

Aeries New Student Online Registration

Rocklin Unified School District has implemented an Online Registration process for new students. Aeries Online Registration allows you to quickly start the process of registering a student for school. Information about the student such as emergency contacts, medical and language information will be collected. Upon completion, the student's information is electronically sent to the school.

If a student is new to the district, was previously enrolled at RUSD in a prior year, complete Online Registration. If student was enrolled at an RUSD school in current year, left and is now returning, please contact the school where they will be re-enrolling.

You can access Aeries Online Enrollment at this web address: <https://registration.rocklinusd.org>

Please read directions on all screens as there is important information provided to insure a smooth enrollment for your student. Within these instructions, links are provided to specific RUSD enrollment webpages and registration documents.

The first time you access the Aeries Online Enrollment webpage, after reviewing instructions, select **Enroll A New Student**. If you are unable to complete registration, you can return at another time and select **Login** to enter your login and password and continue the registration.

Welcome to Aeries Online Enrollment

Welcome to Rocklin Unified School District's Aeries Online Registration.

Aeries Online Registration allows you to quickly start the process of registering a student for school. Information about the student such as emergency contacts, medical and language information will be collected. Upon completion, the student's information is electronically sent to the school.

You will need a valid email address to create an account to enroll your student.

This process should take 20 to 30 minutes to complete. If you are unable to complete the process at one sitting, you may logout, and resume the process at a later time by selecting the **Login** button.

To get started registering a new student click the **Enroll A New Student** button. Once an account has been created, you can enroll another student by clicking **Enroll A New Student**.

If you would like to reprint or review students previously registered click the **Login** button.

This is the first part of the enrollment process. Enrollment is completed at the school site and additional documents will be required.


[RUSD Registration Information](#)

Interdistrict (transfer) Students

If parents or guardians request that a student attend a school that is not in their district of residence, the Interdistrict process should be initiated with the district of residence. An Online Registration may be entered for Rocklin Unified School District; however, the student **will not** be enrolled until approvals from both school districts have been granted.

English
Español

[Enroll A New Student](#) [Login](#)



Rocklin Unified School District

Year Selection

Select the appropriate year from the dropdown menu – the current school year or pre-enrolled for the next school year. Select **Next**.

Year Selection

Please select a year to enroll for.

2017 - 2018, Current School Year ▾

2017 - 2018, Current School Year


2018 - 2019, Pre-Enrollment

[Next](#)

Required Information

Review information you will need to complete the Online Registration and the items you will need to bring to the school once the online registration is complete. Information is provided for Special Education and 504 students and documentation required for individuals with current restraining orders. Note there are links to the Residence Verification Guidelines and the Special Education Programs form. The Special Education Program's form will need to be printed, completed and brought to the school.

Required Information

 Print this page

To enroll a new student, you will be required to provide various information. Please make sure you have this information available before continuing. If you do not have this information available, please return when you do.

After enrolling a new student, you will have the option to re-use certain information for enrolling additional students.

Before continuing please have the following information available:

- Parent/guardian's address and home/cell/work phone numbers.
- Name and phone number of emergency contacts. *It is not necessary to enter an address for emergency contacts.
- Date first enrolled in any school in grades K or higher in the US.
- Date first enrolled in any school in California.

After completing on-line enrollment please bring the following items to the school:

- Acceptable proof of residence, see [Residence Verification Guidelines](#)
- Immunization Record
- Birth Certificate

*Kindergarten 2018/19 Registration Note: [Schools will time date stamp registration beginning Tuesday, 1/24 \(or during K registration night 1/23\) when above forms and enrollment summary are brought into the school.](#)

If your child receives **Special Education Services or 504 Accommodation Plan**

- Copy of Individualized Educational Plan (IEP)
- Completed Record of [Special Education Programs form](#)
- Copy of Section 504 Accommodation Plan

If there is an individual with a current **Restraining Order**

- Copy of the restraining order

To continue, click next.

[Next](#)

Login

Login

If you have previously used this website to enroll a student for this district, you may login as an existing user. If this is your first time here, please create a new account.

