

ROCKLIN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

Wednesday, February 15, 2012

MINUTES

1.0 **CALL TO ORDER** – President Camille Maben called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 7:00 p.m. on February 15, 2012 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Camille Maben, *President*
Todd Lowell, *Vice President*
Wendy Lang, *Clerk*
Greg Daley, *Member*
Steve Paul, *Member*

Trustee(s) Absent: None

Student Representative: Colleen Daley

Administrative Staff: Kevin Brown/*Superintendent*, Linda Rooney (DO), Barbara Patterson (DO), Michael Garrison (DO), Larry Stark (DO), Carolyn Nunn-Lum (DO), Debra Hawkins (WHS), David Bills (RHS), Jordan White (DO), Sue Wesselius (DO), Jay Holmes (Granite Oaks), Amanda Makis (Rocklin Elementary), Melody Thorson (Ruhkala), Jim Trimble (Sunset Ranch)Lindsay Wong (DO), Mia Swenson/*Recorder*

Audience: Please see attendance sheet(s) attached hereto and made part of these minutes.

3.0 **PLEDGE OF ALLEGIANCE** – The Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITION**

4.1 Granite Oaks Middle School teacher Justin Thayer was recognized for securing a 2011-2012 *Lowe's Toolbox for Education* \$5,000 grant from the Lowe's Charitable and Education Foundation (LCEF). (*Presenter: Jay Holmes*)

5.0 **SPECIAL PRESENTATIONS**

5.1 Ted W. Stapenhorst presented a check for \$315 for computer-related needs from the annual Tour de Rocklin fundraiser to all District schools.

5.2 Sosamma Samuel-Burnett of William Jessup University and David Butler of the Rocklin Chamber of Commerce presented information gathered from the community and compiled in the Rocklin *Walk & Talk Survey Results Report*.

6.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – President Camille Maben welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. She also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded.

On behalf of RTPA, Barbara Scott and Colleen Crowe thanked the Board for choosing to wait for the outcome of the November tax measures and avoid making any program or staffing reductions at this time.

Sierra Elementary parent Keith Caldwell had previously expressed concern regarding future educational opportunities for elementary-age students studying Spanish. He reported that after meeting with Spring View Middle School Principal Marty Flowers, he feels both optimistic and reassured that learning opportunities will continue.

7.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Colleen Daley provided a report on districtwide events.

8.0 **COMMENTS FROM BOARD AND SUPERINTENDENT**

Rocklin Excellence in Education Foundation (REEF) held its annual Rocklin Royale fundraiser on February 3, 2012. Trustee and REEF Board Member Todd Lowell thanked all staff and volunteers who helped make it a success. Wendy Lang reported that she enjoyed both the fundraiser and her recent visit to Rocklin High School.

9.0 **ACTION ITEMS – CONSENT CALENDAR**

9.1 **BOARD MINUTES** – Request to approve Board minutes.

9.1.1 February 1, 2012 (Regular Session)

9.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Michael Garrison)

9.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items on the Classified Personnel Report. (Michael Garrison)

9.4 **APPROVE UPDATED 2012-13 SCHOOL YEAR CALENDAR** – Request to approve minor revisions to the 2012-13 School Year Calendar. (Michael Garrison)

9.5 **APPROVE CONTRACT WITH GILBERT ASSOCIATES, INC.** – Request to approve a one-year contract extension with Gilbert Associates, Inc. for external audit services. (Barbara Patterson)

9.6 **APPROVE STIPULATED EXPULSION FOR STUDENT NO. 021512-1** – Request to approve a stipulated expulsion for Student No. 021511-1. (Linda Rooney)

Wendy Lang and Greg Daley requested Items 9.1 and 9.2 be pulled for separate discussion.

With the exception of Items 9.1 and 9.2, a **MOTION** was made by Steve Paul and seconded by Wendy Lang to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

Regarding Item 9.1, Greg Daley noted his absence from the February 1, 2012 Board of Trustees meeting. A **MOTION** was made by Wendy Lang and seconded by Todd Lowell to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – *abstain*, Maben – aye.

Regarding Item 9.2, Trustees noted the impending retirement of Rocklin High School Assistant Principal Mary Anne Knox. An invaluable and long time employee of the district, her presence and influence will be greatly missed. A **MOTION** was made by Steve Paul and seconded by Todd Lowell to approve the remainder of the consent calendar. Motion passed by the following roll call vote: Student Representative – aye, Paul – aye, Lowell – aye, Lang – aye, Daley – aye, Maben – aye.

