

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, December 21, 2011

MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on December 21, 2011 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President*
Todd Lowell, *Vice President*
Wendy Lang, *Clerk*
Greg Daley, *Member*
Steve Paul, *Member (arrived at 7:10 p.m.)*

Trustee(s) Absent: None

Student Representative: Zach Dahla

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Michael Garrison (DO), Barbara Patterson (Do), Betty Jo Wessinger (DO), Carolyn Nunn-Lum (DO), Shari Anderson (VV), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **AUDIENCE TO VISITORS/PUBLIC DISCUSSION** – President Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Valley View Elementary teacher Nancy Ustaszewski addressed the Board and audience regarding her 35 years of serving as a teacher for the District. She looks forward to remaining involved with the District and its well-being. She expressed gratitude to the Board for supporting both the students and teachers. Carolyn Nunn-Lum, Trustees, and Superintendent Kevin Brown thanked Nancy for her invaluable experience, passion, support, and dedication to the students and the community.

Sierra Elementary grandparent Lenora Blank spoke of her appreciation of Sierra Elementary's International Baccalaureate Program and expressed her willingness to help the school find a partner IB school overseas. As a former teacher in San Francisco, she implemented a similar partnership during her career there. President Maben thanked Ms. Blank for bringing forth this idea and asked that she explore this opportunity with Deputy Superintendent Linda Rooney and Principal Karen Huffines.

5.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Zach Dahla provided a report on districtwide events.

- 6.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul and Wendy Lang commended all of the students and staff involved in organizing and hosting the annual Thunder Galleria event, where high school students organize a “shopping” event for underprivileged students. Greg Daley wished everyone a Merry Christmas and a safe year. Camille Maben enjoyed watching Rocklin Elementary’s Tony Crane Dance performance. Superintendent Brown wished everyone a happy and safe holiday season.
- 7.0 **ACTION ITEMS – CONSENT CALENDAR**
- 7.1 **BOARD MINUTES** – Request to approve Board minutes.
7.1.1 December 7, 2011 (Regular Session)
- 7.2 **BILL WARRANTS** – Request to approve bill warrants. (Barbara Patterson)
- 7.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 7.4 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 7.5 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Michael Garrison)
- 7.6 **OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trip(s):
7.6.1 Granite Oaks Middle School Honor Band and Orchestra to attend an overnight field trip to participate in the Heritage Music Festival in Santa Clara, CA (April 20-21, 2012)
7.6.2 Spring View Middle School Honor Band, Jazz Band, and Orchestra to attend an overnight field trip to participate in the Heritage Music Festival in Anaheim, CA (April 13-16, 2012)
- 7.7 **APPROVE CHANGE ORDER REQUEST** – Request to approve Change Order No. 1 in the amount of \$19,061.19 to Team One Networking for a new phone and voicemail system and to and authorize the Superintendent or his designee to sign on his behalf. (Larry Stark)
- 7.8 **APPROVE CHANGE ORDER REQUEST** – Request to approve Change Order No. 1 in the amount of \$4,650.00 to Sound & Signal, Inc. for the installation of the new intercom system previously purchased for Twin Oaks Elementary School and to authorize the Superintendent or his designee to sign on his behalf. (Larry Stark)
- 7.9 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE COALITION FOR PLACER YOUTH AND THE ROCKLIN UNIFIED SCHOOL DISTRICT** – Request to approve an MOU with the Coalition for Placer Youth to develop and administer a Student Survey for Grades 5, 7, 9, and 11. (Linda Rooney)
- 7.10 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SACRAMENTO BEGINNING TEACHER SUPPORT AND ASSESSMENT CONSORTIUM INDUCTION PROGRAM (BTSA), THE SACRAMENTO COUNTY OFFICE OF EDUCATION, AND THE ROCKLIN UNIFIED SCHOOL DISTRICT** – Request to approve an MOU with the Sacramento BTSA Consortium Program and the Sacramento Office of Education to provide support for new teachers required to complete a comprehensive induction program leading to a California Professional Clear Credential. (Linda Rooney)
- 7.11 **ACCEPT DONATIONS** – Request to accept the following donations: (Barbara Patterson)
7.11.1 \$84.00 from Terry Miller to Granite Oaks Middle School
7.11.2 \$85.15 from GoodSearch for on-line shopping to Rock Creek Elementary
7.11.3 \$4,000.00 from Rocklin Youth Soccer Club for use of soccer field to the District Office
7.11.4 \$40.00 from David Brumley to Antelope Creek Elementary
7.11.5 \$750.00 from Verizon Foundation on behalf of Tammi Bezanson to Valley View Elementary
7.11.6 \$40.00 from Macy’s Foundation to Cobblestone Elementary
7.11.7 HP Color LaserJet printer from Granite Oaks ASB to Granite Oaks Middle School
7.11.8 \$100.00 for pencil sharpeners from Donna Jones to Antelope Creek Elementary
7.11.9 \$435.00 from McDonald’s to Rock Creek Elementary for their participation in McTeacher Night
7.11.10 36 used computer monitors from Don McEwen to Whitney High School