Existing user

Please login with your email address and password:

Email address:

Password:

Create new account

Please provide your email address and a password to create a new account.

Your Name:

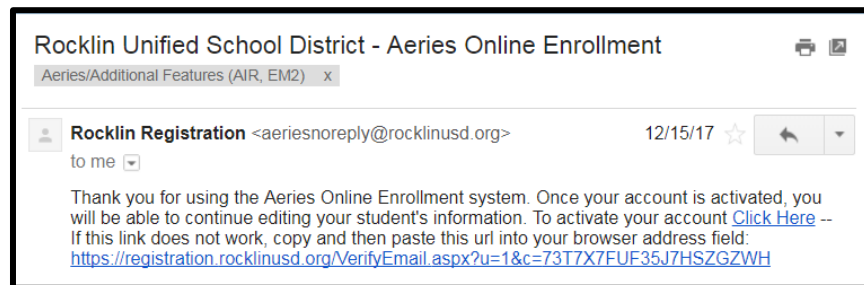
Email address:

Password:

Re-type Password:

Login **Create account**

First time users, under **Create new account**, enter your name, email and create a password. Select **Create account**. You will receive an email from “Rocklin Registration”. Click on the [Click Here](#) within the email to activate your account.



If you are returning to the website to complete a registration or add an additional student, enter your email and password in the **Existing user** section on the left of the screen.

Previous Enrollments

If you have completed an Online Registration for another child, you will have the option to select that student which will pre-populate certain information saving time in adding multiple students.

Previous Enrollments

If you would like to use data entered from a previous enrollment, you may do so by selecting it. This will save you time in entering data about this student by pre-populating certain information. Note that you will have the opportunity to make changes to all of the pre-populated fields.

Do not use previous enrollment information

Test Student

Suzie Cue

Next

Terms of Service

Please review the Terms of Use and check the box to Agree. To continue, click **Next**.

Terms of Service

Please review the Terms of Use and click "I agree" to continue.

Thank you for using our web-based registration system, Aeries Online Enrollment.
Please review our "Terms of Use" and select "I agree" before proceeding.

Privacy & Security Policy of RUSD Aeries Online Enrollment
Please read this document to be sure you understand our web-based registration system and the security of your child's and family data. The policy explains our commitment to protecting the privacy and security of the information gathered by the Rocklin Unified School District (RUSD) registration system, how the information is used, and with whom the information is shared. By continuing to use this system you will have accepted this policy.

Please note: Use of this system affirms all information submitted by you is true and accurate. Any falsified information used for purposes of registration may result in immediate dis-enrollment of your child.

Protecting personally identifiable information of students and your family is a great concern to RUSD staff and The Board of Trustees. RUSD makes every reasonable effort to comply with federal and state laws concerning student data privacy. Only those employees who need the information to perform their job responsibilities...

I agree

[Next](#)

Student's Name

It is required to enter the Student's legal name. If the student has a nick name, please enter it. This is the name that will be shown on teacher's class lists and reports. If your student has a suffix, please select from the dropdown menu. Add the student's birthdate. Once added, the appropriate grade level will display. This field can be manually adjusted.

Student's Name

Student's legal first name:

Student's nick name (optional):

Student's legal middle name:

Student's legal last name:

Student's suffix:

Student's Birthdate:
 Month Day Year

Please select a grade level or program to enroll this student in:

[Next](#)

Student Address

Enter the resident address information. Only the first 5 digits of the zip code are required. If you have a separate mailing address, select NO and additional fields will display.

Student Address

Resident Address
Street Address (example, "123 Main Street"):

Unit or Apartment Number:

City:

Student's Home ZIP Code:
 -

State Student lives in:

Use residence address above as mailing address?
 Yes
 No, use a different address for mail

Select School

This screen provides valuable information regarding school selection. Listed are the five TK schools for the 2018/19 school year, please select your preferred school from the dropdown menu and this will be taken into consideration when assigning your student, based on room availability of the class at that school. For Grades Kindergarten through 12th grade, click on the Residence School Locator to enter your address and find the Residence School for your location. Then from the dropdown menu, select your school of residence. Students wanting to enroll at Rocklin Independent Charter Academy (RICA), please contact the school at the phone number shown. After your intake meeting, you can select RICA and enter your online registration information.

