,000 (in relation to Rocklin Academy's Board of Trustees approval or ratification of purchase orders). A **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve Item 8.20 and Item 8.21. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – *absent*, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **WESTERN SIERRA COLLEGIATE ACADEMY PROPOSITION 39 IN-LIEU OF FUNDING AGREEMENT** – Associate Superintendent Barbara Patterson requested the Board to consider approving an In-Lieu of Funding Agreement pertaining to the Western Sierra Collegiate Academy (WSCA) Proposition 39 Agreement. The proposed agreement stipulates that the District will provide WSCA with \$1.1 million in capital project funds over a period of four years, which will be used to complete their building

projects and provide cash flow relief. The agreement also includes stipulations regarding use of District K-8 multi-purpose rooms and athletic fields (and access to high school theaters, based on availability). It was confirmed that this agreement does in fact meet all of the requirements set forth in Proposition 39. Greg Daley expressed his concerns related to their deficit spending, ability to meet projected enrollment numbers, and does not feel confident about their fiscal ability to meet the required repayment schedule outlined in the agreement. In conclusion, a **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the Proposition 39 In-Lieu of Funding Agreement. Motion passed 3-0-1, with Greg Daley opposed.

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **BUDGET UPDATE** – Associate Superintendent Barbara Patterson provided a summarized version of the Governor’s Budget Proposals for 2012-13. The state budget crisis is not improving, as evidenced by the still-weak economy and the lack of solutions for improving the state’s dire situation. State funding for education was cut by 16% beginning in the 2008-09 school year and continues to be a target for additional funding cuts. The Governor’s budget proposal seems to represent another effort to get through a bad time and is dependent on the passage of new temporary taxes in November. Should voters approve a \$6.9 billion tax measure, the District would at least maintain its revenue limits at the 2011-12 pre-trigger cut levels. If voters reject this tax measure, K-14 education will face a \$4.8 billion cut, which equates to a loss of \$370 per ADA. The District should prepare several “scenarios” for multiyear projects, in order to be prepared for budget revisions following the November election. Although it is unlikely that the state’s budget will be adopted by June 30, 2012, the District must adopt its own budget by that deadline and then will have 45 days to make any adjustments once the state passes its budget.
- 10.2 **GRADES 4-6 REPORT CARD UPDATE** – Carolyn Nunn-Lum provided a summary of the work, progress, and purpose of the Report Card Committee which began meeting in 2008. The primary task of the group was to define the purposes and goals of the District’s reporting processes and to recommend improvements and implement changes. The committee focused on researching and identifying the principles and guidelines behind the assignment of letter grades (encompassing the wide variations amongst teachers, grade levels, schools, student learning, mastery, purpose of assessments, etc.). Once the committee developed procedures for grading, identified essential skills and aligned these with assessments, a report card pilot was planned and then implemented. Ruhkala teachers Adam Salinger and Rich Garza provided an overview of their experience with this pilot and expressed their support for this new grading process and change in philosophy. Other teachers such as Chris Anderson (Rock Creek) have also piloted the new report card and are in support of its concepts (primarily, letter grades as a reflection of learning as opposed to “earning”). In summary, the Board provided direction to proceed with the implementation of the report card changes/grading practices in grades 4-6 (with social studies and science sections to remain on the report card). Ninety percent of the letter grade should be based on summative assessments/projects and the remaining 10% should be based on practice (homework, class work, extra credit, etc). Guidelines and expectations will be shared with staff and the Board. The committee will proceed with finalizing the district-wide implementation to include training and will also determine the need for any updates to policies and regulations. The Board also requested that they be kept apprised of staff training and communications.
- 10.3 **ROCKLIN EDUCATIONAL TECHNOLOGY TEAM UPDATE (RETT)** – RETT Team Leader Matt Murphy provided an update on the progress and status of the group’s recent activities. In addition to the previously reported goal of creating a state-approved Technology Use Plan, Matt Murphy also clarified the structure and goals that RETT hopes to identify, analyze, and implement in the coming months. Every site has at least one RETT representative (including Facilities, MIS, Educational Services, and the Board), whose primary responsibility is to act as the “liaison” between their respective site and

the RETT team. An important goal of RETT is to determine how technology can best be used to benefit students and teachers. Over-arching goals include: what types of technology should the District invest and why? Does the District have the means to provide technical support for new technology or programs? What is RETT's mission and vision? The RETT Team will explore these goals and will report out to the Board and staff on a regular basis.

- 10.4 **CONSERVATION PROGRAM UPDATE** – Energy Education Specialist Skott Hutton provided a status report on the District's energy savings initiative. He continues to visit sites on a regular basis and has established a very positive rapport with administrators, teachers, and maintenance staff. Energy-use tracking reports show that Cobblestone Elementary, Rocklin High School, Victory High School, Granite Oaks Middle School, and Ruhkala Elementary have all shown tremendous progress in reducing energy usage. He concluded his report by stating that the District has exceeded its energy cost savings goal thus far (as outlined in the Energy Education contract).
- 10.5 **STATUS OF CURRENT FACILITY PROJECTS** – Assistant Superintendent Larry Stark provided a report on the status of current facility projects as included in the Board packet.
- 11.0 **PENDING AGENDA** – President Maben requested an update on Rocklin Elementary's progress toward meeting the Program Improvement Year I requirements.
- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 10:38 p.m. regarding the following items:
- 12.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
- 12.2 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 12.3 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position to be discussed: Assistant Superintendent)
- 13.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 11:20 p.m.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.
- 15.0 **ADJOURNMENT** – President Maben adjourned the meeting at 11:22 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.