

# Rocklin Unified School District

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Roger Stock, Superintendent  
Kathleen Pon, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
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August 25, 2016

Dear Elementary School Parents and Guardians,

In our continuing efforts to improve communication between our schools and parents, our District has moved to a new online gradebook that is integrated with our student information system. It will allow parents just-in-time viewing and information about student assignments and progress. The attached information explains how parents can log into Aeries Parent Portal to set up an account. This will allow viewing access to your student's progress.

In order to create a new account, parents will need three pieces of data for this process. To protect each student's privacy, two pieces of data, the student's Verification Passcode or "VPC" and the student's 10-digit ID number will be sent by mail to the student's address, according to current enrollment information. Parents will need a third piece of data, their current phone number, which should also match the one on file at their child's school office, in order to properly set up their accounts.

Parents can expect this information in the mail beginning September 16<sup>th</sup>. They can then begin setting their accounts the week of September 19<sup>th</sup>. Parents of students who are new to the District who do not receive the information for setting up an account, should contact the school office. Note: Some teachers may give your student his/her own access to gradebook viewing during the week of September 19<sup>th</sup>.

Since this is the first time our District has created a Parent Portal for gradebook viewing through Aeries system, our District teachers will be sharing with parents the date by which their classroom gradebooks will be "live." These times may vary, but should occur between September 23<sup>rd</sup> and October 14<sup>th</sup>.

A link will soon be available on the school's website to provide video support for anyone who would like more information about how to set up their child's login. The link will also provide answers to Frequently Asked Questions (FAQs) about the Parent Portal. Should parents need Internet access to create their accounts, schools will make available computers in their library/media centers during the week of September 19<sup>th</sup> – 23<sup>rd</sup>. They can contact their school's office for details about this option. If you're having problems creating your Aeries Parent account, contact your school's office. If problems persist, contact [portalhelp@rocklin.k12.ca.us](mailto:portalhelp@rocklin.k12.ca.us).

We at Rocklin Unified School District know that this opportunity will only enhance the positive and proactive two-way communication between our teachers and families. We look forward to continue to serving our families and strengthening our home-school partnership in the 2016-2017 school year!

Sincerely,  
Roger Stock, Superintendent  
Rocklin Unified School District

Board Members: Greg Daley • Wendy Lang • Todd Lowell • Camille Maben • Susan Halldin