Select School

As a parent new to our school district, please be aware that our district's enrollment is growing due to ongoing construction of new homes in Rocklin. Consequently, it is extremely difficult to guarantee that your child will be able to enroll in the school that serves your residence (referred to as "school of residence"). We understand that parents buying a home in Rocklin often do so in order to be in a certain school area. Unfortunately, because of the volume of enrollment and in order to comply with state laws and district policies on class size, your child may not be able to attend the school of residence.

Preschool, please select school provided by your case manager.

Transitional Kindergarten (TK) 2018/19 School Year. Please select your preferred TK school.

- Antelope Creek Elementary
- Cobblestone Elementary
- Parker Whitney Elementary
- Rock Creek Elementary
- Rocklin Elementary

Grades K - 12, please select the appropriate residential school for your address. Refer to the [Residence School Locator](#) to locate your school of residence.

Rocklin Independent Charter Academy (RICA) - please contact school @ 916-632-3195.

Please select the school you are enrolling for:

New Enrollment Added

Once you get to New Enrollment Added, then your information has been saved.

New Enrollment Added

A new enrollment for:

Jane Smith

has been added to your account.

The next part of the process will require an estimated 15-30 minutes. If you are unable to complete this process at one sitting, you may choose to save your progress, and resume the process at a later time by logging into your account using your email address and password. Click next to continue entering information for this student.

[Next](#)

General Student Information

On the right side of the screen, your level of completion displays and the option to **Finish Later**. At this time you can leave the website and return at another time to complete your student's registration.



Rocklin Unified School District

Enrolling
Jane Smith

10% complete

Finish Later

Stop and continue later

Enter your student's information

General Student Information

Student's gender:

Student's home phone number:
(Example 8884877555)

Student's mobile phone number:
(Example 8884877555)

Student's email address:
(Please provide STUDENT email only. Parent emails will be collected in another step.)

Country the student was born in:

State the student was born in:

City the student was born in:

The following two questions are required by federal law. [More information](#)

Is this student Hispanic or Latino?
 Intentionally Left Blank
 No, not Hispanic or Latino
 Yes, Hispanic or Latino

What is the race of this student? You may select up to five.

- American Indian or Alaskan Native
- Black or African American
- Chinese
- Guamanian
- Hmong
- Japanese
- Laotian
- Other Pacific Islander
- Tahitian
- White
- Asian Indian
- Cambodian
- Filipino
- Hawaiian
- Intentionally Left Blank
- Korean
- Other Asian
- Samoan
- Vietnamese

What is the highest parent education level?

[Next](#)

If you hover over **More information**, this message displays.

The first question is about ethnicity, not race. The second question can have one or more boxes checked to indicate what you consider your child's race to be.

Language Information

Complete the language survey.

Language Information

The California Education Code requires schools to determine the language or languages spoken at home by each student. Please answer the following questions by selecting the appropriate language.

Which language did this student learn when he/she first began to speak?

What language do you use most frequently to speak to this student?

What language does this student most frequently use at home?

Which language is most often spoken by adults in the home?

[Previous](#) [Next](#)

Resident Parent Information

You can add 1 to 2 Parent/Guardian contacts' information. You will add emergency contacts in another step.

An important note: If you enter an email address and select the option to **Allow Access to the Aeries Parent Portal**, once your student is active in the Aeries School Database, a parent portal account will be auto-created and you will receive an email with instructions to login to the portal. If an emergency contact needs portal access, then contact the school and they will update the contact record with the emergency contact's email which will then auto-create the portal account.

Resident Parent Information

What is the full parent/guardian name that should be used on mail addressed to the home of this student?

Please provide information about parents/guardians who live with the student. Information about parents/guardians who do not live with the student will be collected in the next step.

