

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES MEETING

6:00 p.m. Strategic Priorities Workshop 7:00 p.m. Regular Session
Wednesday, May 2, 2012

MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:00 p.m. on May 2, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President (arrived at 6:05 p.m.)*
Todd Lowell, *Vice President (arrived at 7:50 p.m.)*
Wendy Lang, *Clerk*
Greg Daley, *Member*
Steve Paul, *Member (arrived at 6:07 p.m.)*

Trustee(s) Absent: None

Student Representative: Zach Dahla

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Barbara Patterson (DO), Michael Garrison (DO), Larry Stark (DO), Betty Jo Wessinger (DO), Carolyn Nunn-Lum (DO), David Bills (RHS), Debra Hawkins (WHS), Mark Williams (VHS), Jay Holmes (GO), Marty Flowers (SV), Matt Murphy (AC), Jim Trimble (SR), Denny Rush (PW), Sarah James (TO), Dorothy Sutter (RC), Shari Anderson (VV), Kathy Goddard (CO), Davis Stewart (RHS), Jeff Christensen (GO), Laura Grassmann (SV), Jordan White (DO), Lindsay Wong (DO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **STRATEGIC PRIORITIES WORKSHOP (6:00 P.M. – 7:00 P.M.)** – During the workshop, the Board and administrative staff worked collaboratively to develop strategies that would serve to establish academic priorities for all students and staff throughout the District. The draft 2012-13 Strategic Priorities will be reviewed at the May 16, 2012 Board of Trustees Regular Meeting.

4.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Camille Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Antelope Creek Elementary School Principal Matt Murphy addressed his upcoming departure from the district, after 17 years of service. He provided a brief background of his teaching and administrative career and expressed his mixed emotions about leaving the district to pursue another career opportunity. He thanked the Board and Superintendent Kevin Brown for their support of his career and time spent at the district.

- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Zach Dahla provided a report on districtwide events.
- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Steve Paul asked if the City of Rocklin is eliminating its preschool program. Assistant Superintendent Larry Stark confirmed that discussions regarding the reduction and/or restructuring of the program have been taking place. He stated the district is advocating to keep all programs in place and Trustees will be kept updated on this topic as information becomes available. Superintendent Brown announced that the district and sites are extremely busy with CST testing. He also announced that today is Staff Appreciation Day, and all employees received an appreciation card from the Trustees. He thanked both certificated and classified staff for their dedication and hard work. He also invited Trustees to attend Leadership Day at Twin Oaks Elementary on May 16. In conclusion, other dates and events are the annual district golf fundraiser to benefit school libraries is scheduled for May 18, the annual Employee Recognition event will be held on May 23, the California Distinguished School Awards Ceremony on May 24 in honor of Cobblestone, Parker Whitney, and Rock Creek Elementary schools, which President Maben will be attending.
- 8.0 **ACTION ITEMS – CONSENT CALENDAR**
- 8.1 **BOARD MINUTES** – Request to approve Board minutes.
8.1.1 April 18, 2012 (Regular Session)
- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)
- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael Garrison)
- 8.4 **APPROVE CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) REPRESENTATIVES FOR 2012-13** – Request to approve David Bills, Davis Stewart, Debra Hawkins, and Jason Feuerbach as 2012-13 CIF Representatives for Rocklin High School and Whitney High School. (Kevin Brown)
- 8.5 **WILL SERVE LETTER** – Request to approve a Will Serve letter for Lariat Ridge (at Whitney Ranch) project. (Larry Stark)
- 8.6 **WILL SERVE LETTER** – Request to approve a Will serve letter for Whitney Ranch Phase I - Unit 12 project. (Larry Stark)
- 8.7 **APPROVE RESOLUTION 11-12-15** – Request to approve a resolution authorizing end of year budget transfers. (Barbara Patterson)
- 8.8 **APPROVE RESOLUTION 11-12-16** – Request to approve a resolution to establish temporary inter-fund transfers of special or restricted fund monies. (Barbara Patterson)
- 8.9 **APPROVE RESOLUTION 11-12-17-RESOLUTION OF THE GOVERNING BODY OF THE RUSD DECLARING AN ELECTION BE HELD IN ITS JURISDICTION; REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE; AND REQUESTING ELECTION SERVICES BY THE COUNTY CLERK** – Requesting approval of a resolution declaring that an election be held in the RUSD jurisdiction on November 6, 2012, requesting the Board of Supervisors to consolidate this election with any other election conducted on said date; and requesting election services by the County Clerk. (Kevin Brown)

A **MOTION** was made by Wendy Lang and seconded by Greg Daley to approve the consent calendar. Motion passed unanimously by the following roll call vote: Student Representative – aye, Paul – aye, Lang – aye, Lowell – aye, Daley – aye, Maben – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **ROCKLIN HIGH SCHOOL ASSISTANT PRINCIPAL** – Rocklin High School Principal David Bills introduced Jill Meshwert and provided a summary of her educational background. He requested the Board's approval to appoint Ms. Meshwert as the new Assistant Principal of Rocklin High School. A **MOTION** was made by Greg Daley and seconded by Wendy Lang to approve this appointment. Motion passed unanimously.

- 9.2 **DIRECTOR OF FISCAL SERVICES AND PURCHASING** – Associate Superintendent Barbara Patterson introduced Mathew Phillips, who comes to the district from Gilbert & Associates, Inc. Following this introduction, a **MOTION** was made by Steve Paul and seconded by Greg Daley to approve the appointment of Mathew Phillips as the new Director of Fiscal Services and Purchasing. Motion passed unanimously.
- 9.3 **BOARD POLICY (BP) AND ADMINISTRATIVE REGULATION (AR)** – A **MOTION** was made by Wendy Lang and seconded by Steve Paul to approve the following policy and regulation:
- 9.3.1 BP 5116.1 – Intradistrict Open Enrollment (*required annual review*)
- 9.3.2 AR 5116.1 – Intradistrict Open Enrollment (*required annual review*)
- 10.0 **INFORMATION AND REPORTS**
- 10.1 **PRESENTATION OF INFRASTRUCTURE STAFFING STUDY** – Representatives from Providence Technology Group reported on the results of the infrastructure staffing study as requested by the Board. Their key findings included the following: 1) Infrastructure is built and maintained in a way that supports the district; 2) Staff is qualified to support the infrastructure; and 2) Management Information Systems (MIS) is understaffed to support the district's needs. As part of the staffing recommendations, Providence recommended an increase to MIS staffing with the goal of getting closer to the national average, consider utilizing contract staff services for short-term projects that require higher skill sets, and increase the number of technically certified staff. As part of the infrastructure recommendations, Providence recommended that the district establish a service contract with a company so that teachers can create their own classroom websites and create full "Information Technology Governance Structure," and correct the minor email issues identified in the Microsoft exchange Health Analysis results. Other recommendations included establishing reasonable Service Level Agreements with user groups, establish Network Prioritization Policies, consider limiting YouTube access to instructional staff, and improve communication.
- 11.0 **PENDING AGENDA** – No items were added to the Pending Agenda.
- 12.0 **CLOSED SESSION** – The Board adjourned to closed session at 8:30 p.m. regarding the following items:
- 12.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)
- 12.2 *Public Employment* – as authorized by Government Code 54957 (position to be discussed: Chief Technology Officer)
- 12.3 *Public Employment* – as authorized by Government Code 54957 (position to be discussed: Deputy Superintendent)
- 13.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 9:45 p.m.
- 14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.
- 15.0 **ADJOURNMENT** – President Maben adjourned the meeting at 9:46 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.