

Rocklin USD

Administrative Regulation

Student Use Of Technology

AR 6163.4

Instruction

The principal or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use. All instructional staff shall receive a copy of this administrative regulation, the accompanying Board policy, and the district's Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All students using these resources shall receive instruction in their proper and appropriate use.

(cf. 0440 - District Technology Plan)
(cf. 4040 - Employee Use of Technology)
(cf. 4131- Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Teachers, administrators, and/or library media specialists shall prescreen technological resources and online sites that will be used for directed instructional purposes to ensure that they are appropriate for the intended purpose and the age of the students.

(cf. 6163.1 - Library Media Centers)

The district may offer students access to online suites of applications known as “cloud computing” or Software as a Service (SaaS) to enhance the educational program. Examples of such tools may include, but are not limited to email, word processing, presentation software, literacy development, learning or course management systems, assessment, etc. and will be used for educational purposes only in accordance with the Acceptable Use Policy. The district will make every reasonable effort to protect confidential and sensitive student data in accordance with applicable laws. Individual vendor use agreements and privacy policies will be posted on the district’s website for public review.

(cf. 5125 – Student Records)

Students may be given the opportunity to use their personal devices/technology for learning (Bring Your Own Device, BYOD / Bring Your own Technology). A student will be directed by staff when it is appropriate to use his or her device, cell phone or other electronic device during instruction. All students will have equal access to the curriculum and receive an appropriate grade/credit on assignments whether completed electronically on personal devices or with district resources.

On-Line/Internet Services: User Obligations and Responsibilities

Students are authorized to use district technology resources to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

1. The student in whose name an on-line services or network access account is issued is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall only use the account to which they have been assigned.
2. Students shall use the district technology resources safely, responsibly, and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs (cyberbullying).

(cf. 5131 - Conduct)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

4. Unless otherwise instructed by school personnel, students shall not disclose, use, or disseminate personal identification information about themselves or others when using email, chat rooms, or other forms of direct electronic communication. Students also shall be cautioned not to disclose such information by other means to individuals contacted through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use technology resources to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law, Board policy, or administrative regulations.

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131.6 - Alcohol and Other Drugs)

6. Students shall not use technology resources to engage in commercial or other for-profit

activities.

7. Students shall not use the system to threaten, intimidate, harass, or ridicule other students or staff.

8. Copyrighted material shall be posted online only in accordance with applicable copyright laws. Any materials utilized for research projects should be given proper credit as with any other printed source of information.

(cf. 5131.9 - Academic Honesty)
(cf. 6162.6 - Use of Copyrighted Materials)

9. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy district equipment, systems, or materials or manipulate the data of any other user, including so-called "hacking." Students shall not install software or alter device or software configurations on any district owned device or technology resource unless directed and supervised by authorized district Technology Services staff.

(cf. 5131.5 - Vandalism, Theft and Graffiti)

10. Students shall respect others privacy and not attempt to interfere with other users' ability to send or receive email, nor shall they attempt to read, delete, copy, modify, intercept, repost, or use another individual's data, work product, or identity.

11. Students shall report any security problem or misuse of the services to the teacher or principal immediately.

The district reserves the right to monitor use of the district's systems for improper use without advance notice or consent. Students shall be informed that computer files and electronic communications, including email and internet use, are not private and may be accessed by the district for the purpose of ensuring proper use.

(cf. 5145.12 - Search and Seizure)

Whenever a student is found to have violated Board policy, administrative regulation, or the district's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities)

Regulation ROCKLIN UNIFIED SCHOOL DISTRICT
approved: May 20, 2009 Rocklin, California
revised: August 5, 2015 Rocklin, California