Parent/Guardian #1

First Name: <input type="text"/>	Last Name: <input type="text"/>	
Relationship to student: <input type="text" value="Select Relationship"/>	Allow Access to the Aeries Parent Portal <input type="text" value="Choose an option"/>	
Email address: <input type="text"/>	Does this parent/guardian live with the student? <input type="text" value="Choose an option"/>	
Mailing Name: <input type="text"/>		
Address: <input type="text"/>		
City: <input type="text"/>	State: <input type="text" value="Select State"/>	ZIP Code: <input type="text"/>
Primary phone number: <i>(Example 8884877555)</i> <input type="text"/>	Cell phone number: <i>(Example 8884877555)</i> <input type="text"/>	
Work phone number: <i>(Example 8884877555)</i> <input type="text"/>	Extension: <input type="text"/>	
Alternate phone number: <i>(Example 8884877555)</i> <input type="text"/>		
Employer Name: <input type="text"/>		
Employer Address: <input type="text"/>		

Parent/Guardian #2

First Name: <input type="text"/>	Last Name: <input type="text"/>
Relationship to student: <input type="text" value="Select Relationship"/>	Allow Access to the Aeries Parent Portal <input type="text" value="Choose an option"/>

Restrained Individual

If there is an individual with a current restraining order, select **Yes**.

Restrained Individual

Is there an individual who is restrained from contact with this student by court decree?

No, there is not an individual restrained by court decree
 Yes, an individual is restrained by court decree

Additional fields will display. Bring a copy of the restraining order to the school site with other registration documentation.

Restrained Individual

Is there an individual who is restrained from contact with this student by court decree?

No, there is not an individual restrained by court decree
 Yes, an individual is restrained by court decree

Please provide as much information about the restrained person as possible.

First Name: Last Name:

Relationship to student:

Mailing Address:

City: State: ZIP Code:

Primary phone number: Cell phone number:
(Example 8884877555)

Work phone number: Extension:
(Example 8884877555)

Alternate phone number:
(Example 8884877555)

Employer:

Employer Address:

Emergency Contacts

Enter at least 1 and up to 5 emergency contacts for your student.

Emergency Contacts

Please provide up to four emergency contacts other than the parent/guardian entered on the previous screens.

Emergency contact #1:

First Name: Last Name:

Relationship to student:

Mailing Name:

Address:

City: State: ZIP Code:

Primary phone number: Cell phone number:
(Example 8884877555)

Work phone number: Extension:
(Example 8884877555)

Alternate phone number:
(Example 8884877555)

Employer:

Employer Address:

Health Survey

Enter medical conditions by selecting from the dropdown menu. Please add a comment with a more complete explanation of this condition.

Health Survey

Please provide a list of any medical conditions this student has by selecting a medical condition from the drop down selection and click add. You may provide additional information about the condition in the comment area.

Medical Condition	Comment	Action
<div style="border: 1px solid #ccc; padding: 2px;">Select medical condition ▼</div>	<div style="border: 1px solid #ccc; padding: 2px;">Enter any comments or notes regarding this condition here.</div>	<input type="button" value="Add"/>

Other District Enrollments

Answer 3 questions regarding birth country, enter dates into the United States and school enter dates in the United States. If applicable, enter prior schools attended information for grades K through 12. Be sure to complete all fields.

Other District Enrollments

Was this student born in the United States?

No, this student was not born in the United States.
 Yes, this student was born in the United States.

What date did the student enter the United States?

Month ▼ Day ▼ Year ▼

Has this student previously attended a school in the United States?

No, this student has not attended a school in the United States.
 Yes, this student has attended a school in the United States.

If this student has previously attended school for grade K thru 12 in another district, please provide as much information as possible for up to the last four schools.

If you are not certain of the exact enter and leave date, please enter an approximate day. For example, if the student started sometime in February of 2012, you may enter February 1st, 2012.