10.0 ACTION ITEMS – REGULAR AGENDA

- 10.1 **VOTE FOR 2012 CSBA DELEGATE ASSEMBLY REPRESENTATIVES** – A **MOTION** was made by Steve Paul and seconded by Greg Daley to approve Lynn MacDonald of Placer Union High School to serve on the CSBA Delegate Assembly in 2012. Motion passed unanimously.
- 10.2 **NEW JOB POSITION (CHIEF TECHNOLOGY OFFICER) AND JOB DESCRIPTION** – In the past several months, Trustees, administration, and staff have held several discussions regarding the district's technology network (service levels, reliability, operations). Angus-Hamer Consulting reviewed the district's network and reported that it actually exceeds industry standards but is grossly understaffed. Several Trustees expressed support for a stronger connection between the technological and educational aspects of district. Teacher Charise Montera reported that additional staff may help reduce computer issues. Steve Paul stated that he does not support the need for a newly created position and that technological issues could be addressed in a different manner.

Assistant Superintendent Michael Garrison presented the newly created Chief Technology Officer position and announced the elimination of the Network Administrator position. As part of this re-organization, the MIS Department will now report to the Office of the Deputy Superintendent, Educational Services.

In conclusion, A **MOTION** was made by Greg Daley and seconded by Todd Lowell to approve the new Chief Technology Officer position and job description. Motion passed 4-1 with Steve Paul voting no.

- 10.3 **2011-12 ROCKLIN ADMINISTRATORS PROFESSIONAL ASSOCIATION (RAPA) SALARY SCHEDULE** – A **MOTION** was made by Todd Lowell to approve the 2011-12 Rocklin Administrators Professional Association (RAPA) Salary Schedule to include the addition of the *Chief Technology Officer* position and the deletion of the *Network Administrator* position. Motion passed 4-1 with Steve Paul voting no.

11.0 INFORMATION AND REPORTS

- 11.1 **ROCKLIN ELEMENTARY PROGRAM IMPROVEMENT UPDATE** – Rocklin Elementary Principal Amanda Makis and staff provided the Board with an update on the various programs implemented that are required as part of the school's Program Improvement designation. Laurie Vaillancourt, Janie Johnson, Jennifer Powers, and Mark Alfaro described the numerous ways in which students receive targeted intervention, afterschool assistance, and enrichment opportunities. During designated Professional Learning Community (PLC) time, grade level teams have worked collaboratively to develop measurable goals, benchmarks, and standards. They will continue to proceed with their hard work to ensure that the needs of students are met and look forward to providing Trustees with a future update.
- 11.2 **ENGLISH LANGUAGE LEARNER UPDATE (STRATEGIC PRIORITY #3)** – Program Specialist Lindsay Wong and members of her English Language Learner staff provided a status update regarding Strategic Priority #3. She reported that 99% of district teachers have obtained their Cross-Cultural Language and Academic Development (CLAD) certification. English Language Learner teachers Barbara Scott and Mark Alfaro provided a description of the various lessons and programs offered to English Language Learners. District students are currently meeting and/or exceeding the Annual Measurable Achievement Objectives (AMAO I and II). Lindsay Wong concluded her report by providing a brief summary of 2011 Summer School data.
- 11.3 **BUDGET ASSUMPTIONS FOR 2012-13** – Associate Superintendent Barbara Patterson provided a brief overview of the *Budget Assumptions for 2012-13* (see Exhibit A attached hereto and made a part of these minutes). Trustees had directed staff to utilize current fund

reserves to offset next year's projected budget deficit and not issue any reduction in staff notices to employees. Initially, the goal was to reduce next year's expenditures by \$2 million (in addition to \$1.6 million in the 2013-14 school year). Although the district will continue to budget conservatively, much depends on the outcome of the November tax initiatives.

12.0 **PENDING AGENDA** – No items were added to the Pending Agenda.

13.0 **CLOSED SESSION** – The Board adjourned to closed session at 9:15 p.m. regarding the following items:

13.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9 (Placer Superior Court Case No. SV0027932)

13.2 *Public Employee Performance Evaluation* as authorized by Government Code 54957 (Position to be discussed: Assistant Superintendent)

13.3 Conference with Labor Negotiators as authorized by Government Code Section 54957.6:

District Representative(s):	Kevin Brown, Superintendent Michael Garrison, Assistant Supt. of Human Resources Barbara Patterson, Associate Supt. of Business Services
Employee Organization(s):	Rocklin Administrators Professional Association (RAPA)

14.0 **RECONVENE TO OPEN SESSION** – President Maben reconvened the meeting to open session at 10:45 p.m.

15.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – President Maben announced that no action was taken in closed session.

16.0 **ADJOURNMENT** – President Maben adjourned the meeting at 10:50 p.m.

Please note that additional information distributed to the Board before or during the meeting and not included in the agenda packet can be obtained by contacting the District Office at (916) 630-2230.