

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, President
Steve Paul, Vice President
Greg Daley, Clerk
Camille Maben, Member
Wendy Lang, Member



REGULAR MEETING MINUTES – OCTOBER 16, 2013

1.0 **CALL TO ORDER** – President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on October 16, 2013 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Steve Paul, *Vice President*
 Greg Daley, *Clerk*
 Camille Maben, *Member*

Trustee(s) Absent: Wendy Lang, *Member*

Student Representative: Zachary Quittmeyer

Administrative Staff: Roger Stock, *Superintendent*; Todd Cutler, *Deputy Superintendent*; Barbara Patterson, *Associate Superintendent*; Michael Garrison, *Assistant Superintendent*; Sue Wesselius, *Senior Director*; Karen Huffines, *Director*; Mike Fury, *Chief Technology Officer*; David Bills, *Principal*; Sarah James, *Principal*; Skott Hutton, *Assistant Principal*; Charlotte Klinock, *Program Specialist*

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Rocklin Teachers Professional Association (RTPA) leaders announced that staff and community members may purchase a bracelet (suggested cost/donation of \$5) in support of Rick Morris, a long time Rocklin High School teacher who has been battling cancer. The proceeds will be used to establish a scholarship in Rick’s name. Additional information will be sent to the various labor groups.

5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Zachary Quittmeyer provided a report on districtwide events.

6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul thanked RTPA for coordinating the bracelet sales in support of Rick Morris. Trustees enjoyed attending Rocklin High School’s Homecoming and are looking forward to attending Whitney High School’s, as well. He also wished Superintendent Roger Stock “Happy Boss’s Day.” Todd Lowell attended Every Minutes Counts at Rocklin High School and an anti-bullying rally at Granite Oaks. He reminded staff and audience of REEF’s Toast of the Town fundraiser scheduled for November 2, 2013; interested parties may contact Deputy Superintendent Todd Cutler for additional information. Superintendent Stock and Trustees thanked staff members and administrators for their hard work in conducting the California Common Core State Standards (CCSS) Community Forums. He also extended his gratitude to the City of Rocklin and the Rocklin Area Chamber of Commerce for hosting a Welcome Reception in his honor.

7.0 **ACTION ITEMS – CONSENT CALENDAR**

- 7.1 **BOARD MINUTES** – Request to approve Board minutes.
 7.1.1 October 2, 2013 (Regular Session)
- 7.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 7.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 7.4 **ACCEPT DONATIONS** – Request to accept the following donations made to the District: (Barbara Patterson)
- 7.4.1 \$974.84 from McDonald’s McTeacher Night to Breen Elementary
- 7.4.2 \$300 from Mentor Graphics Foundation for volunteer hours performed by Derek and Barbara Nordman to Breen Elementary
- 7.4.3 \$60 from PG&E Campaign for the Community to Breen Elementary
- 7.4.4 A MacBook computer from Jim and Mary Kelly to Michelle Hutton at Rock Creek Elementary
- 7.4.5 \$138 from PG&E’s Matching Gift Program on behalf of Katharine Reeves and Shelley Hayward to Rock Creek Elementary
- 7.4.6 \$4,200 from Walmart for school supplies and gift cards to Rocklin Elementary
- 7.4.7 \$500 grant from Walmart Neighborhood Market to Rocklin Elementary
- 7.4.8 \$60 from Mary Mortensen through the Wells Fargo Matching Gift Program to Sierra Elementary
- 7.4.9 \$6,500 from the Twin Oaks PTSC to purchase computers, printers and monitors for classroom technology upgrades at Twin Oaks Elementary
- 7.4.10 \$60 from Mr. and Mrs. Khondker to Granite Oaks Middle School
- 7.4.11 \$500 from Hale and Lance Witt to Spring View Middle School
- 7.4.12 \$750 from Walmart to Spring View Middle School
- 7.4.13 \$986.43 from Target through the Take Charge of Education program to Rocklin High School
- 7.4.14 \$1,000 from Walmart through the One-Time Giving Grant to Rocklin High School
- 7.4.15 \$500 from Walmart through the One-Time Giving Grant to Rocklin High School Work Experience Program
- 7.4.16 Four TI Silver Edition color graphing calculators from Meridian Pacific to Rocklin High School
- 7.4.17 \$1,000 from Cammy and Jim Curtis to Whitney High School Science Department
- 7.4.18 \$50 from Gina and Jeff Wheeler to Whitney High School
- 7.4.19 \$100 from Whitney High School Booster Club to Whitney High School
- 7.4.20 \$100 from Janet Hobson to Whitney High School
- 7.5 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael S. Garrison)
- 7.6 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael S. Garrison)