Previous School #1:

Enter Date: Month ▼ Day ▼ Year ▼	Leave Date: Month ▼ Day ▼ Year ▼
Enter Grade: Select Grade Level ▼	Leave Grade: Select Grade Level ▼
District Contact Name: <input type="text"/>	Was this student expelled? <input type="text"/>
Phone Number: <i>(Example 8884877555)</i> <input type="text"/>	Was this student in special education? <input type="text"/>
Fax Number: <i>(Example 8884877555)</i> <input type="text"/>	Was this student on a 504 plan? <input type="text"/>
District Name: <input type="text"/>	School Name: <input type="text"/>
Street Address: <input type="text"/>	City: <input type="text"/>
Country: Select Country ▼	ZIP Code: <input type="text"/>
State: Not needed for the country selected ▼	
Comment: <input type="text"/>	

Authorizations

Select the links to review the **Enrollment Procedure Document** and the **Residence Verification Guidelines**. From the dropdown menus, select **Yes** to confirm you have reviewed these documents.

Authorizations

Please review these documents and then complete questions below.

[Enrollment Procedure Document](#)

[Residence Verification Guidelines](#)

I have read and accept the Enrollment Procedures document.

I have read the Residence Verification Form and will provide residency verification.


[Previous](#) [Next](#)


Documents

Please review any appropriate documents.

Documents

Please review appropriate documents.

 [Student Calendar 2018-19](#)

 [Student Calendar, 2017-18](#)

[Previous](#) [Next](#)

Supplemental Questions

Answer (2) questions regarding preschool history for your student. This is a required question for all grade levels.

Supplemental Questions

Answer (2) questions regarding preschool history for your student. This is a required question for all grade levels.

Has your child attended a preschool?

Select the how long your child attended preschool.

[Previous](#) [Next](#)

Enrollment Confirmation

Review the summary of your student's information.

If you find an error, select **Edit** to make any changes. Once reviewed, select **Finish and Submit**.

Enrollment Confirmation

Below is a summary of information collected for this student enrollment. Click the edit button on any section that needs a correction. If everything appears correct, click the **finish button** below to finalize this enrollment. A printer friendly page will be provided for your records.

Enrollment Information (changes can only be made at the school)

Enrollment completed by : Faith Test fhodkin@rocklinusd.org	Enrollment Year : 2017
Student's First Name : Jane	Student's Nick Name :
Student's Middle Name :	Student's Last Name : Smith
Student's Suffix :	Student's Birthday : 10/12/2014
Grade : Preschool	Street : 1 D street
Unit or Apartment Number :	City : Rocklin
Zipcode : 95677	State : California
Assigned school : Rocklin Preschool (916) 624-8300 5025 Meyers Street Rocklin 95677	

General Student Information

Gender : Female	Home phone : (916) 333-3333
Mobile phone :	Email address :
Birth Country : United States Of America	Birth State : California
Birth City : Rocklin	
Is Student Hispanic or Latino? : No	Race(s) of student : Hawaiian
Highest education level of either Parent : Some College	

[Edit](#)

If the information above is correct, click Finish and Submit. After clicking this no further changes can be made online.

[Finish and Submit](#)

Enrollment Confirmation

Listed are any documents which you will bring along with the copy of your Online Registration to the school. Select **Print**. Sign and date the printed copy of this registration. If you do not have the ability to print this registration, take the required documents to the school and they will print the registration summary and have you sign and date it at that time.

Enrollment Confirmation

Please print two copies of this page, a copy for the school and one for yourself. You will need to bring a copy of this confirmation page as well as

- **Immunization Records**
- **Birth Certificate**
- **Proof of Residency.**

If your child receives **Special Education Services or 504 Accommodation Plan**

- Copy of Individualized Educational Plan (IEP)
- Completed Record of [Special Education Programs form](#)
- Copy of Section 504 Accommodation Plan

If there is an individual with a current **Restraining Order**

- Copy of the restraining order

Please contact the school to complete enrollment.

If you are registering your TK student, please bring the above documents to the District Office.

Time/Date stamp of your enrollment submissions occurs when all documents are brought to the school site.

If you have any questions or need assistance in this process, please contact the District Office at 916-624-2428 or your school of residence front office.