- 7.11.11 \$513.00 from PG&E Matching Gift Program to Rocklin Elementary
- 7.11.12 \$1,261.04 of Mini Grants from the Rotary Club of Rocklin Loomis Basin to various teachers of the District
- 7.11.13 \$1,100.00 from Cobblestone PTC to be used for Accelerated Reading funds at Cobblestone Elementary
- 7.11.14 \$7,400.00 worth of hardware and video publishing services to RUSD TV Station from Video Streaming Services Company
- 7.11.15 Violin donation from Audra Dill to the music program at Breen Elementary
- 7.11.16 Various office supplies from Ruby Ulrich to Granite Oaks Middle School

Assistant Superintendent Larry Stark requested to remove Item 7.7 for separate discussion.

A **MOTION** was made by Todd Lowell and seconded by Greg Daley to approve the remainder of the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 7.7, Larry Stark reported that Change Order No. 1 for Rocklin High School and Rocklin Alternative Education's new phone and voicemail system should reflect the corrected and actual cost of \$15,663.14. A **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve Item 7.7. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

8.0 **ACTION ITEMS – REGULAR AGENDA**

- 8.1 **APPROVE 2012-13 SCHOOL YEAR CALENDAR** – Assistant Superintendent Michael Garrison presented the final version of the 2012-13 School Year Calendar. The previous draft had been reviewed at the December 7 Board of Trustees Meeting and the only change is the addition of November 9, 2012 a conference/minimum day. A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the 2012-13 School Year Calendar. Motion passed unanimously.
- 8.2 **APPROVE BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – Deputy Superintendent Linda Rooney provided a description of the changes to BP/AR 6179 Supplemental Instruction (clarifying the parameters of supplemental instructional programs such as intervention and small group instruction). She also confirmed that per Education Code, the California High School Exit Examination (CAHSEE) is a factor in determining whether a student is demonstrating “sufficient progress” and helps to determine if supplemental instruction may be necessary. In conclusion, a **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the following regulation and policy. Motion passed unanimously.
 - 8.2.1 BP 6179 – Supplemental Instruction
 - 8.2.2 AR 6179 – Supplemental Instruction

9.0 **INFORMATION AND REPORTS**

- 9.1 **SPECIAL EDUCATION SELF-REVIEW UPDATE** – The California Department of Education (CDE) Special Education Division requires that all school districts complete a Special Education Self-Review (SESR) once every four years. Director of Special Education/Support Programs Betty Jo Wessinger provided a report outlining the District's current status and next steps. Completion of the SESR typically takes place over an 18-month period and is comprised of four phases (Developing the Monitoring Plan, District/Student Level Reviews, Corrective Actions, and Follow-up Review). The District is currently in Phase 1 which is due to CDE by January 16, 2012 and requires a review of State Performance Plan Indicator data, a three-year review of compliance history, and

parent input. The parent input meeting was held on December 5. Based on feedback from a parent who attended this meeting who requested that documents be provided prior to meetings, Mrs. Wessinger stated that much of the information is not pre-determined (it is "team based"). She did state that it may be possible to provide some, but not all, information and/or documents prior to an IEP meeting. Phase II is scheduled to begin in February and includes site and District level reviews. Trustees thanked Mrs. Wessinger for this overview and requested that she advise the Board of any CDE department directives.

- 9.2 **BUDGET UPDATE** – Associate Superintendent Barbara Patterson reported that the Department of Finance has reviewed the tax receipts received as of December 15 and announced that the previously forecasted revenue levels have not been met, resulting in the trigger of automatic spending cuts. Per statute, the Department of Finance's higher revenue shortfall projection of \$2.2 billion was used to determine the midyear cuts. The total reduction/impact to the district amounts to \$252,394 (revenue limit and transportation); the district has sufficient end balances to meet our current obligations. The Governor has stated that more cuts will be forthcoming in January when his annual budget proposal is delivered to the Legislature. He also emphasized that another round of midyear trigger cuts will be a part of his budget, dependent upon the passage of his ballot measure next November. Another budget report will be presented at the January 18 Board of Trustees Meeting and staff will present 2012-13 school year budget information in February.
- 10.0 **PENDING AGENDA** – No items were added to the Pending Agenda at this time.
- 11.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:15 p.m. regarding the following items:
- 11.1 *Conference with Legal Counsel – Anticipated Litigation* as authorized by Government Code section 54956.9
- 11.2 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 11.3 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position to be discussed: Assistant Superintendent)
- 12.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 11:03 p.m.
- 13.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.
- 14.0 **ADJOURNMENT** – President Maben adjourned the meeting at 11:05 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.