- 7.7 **CANCEL DECEMBER 4, 2013 BOARD OF TRUSTEES REGULAR MEETING** – Request to approve cancellation of the December 4, 2013 Board of Trustees Regular Meeting. (Roger Stock)
- 7.8 **APPROVE BUDGET REVISIONS** – Request to approve revisions to the 2013-14 budget. (Barbara Patterson)
- 7.9 **APPROVE TEACHING AGREEMENT** – Request to approve an agreement between Grand Canyon University and the Rocklin Unified School District. (Michael S. Garrison)
- 7.10 **APPROVE TEACHING AGREEMENT** – Request to approve an agreement between University of the Pacific and the Rocklin Unified School District. (Michael S. Garrison)
- 7.11 **APPROVE PLACER COUNTY OFFICE OF EDUCATION 49ER REGIONAL OCCUATIONAL PROGRAM {49ER ROP}** – Request to approve an agreement with the Placer County Office of Education 49er ROP for the 2013-14 school year. (Barbara Patterson)
- 7.12 **APPROVE SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE (CAC) PARENT REPRESENTATIVE** – Request to approve Anna Langen as the Special Education CAC Parent Representative. (Janna Cambra)

A **MOTION** was made by Steve Paul and seconded by Greg Daley to approve the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Maben – aye, Paul – aye, Lang – *absent*, Daley – aye, Lowell – aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA) BOARD REPRESENTATIVE** – A **MOTION** was made by Greg Daley and seconded by Camille Maben to approve the appointment Wendy Lang as Board representative to Rocklin Independent Charter Academy (RICA). Motion passed unanimously.
- 8.2 **HOLD ANNUAL REVIEW OF BOARD POLICY AND ADMINISTRATIVE REGULATION 5116.1 (INTRADISTRICT OPEN ENROLLMENT)** – The Governing Board of each school district must annual review the school district’s Intradistrict enrollment policies, as required by Education Code 35160. Administrative (AR) 5116.1 updated to reflect that students attending school on an approved Intradistrict Attendance Agreement application will no longer be required to submit an annual application renewal. The change will ensure that the District policies and regulations are fully compliant with California Education Code. In conclusion, a **MOTION** was made by Camille Maben and seconded by Greg Daley to approve the revised AR 5116.1. Motion passed unanimously.
- 8.3 **BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR)** – A **MOTION** was made by Greg Daley and seconded by Steve Paul to approve revisions to the following policies and/or regulations. Motion passed unanimously.

8.3.1 AR 3514 Environmental Safety

9.0 **INFORMATION AND REPORTS**

- 9.1 **STRATEGIC PLANNING** – The Board has requested the development of a multi-year strategic plan to guide the work of the District to replace the annual adoption of Strategic Priorities. A presentation was made Dr. Lindsey Gunn of the Cambrian Group who shared a strategic planning process that will provide the District with the following: a Strategic Plan that includes the following elements (five year plan, annual updates, community input, specific action plans for implementation, and measureable objectives of implementation. Eventually, each school will develop a site-specific Strategic Plan through their own school-community developed process.

President Lowell acknowledged that there may be some criticism of the process and Greg Daley stated that he does not necessarily agree to some of the philosophical aspects, he and the other Trustees ultimately agreed that the District should move forward with developing a fluid, living document that will guide the District. The Board gave direction to begin the strategic planning process. The strategic planning process will begin with a Strategic Planning Team which will include District, school, parent, and community representatives. The Strategic Planning Team will begin their work in January and then expand to include all interested stakeholders. Additional information about the process and how to become involved will be provided.

10.0 **PENDING AGENDA** – No items were added to the Pending Agenda at this time.

11.0 **ADJOURNMENT** – President Lowell adjourned the meeting at 8:25 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at 630-2230.